Treverbyn Parish Council

E-mail: clerk@treverbynparishcouncil.gov.uk
www.treverbynparishcouncil.gov.uk
Parish Offices
Rockhill Business Park
Higher Bugle, St Austell
Cornwall, PL26 8RA
Tel: 01726 851001

11th November 2026

To Members of the Treverbyn Parish Council Finance and General Purposes Committee

Dear Councillor,

You are hereby summoned to attend a **Finance and General Purposes Meeting** of Treverbyn Parish Council to be held at the Parish Offices, Rockhill Business Park, Higher Bugle, PL26 8RA on ***Tuesday 17th November 2026*** *commencing at* ***6:00pm*** for the purpose of transacting the business stated in the agenda below.

Given under my hand,

D. R. Hawken

Mr Darren R. Hawken
(*Clerk and Responsible Finance Officer*)

Note: Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.

Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), the Council is unable to make any decision on matters not listed within the agenda.

Under the Local Government Act (LGA) 1972 s101, supported by Regina V Secretary of State for the Environment ex parte London Borough of Hillingdon 1986 case law, no one councillor can make a decision on behalf of the Council.

AGENDA

1. Apologies for Absence
To receive apologies for absence and to note any apologies not received.

2. Declarations of Interest
a) *Disclosable Pecuniary Interests* – To receive declarations of any disclosable pecuniary interests relating to items of business on the agenda, in accordance with the Localism Act 2011 and the Council's adopted Code of Conduct.
b) *Non-Registerable Interests* – To receive declarations of any other interests relating to items of business on the agenda, in accordance with the Council's adopted Code of Conduct.
c) *Dispensations* – To receive and report any requests for dispensations in relation to interests declared, and to determine such requests where authority has been delegated.
d) Gifts and Hospitality – To receive any declarations of gifts or hospitality in accordance with the Council's adopted Code of Conduct.

3. Public Participation
To provide an opportunity for members of the public to make representations, ask questions or give evidence in respect of matters included on the agenda, in accordance with the Council's adopted Standing Orders.
Questions raised during public participation shall not require an immediate response or give rise to debate. The Chairman may direct that a written or oral response be provided where appropriate.

4. Minutes of the Previous Meeting
To receive, consider and resolve to approve as an accurate record the minutes of the Finance and General Purposes Committee meeting held on the 22nd September 2026, and to authorise the Chairman to sign them.

5. Expenditure
To receive and consider any urgent expenditure proposals falling within the Committee's remit and delegated financial authority.
To resolve upon expenditure where permitted under the Council's adopted Financial Regulations and Scheme of Delegation, or to make recommendations to Full Council where approval falls outside the Committee's delegated authority.

6. Accounts and Financial Position
To receive and review the Council's financial position since the previous meeting, including:
a) The balance and transactions of the Council's current and other bank accounts;
b) The Council's general reserves and earmarked reserves;
c) Any material financial variances, commitments or matters requiring the Committee's attention.

To consider and resolve any action within the Committee's delegated authority, or make recommendations to Full Council where appropriate.

7. Internal Financial Controls
To consider and appoint a member of the Committee to undertake independent quarterly verification of the Council's bank reconciliations, in accordance with the Council's adopted Financial Regulations.

8. Draft Budget and Precept Requirements for the 2027/28 Financial Year
To receive, review and consider the Clerk's draft budget and financial estimates for the financial year 1st April 2027 to 31st March 2028, having regard to:
a) The projected financial outturn for the 2026/27 financial year and the anticipated opening balances for 2027/28;

b) The proposed revenue expenditure and anticipated income for 2027/28, including staffing, administration, service provision, contractual obligations and other financial commitments;

c) Proposed capital expenditure, projects, asset acquisitions and other planned expenditure;

d) The adequacy of the Council's general reserves and earmarked reserves, including any proposed contributions to or expenditure from those reserves;

e) Anticipated inflationary pressures, changes in operational costs and other financial risks or commitments affecting the Council; and

f) The anticipated parish precept requirement for the 2027/28 financial year.

To consider any proposed amendments to the draft budget and the associated financial implications.

To resolve to make recommendations to Full Council, for consideration at its forthcoming meeting, in respect of:

i) The proposed revenue and capital budgets for the 2027/28 financial year;

ii) The proposed allocation, maintenance and use of general and earmarked reserves;

iii) The proposed parish precept requirement for 2027/28, subject to confirmation of the relevant Council Tax Base by Cornwall Council; and

iv) Any further amendments, financial information or considerations required before Full Council determines the final budget and parish precept for the 2027/28 financial year.

9. Clerk's Items
To receive updates and information from the Clerk and Responsible Financial Officer concerning matters of financial, administrative or operational interest falling within the remit of the Committee.
To note matters requiring further consideration and, where appropriate, request their inclusion on a future committee or Full Council agenda.

10. Asset Management
To receive and consider an update on the management and condition of Council-owned assets, including:
a) Routine maintenance and repair requirements;

b) Asset inspections and associated health and safety considerations;
c) Proposed acquisitions, replacements or disposals; and
d) Any associated financial implications.
To consider matters requiring further investigation or inclusion on a future agenda and, where appropriate, make recommendations to Full Council.

11. Finance and General Purposes Correspondence
To receive and consider correspondence relating to the responsibilities and functions of the Finance and General Purposes Committee.
To note correspondence received and identify any matters requiring a response, further investigation or inclusion on a future agenda.

12. Exclusion of the Press and Public – Confidential Business (If Required)
To resolve that, under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting, and that any live streaming and recording cease during consideration of the following item(s), on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

END OF AGENDA