

Treverbyn Parish Council

Ordinary Full Council Meeting

Tuesday 28th July, 7.00pm

Parish Offices, Rockhill Business Park, Higher Bugle

Before the meeting commenced, Steve Mabbot and Paul Newcombe from the Eden Geothermal team, provided members with a presentation on their work, coupled with details on progress made, and changes to drilling. They inviting anyone who is interested, to attend a site visit

Present: Councillors – Cllr Mrs. A Double (Chair), Cllr M Shand (Vice-Chair), Cllr L Allen, Cllr P Highland, Cllr B Hollis, Cllr Mrs. J Killackey, Cllr M Luke, Cllr Mrs. M Rance-Matthews, Cllr K Pollard, Cllr P Quilter, Cllr G Tregidga and Cllr A Townsend.

Also in attendance: The Clerk, Mr D Hawken and the Administrator, Mrs B Bassett.

Members of the public: None present

Min FPC108/26 – Apologies

Apologies received from Cllr O Kimber, Cllr A Rose and Cllr Mrs. M Thomas.

It was **RESOLVED** to accept the apologies received.

Proposed: Cllr Mr M Shand, Seconded: Cllr P Quilter. All in Favour.

Min FPC109/26 – Declarations of Interest

Cllr M Shand & Cllr P Highland both declared under a) Pecuniary Interests for item number 7) Finance and will leave the room accordingly.

Min FP110/26 – Public Participation

None.

Min FPC111/26 - Minutes of the Full Council meeting held on 30th June 2026

The minutes of the Full Council meeting held on the 30th June 2026 had been circulated in advance of the meeting and were duly approved as a true and accurate record. The minutes were duly signed by the Chairman.

Proposed: Cllr B Hollis, Seconded: Cllr M Luke. All in Favour.

Min FPC112/26 - Matters arising from the previous Full Council minutes

There were a few matters arising that were not included in agenda items.

- Min FPC94/26 – Jo Rusbridge from Bugle Library of Things previously informed members that she will be organising a community fun day in Charles Street Park, Bugle on Saturday 15th August. The Clerk has liaised with Cornwall Council to seek permission to use the park at Charles Street for the day and will update later in the meeting. **Clerk to update later in meeting.**
- Min FPC96/26 - The new notice board has been posted at Bluebarrow Close (West Carclaze Garden Village) and a new dog waste bin to be placed at the end of the trail on Carbis Road, very soon. **Action: Notice board fitted, dog waste bin to be installed soon. UPDATE: Awaiting installation.**
- Min FPC96/26 – New Door Entry System. **UPDATE: To be fitted Wednesday 1st July. Door Entry completed, awaiting alarm to be installed.**
- Min FPC96/26 – CIL application for installation of new footpath. **UPDATE: Meeting with J Elvins on the 10th July before meeting the deadline on Friday 31st July – large amount of work already completed alongside J Elvins.**
- Min FPC96/26 – Tree audit. **Action: Clerk to email Habitat – details provided on screen of works covered and costs. Ongoing – quotes required to be requested in Autumn.**
- Min FPC96/26 - Community Emergency Plan. **UPDATE: Date arranged by Clerk – 11th August at 6.00pm.**
- Min FPC96/26 - Litter picking equipment **Update: Proceed with equipment purchase – quote received and equipment to be ordered. Equipment delivered and so need to diarise session.**

- Min FPC96/26 - Bugle Skate Park, Charles Street Park issues - **Update: compiling report – ongoing and will be presented in the Autumn.**
- Min FPC96/26 - Trethowel Recreational Ground – **Update: Unable to carry out vegetation clearance at present due to bird nesting and dense vegetation – Clerk to obtain 3 quotes and diarise for Autumn.**
- Min FPC96/26 - B3274 road traffic issues in Trethowel/Ruddlemoor/Carthew. R Gates co-ordinating meeting. **UPDATE: Clerk chased – still awaiting**
- Min FPC96/26 - Hand rail from Treverbyn Park leading to Band House Lane **UPDATE: Reported again following online meeting – no update at this stage.**
- Min FPC96/26 Cllr A Rose reported that the school sign at Treverbyn has been vandalised and the Treverbyn sign into the park was not clear. The slow signs and white triangles on the speed bumps going over the bridge all need refreshing. In addition, the 20mph sign was becoming overgrown and drivers unable to see it before the bridge. **UPDATE Treverbyn sign to be replaced and road markings reported.**
- Min FPC96/26 - Waste bin replacement at Bugle skate park. **ACTION: Clerk look at options for replacement and discuss with new maintenance contractor.**
- Min FPC96/26 - Sandy Lane Footpath (Bugle) **UPDATE – strict on conditions on what can be done under the LMP agreement. Clerk to contact Countryside Access Team at Cornwall Council.**
- Min FPC96/26 Gateway Entry signage **UPDATE – not received yet as will take time to compile.**
- Min FPC96/26 The damaged swing at Lower Molinnis Play Area. **UPDATE: All in hand and being replaced.**
- Min FPC99/26 – New General maintenance contractor. **UPDATE: Meeting with S Turner 31st July.**
- Min FPC100/26 - Ruddlemoor, damage where snowdrops have had significant historical importance adjacent to the Clay Trail. **UPDATE from the Clerk: A site meeting took place by the Clerk, Cllr Allen and representatives from Clean Earth Energy. A full replanting will take place and deepest apology made to the Council and residents.**

- Min FPC100/26 – Footpath 424/1. **UPDATE: Clerk has raised issue, not actioned yet.**
- Min FPC104/26 - RoSPA Annual Playground Inspections. **UPDATE: Quote to action the works highlighted across all sites approved with Finance & General Purposes Committee and approved at Full Council.**
- Min FPC105/26 - Cornwall Local Council Conference **UPDATE: Clerk and Cllr Luke to attend.**
- Min FPC106/26 - West Carluddon (Pocket Park) **UPDATE: Agenda item later in meeting.**
- Min FPC106/26 – Proposed Climate and Environmental Committee. **UPDATE: Agenda item later in meeting.**

Min FPC113/26 – Cornwall Councillor Reports

No report had been received from Cornwall Councillor S Trevelyan.

An email had been received from Cornwall Councillor J Hanlon advising that he would no longer be providing monthly reports to the Parish Council.

Cllrs M Shand, M Luke and B Hollis expressed their bitter disappointment at the lack of reports and engagement from the Cornwall Councillors. Members felt it was important for the Parish Council to be kept informed of the work being undertaken within the Parish so that appropriate feedback and updates could be provided to residents.

Members discussed the importance of maintaining effective communication between the Cornwall Councillors and the Parish Council and agreed that the Clerk should respond to Cllr J Hanlon's email to convey Members' disappointment and emphasise the importance of continued communication and engagement.

It was **RESOLVED** that the Clerk respond to Cornwall Councillor J Hanlon's email accordingly.

Proposed: Cllr M Shand, Seconded: Cllr L Allen. All in Favour

Min FPC114/26 – Financial Matters

**Cllr M Shand and Cllr P Highland leave the room at 7.50pm.*

Councillors were presented with a list of Income & Expenditure Accounts for the month of July 2026. It was **RESOLVED** to approve the monthly accounts.

Proposed: Cllr Mrs. M Rance-Matthews, Seconded: Cllr P Quilter. All in Favour.

**Cllr M Shand and Cllr P Highland return to the room 7.55pm.*

Community Grants

- 1) Application from Imerys Bowling Club for a new bench.

It was **RESOLVED** to award £150 towards the purchase of the bench.

Proposed: Cllr P Quilter, Seconded: Cllr L Allen. All in Favour.

- 2) Application from Bugle Library of Things (BLOT) for the fete in Bugle on Saturday 15th August.

It was **RESOLVED** to award £225 towards the fun day.

Proposed: Cllr M Shand, Seconded: Cllr M Luke. All in Favour.

- 3) Application from Life Education Wessex workshop at Treverbryn Academy

It was **RESOLVED** to award £145 for the workshop at Treverbryn Academy.

Proposed: Cllr Mrs. A Double, Seconded: Cllr B Hollis. Ten in Favour and one against.

Parish Offices

Due to the recent hot weather, the proprietor of the Parish Offices Mr D Philp has installed air conditioning units to both offices which has been very well received by staff. The units should prove much more economical providing hot and cold air rather than the wall units.

It was **RESOLVED** that the Clerk write to Mr D Philp with a letter of thanks for the air conditioning units.

Proposed: Cllr M Shand, Seconded: Cllr Mrs. M Rance-Matthews. All in Favour.

Mr D Philp has also given notice that the rent will increase from January 2027 by £100 per month

It was **RESOLVED** to note the increase in rent.

Proposed: Cllr M Shand, Seconded: Cllr P Quilter. All in Favour.

Playground Inspections and Improvements

From the first inspection carried out by the new contractor, the replacements and improvements necessary to the relevant play areas were taken to the Finance & General Purposes Committee for their recommendation to proceed.

It was **RESOLVED** to approve the works totalling £275.

Proposed: Cllr G Tregidga, Seconded: Cllr Anthony Townsend. All in Favour.

Min FPC115/26 – Matters arising within the Parish

Cllr M Shand reported vegetation on both sides of Stannary Road, Stenalees.

Cllr P Quilter wished that consideration be given to CCTV in Charles Street Park due to the recent damage. The Clerk advised that the park was owned, and was the responsibility of Cornwall Council. In addition, he reported that the speed warning sign from Bugle into Penwithick is overgrown. **ACTION: Administrator to report in addition to signage covered in vegetation on Penwithick Road/Treverbryn Road.**

Cllr G Tregidga advised that the bus service from St Austell to Roche had improved, however he was unsure about the St Austell to Bodmin route regarding its continuation after the summer. **ACTION: Clerk to speak with Clerk of St Austell Town Council for details.**

Cllr Mrs. M Rance-Matthews advised that the tarmac on the pavement from Carloggas to the ESAM building was breaking up. Is there a possibility of having signage for the cycle trail on the main entrance to Wheal Martyn so members of the public aware. **ACTION: Clerk to contact Highways.**

Cllr Mrs. J Killacky advised that a lot of people are parking on the double yellow lines in Bugle particularly around the Chinese takeaway on both sides on the road. The Chair discussed the possibility of an Enforcement Officer in the Parish. **ACTION: Clerk to look into details of employing an Enforcement Officer.**

Cllr Mrs. A Double raised about the bins at Century Close. The Clerk advised that Cornwall Council are looking into the contract as they are no in a position to add to the current round. However, have emptied them as a one-off on this occasion. Once a decision is made, they will let the Clerk know of the decision. Members discussed the need for the bin particularly the Burlawn open space which is owned by Cornwall Council and popular with dog walkers.

It was **RESOLVED** that if Cornwall Council will not empty than rather remove, the Parish Council will take on emptying on a regular basis.

Proposed: Cllr P Highland, Seconded Cllr M Luke. All in Favour.

The Clerk has contacted A Trevarton regarding cutting back the trees in Treverbryn cemetery following an email from a local resident.

A resident of Trethurgy has emailed to request if a cradle swing could be put up in Trethurgy park. The Clerk understands there could still be an amount of S106 money left. It was **RESOLVED** for the Clerk to obtain quote and request if there is any S106 money remaining.

Proposed: Cllr M Luke, Seconded Cllr A Townsend. All in Favour.

A resident has reported the path next to the cricket field is in need of cutting back as difficult to walk through and very narrow. **ACTION: Site visit with Countryside Access Team and possible improvements necessary that lay outside of the LMP agreement.**

Roger Gates has emailed with regard to vandalism in Charles Street Park.

A resident has been in contact with regard to the speed of traffic in Bowling Green and if traffic calming measure can be put in. The Clerk has been in touch with R Tatlow who has advised the average speed in the area is 21mph and so at this stage no further action will be made although she will make the project team aware.

Email received from resident in Trethurgy to thank the team for the great work in cutting back the Butts Lane footpath.

A resident on Stannary Road has reported vegetation overgrown from the link road to her property and also those in the terrace. **ACTION: Clerk to find out further details.**

A resident has reported concerns over anti-social behaviour and vandalism in the play park at Hallaze Road, Penwithick. Has reported to the local MP and police, can the Parish Council help? **ACTION: Clerk has reported to local PCSO.**

Resurfacing works being carried out at Trenarren View, St Austell from Monday 20th July – residents have been informed.

A resident has contacted Merrimans with regard to overhanging trees from Hallaze wood into his property.

An email has been received regarding the drainage in Fore Street, Bugle. **ACTION: Clerk has referred to Cornwall Council.**

A complaint has been received regarding parking at Stenalees Bowling Club weekday evenings. **ACTION: Clerk to contact M Read from the Bowling Club.**

Highways are carrying out works in Higher Bugle to excavate an area due to a depression in the road to understand the reason, traffic lights will be in place just down from Rockhill Business Park.

Cornwall Council have granted a site location for a new dog waste bin to be installed at Trenarren View/Menear Road, St Austell.

It was **RESOLVED** to proceed and position the post mounted bin on the grass verge on the right-hand entrance to Trenarren View.

Proposed: Cllr M Luke, Seconded: Cllr Mrs. A Double. All in Favour.

Wendy Earl has emailed the Clerk in relation to the condition of the Menacuddle Well noticeboard which is looking tired.

It was **RESOLVED** that the maintenance contractor carry out works to improve the noticeboard.

Proposed: Cllr M Luke, Seconded: Cllr M Shand. All in Favour.

A resident in Trethowel has emailed regarding overgrown trees on the river bank which are causing issues for those who live in the properties being able to get out on to Bodmin Road. **ACTION: Clerk contacted R Tatlow.**

The Clerk and Cllr B Hollis visited Starrick Moor to gain access to the lock up which was successful and holds previous Council records.

Several enquiries have been received on the condition of the access road to Bugle surgery. **ACTION: Clerk has contacted private owner contacted and they have been in touch with the surgery.**

Sign opposite Treverbyn Community Hall has been damaged. **ACTION: Clerk reported to Cornwall Council.**

The Clerk had received a number of reports regarding mobile homes discharging raw sewage in Bugle going into the river/stream. **ACTION: Clerk has reported to the Environment Agency.**

Footpath 8 in the Parish (Carthew) will be closed by Cornwall Council from 11th July to 11th January 2027 (24 hours).

Min FPC116/26 – Clerk’s Items

The Clerk had no items to update.

Min FPC117/26 – Committee Meeting Minutes

It was **RESOLVED** to adopt the following minutes of the committee meeting and approve the recommendations therein:

1. Finance & General Purposes Meeting held on 23rd June 2026.

Proposed: Cllr M Shand, Seconded: Cllr L Allen. All in Favour.

2. Planning Committee Meeting held on the 14th July 2026.

Proposed: Cllr L Allen, Seconded: Cllr Mrs. A Double. All in Favour.

Heritage meeting minutes will be brought to the next Full Council meeting for approval. Cllr G Tregidga asked about potential pop-up banners for future events. The Chair advised that this had been discussed at the Communications meeting. In addition, the Heritage Committee will be looking for a separate page on the website to showcase their work. The Clerk advised that this would be possible and he will discuss with Western Web for an additional tab.

Min FPC118/26 – Proposed Devolution for New Open Space Asset: West Carluddon Park

Cornwall Council would like members to discuss to accept the transfer of a proposed open space as a freehold asset to Treverbyn Parish Council upon completion of its construction at Carluddon. Members discussed safety/design/fencing and the yearly maintenance for the Council. **ACTION: Defer. Clerk to arrange a meeting to discuss details further, Chair to attend. Once further information had been obtained, the item would come back to Full Council again.**

Min FPC119/26 – Community Area Partnership – China Clay and Luxulyan

A Parish Councillor, together with a suitable substitute, was required to be appointed as the Council’s voting representative at the China Clay and Luxulyan Community Area Partnership (CAP) meetings.

Cllr M Luke, who had previously attended CAP meetings in a non-voting capacity, confirmed that he was willing to be appointed as the Council's voting representative.

It was **RESOLVED** to appoint Cllr M Luke as the Council's voting representative, with Cllr L Allen appointed as substitute.

Proposed: Cllr Mrs A Double, Seconded: Cllr G Tregidga. All in favour.

Min FPC120/26 – Adoption of Terms of Reference – Environmental and Climate Advisory Working Group

It was **RESOLVED** to adopt the Terms of Reference for the newly formed Environmental and Climate Advisory Working Group.

Proposed: Cllr Mrs. A Double, Seconded: Cllr M Shand. All in Favour.

Min FPC121/26 – Appointment of Members – Environmental and Climate Advisory Working Group

It was **RESOLVED** to appoint Cllr Mrs. M Thomas, Cllr G Tregidga and Cllr P Highland to serve on the new working group.

Proposed: Cllr Mrs. A Double, Seconded: Cllr K Pollard. All in Favour.

Min FPC122/26 – Revised AGAR Accounting Statement 2025/26

The Clerk reported on the Annual Governance and Accountability Return (AGAR) for the year ended 31st March 2026. An amendment had been required to the brought-forward figure following the identification of errors in the previous accounting records and internal audit process. These errors, relating to the work of the previous Clerk and previous Internal Auditors, had since been identified and resolved, and the Accounting Statement revised accordingly.

Cllr M Shand expressed his disappointment regarding the errors made previously by both the former Clerk and Internal Auditors.

The Chair, Cllr Mrs A Double, duly signed the revised Accounting Statement.

ACTION: Clerk to submit the revised Accounting Statement to the external auditor.

Min FPC123/26 – Partnership Development Day – Wednesday 22nd July 2026

The Clerk reported that the Partnership Development Day with Carn Brea Parish Council had been a great success. Those who attended had the opportunity to meet with fellow Councillors and staff, exchange ideas and gain a valuable insight into their respective ways of working, including their relationships with Cornwall Councillors.

The visit to the SUEZ Recycling Centre was particularly informative, with members noting the knowledge and expertise of the staff.

It was agreed that Carn Brea Parish Council would host a return visit in 2027.

ACTION: Clerk to send thanks to all those involved and prepare a social media post about the day.

Min FPC124/26 – Correspondence

An Email has been received from CALC in regard to a meeting held with Cornwall Council's Cabinet discussing the relationship between the Cornwall Council and town and Parish Councils. **ACTION: Clerk to share with members.**

An Email has been received from Classic Builders with regard to new development on Treverbyn Road, St Austell. They would like suggestions from the Parish Council for a street name. **ACTION: Clerk to send around to planning committee members for their suggestions.**

An Email has been received from a St Austell Town Councillor in regard to safety concerns on Bodmin Road leading to Menacuddle Well. **ACTION: Chair to respond to Councillor.**

Charles French Solicitors have confirmed that Land Registry have completed the application to register Trethowel recreation ground in the name of Treverbyn Parish Council.

There will be a meeting of Menacuddle Well Steering Group on the 3rd September. **ACTION: Clerk, Cllr Mrs. A Double and Cllr L Allen to attend.**

The Clerk has circulated an email relating to staff cuts at the University of Exeter, Tremough Campus. CALC have sought out information and are relaying where necessary to larger Councils.

CALC news and training bulletin has been shared with Councillors.

The Adult Social Care Commissioning manager for Cornwall Council would like to attend a future meeting to discuss a potential older person's housing scheme at Carclaze garden village. **ACTION: Clerk to invite to present at the September Full Council meeting.**

Noah Law MP have founded St Austell CLR, a community-owned housing co-operative to provide quality, affordable homes for social rent, whilst revitalising vacant and derelict buildings in the town. Invitation has been forthcoming to Treverbyn Parish Council to attend the open day or become a member. **ACTION: Clerk to circulate to all members.**

A holidaymaker visiting family in the area had emailed having been the victim of a racism incident in Bugle. **ACTION: Clerk responded to email and reported incident to Cornwall Council.**

Thank you, letter, received from West of England Bandsmen's Festival for the donation towards the centenary festival.

Notification that Ocean Housing intend to sell 13 Mountbatten Road, Penwithick.

Email received from Cllr P Highland suggesting the possibility of twinning with another town with Cornish mining links. **ACTION: Clerk to table for future agenda.**

Thank you received from Chair of Treverbyn Community Hall for the donation towards the use of hall for the Annual Parish Meeting.

Email received regarding Innis Fly Fishery and support from Parish Council. **ACTION: Clerk and Chair to discuss how we proceed.**

Min FPC125/26 – Any other Business

Cllr P Highland attended the recent meeting with Noah Law MP on anti-social behaviour in the area. He expressed that at this stage the Parish had no responsibility for Charles

Street Park. Also discussed the need for Councils to be prudent and have reserves. The Clerk confirmed that it is recommended to have a set percentage of the precept in reserves.

Cllr Mrs. J Killackey asks if a get-well card can be sent to Cllr O Kimber's wife from the Parish Council. **ACTION: Administrator to arrange.**

The Clerk wished to thank those members from the Heritage Committee for the recent events held in the Parish.

The Chair suggested that due to holidays the August meeting is cancelled. It was **RESOLVED** to cancel the August Full Council meeting and any agenda items are postponed until September.

Proposed: Cllr Mrs. A Double, Seconded: Cllr L Allen. All in Favour.

Cllr P Highland also wished to acknowledge, with sadness, the recent murder of Ann Widdecombe. He reflected on the personal risks faced by those who serve in public life and the importance of respecting and upholding democratic values.

The Clerk reminded Councillors that revised Register of Interest forms must be completed and resubmitted by the end of July. Forms were available from the Parish Council office for Councillors to collect and complete.

Min FPC126/26 – Confidential Matters

In view of the confidential nature of the business to be transacted, it was **RESOLVED**, in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for the consideration of this item. It was noted that no members of the public or press were present.

Proposed: Cllr M Shand, Seconded: Cllr Mrs A Double. All in favour.

The Vice-Chairman, Cllr M Shand, raised a matter concerning internal communication, which was noted by Members.

With no further business to transact, the Chairman closed the meeting at 9.30pm and thanked Councillors for their attendance.

..... (Chairman)

..... (Date)