Treverbyn Parish Council

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30th September 2026

To Members of the Treverbyn Parish Council Heritage Committee

Dear Councillor,

You are hereby summoned to attend a **Heritage Committee Meeting** of Treverbyn Parish Council to be held at the Parish Offices, Rockhill Business Park, Higher Bugle on ***Wednesday 7th October commencing at 6.30pm*** for the purpose of transacting the business stated in the agenda below.

Given under my hand,

D. R. Hawken

Mr Darren R. Hawken
(Clerk and Responsible Finance Officer)

Note: Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.

Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), the Council is unable to make any decision on matters not listed within the agenda.

Under the Local Government Act (LGA) 1972 s101, supported by Regina V Secretary of State for the Environment ex parte London Borough of Hillingdon 1986 case law, no one councillor can make a decision on behalf of the Council.

1	**Apologies for Absence** To receive apologies for absence in addition to noting any apologies not received.
2	**Declarations of Interest** a) *Pecuniary Interests*: To receive Declarations of Pecuniary Interests as declared on the Register of Interests. b) *Non-registerable Interests*: To receive Declarations of Non-registerable Interests. c) *Dispensations*: The Clerk will consider and report on any requests for dispensation in line with the Council's Code of Conduct. d) *Gifts & Hospitality*: To declare any gifts or hospitality in line with the Council's Code of Conduct.
3	**Public Participation** To hear from members of the public who wish to make representations, answer questions and give evidence in respect of the business on the agenda. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
4	**Minutes of the Previous Meeting** To receive and resolve to adopt the minutes of the meeting held on the 15th July 2026 to allow the presiding Chairman to duly sign.
5	**Matters arising from the Previous Minutes** To continue discussions and resolve any recommendations tabled by members. To note any action points.
6	**Trethurgy Village Hall Summer Event** To discuss and feedback about the recent Heritage event in the Parish.
7	**Future Heritage Workshops** To discuss arrangements/locations for the next phase of workshops.
8	**Wheal Martyn Exhibition/Nature of Project/Celebrations** To discuss plans for the exhibition and agree action points as required.
9	**Commemorative Plaques/Information Boards** To discuss location areas in the Parish and potential funding.
10	**Website** To discuss how the Committee would like to display/show their work on the website.
11	**Imerys Heritage Structures within Treverbyn** Discuss and confirm Imerys Heritage structures within the Parish that Imerys carry out safety inspections to.

12	**Any Other Business** Any Councillor wishing to raise any other item of business, must do so, in writing, prior to the commencement of the meeting.
13	**Confidential Items** To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting, and that the live streaming and any recording cease, during the consideration of the following item(s) of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
14	**Date of Next Meeting** To decide the date of the next meeting. END