



Treverbyn Parish Council

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Parish Offices
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Higher Bugle, St Austell
Cornwall, PL26 8RA
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23rd September 2026

To all Members of Treverbyn Parish Council

Dear Councillor,

You are hereby summoned to attend an **Ordinary Full Council Meeting** of Treverbyn Parish Council to be held at the Parish Offices, Rockhill Business Park, Higher Bugle on **Tuesday 29th September commencing at 7:00pm** for the purpose of transacting the business stated in the agenda below.

Given under my hand,

D. R. Hawken

Mr Darren R. Hawken
(Clerk and Responsible Finance Officer)

Note: Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.

Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), the Council is unable to make any decision on matters not listed within the agenda.

Under the Local Government Act (LGA) 1972 s101, supported by Regina V Secretary of State for the Environment ex parte London Borough of Hillingdon 1986 case law, no one councillor can make a decision on behalf of the Council.

**Before the commencement of the meeting, the Adult Social Care Commissioning Manager for Cornwall Council, Sarah Keast, will provide a short presentation.*

1. Apologies for Absence

To receive apologies for absence and note any apologies not received.

2. Declarations of Interest

a) Pecuniary Interests

To receive Declarations of Pecuniary Interests as recorded in the Register of Interests.

b) Non-Registerable Interests

To receive Declarations of Non-Registerable Interests.

c) Dispensations

To receive and consider any requests for dispensation, as reported by the Clerk in accordance with the Council's Code of Conduct.

d) Gifts and Hospitality

To receive declarations of any gifts or hospitality in accordance with the Council's Code of Conduct.

3. Public Participation

To hear from members of the public who wish to make representations, answer questions, or give evidence in respect of the business on the agenda. A question shall not require a response at the meeting nor initiate debate. The Chairman may direct that a written or oral response be provided.

4. Minutes of the Ordinary Full Council Meeting

To receive and resolve to adopt the minutes of the meeting held on 28th July 2026 and authorise the presiding Chairman to sign them as a true and accurate record.

5. Matters Arising from the Previous Meeting

For information only.

6. Cornwall Councillor Reports

To receive and note any reports or updates submitted by Cornwall Councillors Jamie Hanlon and Steve Trevelyan and, where applicable, to raise questions on the matters reported.

7. Financial Matters

- To approve expenditure payments.
- To note income received.
- To approve any transfers of funds (if applicable).
- To note account balances.

- To consider and resolve upon the following financial matters:
 - i) Trethurgy Village Hall Community Grant

8. External Auditor's Report

To receive and consider the External Auditor's Report from BDO; to formally resolve to accept and note its contents; and to consider and agree any actions arising from the recommendations contained within the report.

9. 2026/27 National Salary Pay Award and Revised Pay Scales

To receive and consider the recommendation of the Finance and General Purposes Committee regarding the 2026/27 national salary pay award and revised national pay scales, effective from 1st April 2026, including the associated financial implications and any backdated salary payments, and to resolve whether to approve and implement the revised pay scales.

10. Rialtas Financial Management Software

To receive and consider the recommendation of the Finance and General Purposes Committee regarding the proposed purchase and implementation of the Rialtas financial management software package, including the associated costs and benefits, and to resolve whether to approve its purchase and implementation.

11. Parish Maintenance Update – General and Playground

To receive an oral update on the general parish maintenance programme; to receive and note the written playground inspection report for September; and to consider and agree any actions arising from the recommendations contained therein.

12. Matters Arising within the Parish

Councillors to raise matters within the Parish that have arisen since the previous meeting.

13. Committee Meeting Minutes

To receive the minutes of the following committee meetings and approve any recommendations contained therein:

- Heritage Committee – 15th July 2026
- Planning Committee – 11th August 2026
- Planning Committee – 8th September 2026
- Finance and General Purposes – 22nd September 2026

14. Proposed Devolution of New Open Space Asset: West Carludon Pocket Park

To consider a request from Cornwall Council to agree, in principle, to accept the transfer of the proposed new open space as a freehold asset to Treverbyn Parish Council upon completion of its construction, subject to the necessary legal processes and agreements.

15. Chairman's Announcements

To receive any announcements or updates from the Chairman relating to matters of interest or relevance to the Parish Council.

16. Stenalees Bowling Club – Proposed Development and Works

To consider proposed maintenance works, development and alterations to the land adjacent to Stenalees Bowling Club.

17. Trethurgy Playing Field – Trusteeship

To receive an update on the current trusteeship arrangements for Trethurgy Playing Field and to consider the recommendation arising from a meeting of Trethurgy Village Hall regarding the proposed transfer of trusteeship to the Parish Council.

18. Correspondence

To receive details of and consider correspondence, including invitations, received up to the time of the meeting.

19. Any Other Business

Any Councillor wishing to raise an item under Any Other Business must do so in writing prior to the commencement of the meeting.

20. Confidential Matter(s)

To resolve that, under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting, and that any live streaming or recording cease during consideration of the following item(s), on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

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