Treverbyn Parish Council

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21st October 2026

To Members of the Treverbyn Parish Council Public Rights of Way Committee.

Dear Councillor,

You are hereby summoned to attend a **Public Rights of Way Committee Meeting** of Treverbyn Parish Council to be held at the Parish Offices, Rockhill Business Park, Higher Bugle on ***Wednesday 28th October 2026 commencing at 5:30pm*** for the purpose of transacting the business stated in the agenda below.

Given under my hand,

D. R. Hawken

Mr Darren R. Hawken
(Clerk and Responsible Finance Officer)

Note: Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.

Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), the Council is unable to make any decision on matters not listed within the agenda.

Under the Local Government Act (LGA) 1972 s101, supported by Regina V Secretary of State for the Environment ex parte London Borough of Hillingdon 1986 case law, no one councillor can make a decision on behalf of the Council.

1	**Apologies for Absence** To receive apologies for absence in addition to noting any apologies not received
2	**Declarations of Interest** a) *Pecuniary Interests*: To receive Declarations of Pecuniary Interests as declared on the Register of Interests. b) *Non-registerable Interests*: To receive Declarations of Non-registerable Interests. c) *Dispensations*: The Clerk will consider and report on any requests for dispensation in line with the Council's Code of Conduct. d) *Gifts & Hospitality*: To declare any gifts or hospitality in line with the Council's Code of Conduct.
3	**Public Participation** To provide an opportunity for members of the public to make representations, ask questions or provide information relating to matters included on the agenda. Questions raised during public participation shall not require an immediate response or give rise to a debate. The Chairman may, at their discretion, direct that a written or verbal response be provided.
4	**Minutes of the Previous Meeting** To receive, consider and resolve to approve the minutes of the Public Rights of Way Committee meeting held on 1st April 2026 as an accurate record, and to authorise the presiding Chairman to sign them accordingly**.**
5	**Any Footpath, Bridleway and Byway Maintenance to note/report** To receive updates and reports concerning the condition, accessibility and maintenance of public footpaths, bridleways and byways within the Parish. To identify and note any maintenance issues, obstructions or other concerns requiring attention, and to consider any necessary reporting or follow-up action.
6	**Enhanced LMP Scheme** To receive a verbal update from the Clerk regarding the successful outcome of the Council's Enhanced Local Maintenance Partnership (ELMP) grant application. To discuss the next steps in progressing the scheme, including proposed works, installation arrangements, implementation timescales and any associated requirements**.**

7	**Forward Planning – 2027** To consider and discuss potential projects, initiatives and priorities relating to the Parish's public rights of way network for the forthcoming calendar year. Members are invited to put forward suggestions and proposals for future improvements, maintenance activities and other opportunities that may benefit the Parish's public rights of way network.
8	**Any Other Business** To receive any additional matters that Members wish to bring to the Committee's attention. Councillors wishing to raise an item under Any Other Business are requested to submit details in writing to the Clerk before the commencement of the meeting. Any matters requiring a formal decision shall be included on the agenda for a future meeting, as appropriate**.**
9	**Confidential Items** To consider and, if appropriate, resolve that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, members of the public and representatives of the press and broadcast media be excluded from the meeting during consideration of any confidential business. Such exclusion shall apply where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Any live streaming, filming or audio recording of the meeting shall cease for the duration of the confidential session.
10	**Date of Next Meeting** To consider and agree the date of the next meeting of the Public Rights of Way Committee.
	END