Treverbyn Parish Council

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Parish Offices
Rockhill Business Park
Higher Bugle, St Austell
Cornwall, PL26 8RA
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18th November 2026

To all Members of Treverbyn Parish Council

Dear Councillor,

You are hereby summoned to attend an **Ordinary Full Council Meeting** of Treverbyn Parish Council to be held at the Parish Offices, Rockhill Business Park, Higher Bugle on ***Tuesday 24th November 2026 commencing at 7:00pm*** for the purpose of transacting the business stated in the agenda below.

Given under my hand,

D. R. Hawken

Mr Darren R. Hawken
(Clerk and Responsible Finance Officer)

Note: Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.

Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), the Council is unable to make any decision on matters not listed within the agenda.

Under the Local Government Act (LGA) 1972 s101, supported by Regina V Secretary of State for the Environment ex parte London Borough of Hillingdon 1986 case law, no one councillor can make a decision on behalf of the Council.

1. **Apologies for Absence**
   To receive apologies for absence and note any apologies not received.

2. **Declarations of Interest**
   a) *Pecuniary Interests*
   To receive Declarations of Pecuniary Interests as recorded in the Register of Interests.

   b) *Non-Registerable Interests*
   To receive Declarations of Non-Registerable Interests.

   c) *Dispensations*
   To receive and consider any requests for dispensation, as reported by the Clerk in accordance with the Council's Code of Conduct.

   d) *Gifts and Hospitality*
   To receive declarations of any gifts or hospitality in accordance with the Council's Code of Conduct.

3. **Public Participation**
   To hear from members of the public who wish to make representations, answer questions, or give evidence in respect of the business on the agenda. A question shall not require a response at the meeting nor initiate debate. The Chairman may direct that a written or oral response be provided.

4. **Minutes of the Ordinary Full Council Meeting**
   To receive and resolve to adopt the minutes of the meeting held on the 27th October 2026 and authorise the presiding Chairman to sign them as a true and accurate record.

5. **Matters Arising from the Previous Meeting**
   For information only.

6. **Cornwall Councillor Reports**
   To receive and note any reports or updates submitted by Cornwall Councillors Jamie Hanlon and Steve Trevelyan and, where applicable, to raise questions on the matters reported.

7. **Financial Matters**
   - To approve expenditure payments.
   - To note income received.
   - To approve any transfers of funds (if applicable).
   - To note account balances.
   - To consider and resolve upon the following financial matters:
     i) Parish Gateway Signage Quotation (if received)
     ii) Trethowel Vegetation Clearance Quotations
     iii) Trethurgy Car-Park Licence
     iv) Website – Heritage Tab
     v) Clerks' SLCC membership

8. **Budget 2027/2028**
   To discuss and resolve the budget for 2027/28, following a resolved recommendation from the Finance and General Purposes Committee

9. **Precept Requirement 2027/2028**
   To discuss and resolve the precept demand amount for 2027/28, following a resolved recommendation from the Finance and General Purposes Committee.
   To resolve that the proper officer submit the demand to Cornwall Council.

10. **Parish Maintenance Update – General and Playground**
    To receive an oral update on the general parish maintenance programme; to receive and note the written playground inspection report for September; and to consider and agree any actions arising from the recommendations contained therein.

11. **Matters Arising within the Parish**
    Councillors to raise matters within the Parish that have arisen since the previous meeting.

12. **Committee Meeting Minutes**
    To receive the minutes of the following committee meetings and approve any recommendations contained therein:

    - Planning Committee –27th October
    - Public Rights of Way – 28th October
    - Planning Committee – 10th November
    - Finance and General Purposes –17th November

13. **Chairman's Announcements**
    To receive any announcements or updates from the Chairman relating to matters of interest or relevance to the Parish Council.

14. **Neighbourhood Priority Statement**
    To formally resolve, to form a working group to consider the commencement of work on a Neighbourhood Priority Statement.

15. **Emergency Plan**
    To receive and to resolve to adopt the new Treverbyn Parish Council Emergency Plan Document

16. **Parish Community Hall - AGM Feedback**
    To receive an oral update on the recently held AGM of both Treverbyn Community Hall and Penwithick Community Hall from Cllr B Hollis and Cllr G Tregidga respectively

17. **Correspondence**
    To receive and consider correspondence, including invitations, received up to the time of the meeting. Any matters requiring a substantive decision that have not been specifically identified on the agenda shall be referred to a future meeting for consideration.

18. Any Other Business

Any Councillor wishing to raise an item under Any Other Business must do so in writing prior to the commencement of the meeting. Matters raised shall be for information or consideration for inclusion on a future agenda only, and no substantive decisions shall be taken.

19. Confidential Matter(s)

To resolve that, under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting, and that any live streaming or recording cease during consideration of the following item(s), on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

No items listed.

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