

Treverbyn Parish Council

Ordinary Full Council Meeting

Tuesday 26th May 2026, 7.00pm

Parish Offices, Rockhill Business Park, Higher Bugle

Present: Councillors –Cllr M Shand (Vice-Chair), Cllr L Allen, Cllr P Highland, Cllr B Hollis (arrived to meeting 7.08pm), Cllr Mrs. J Killacky, Cllr O Kimber, Cllr M Luke, Cllr K Pollard, Cllr P Quilter, Cllr A Rose, Cllr Mrs. M Thomas and Cllr A Townsend.

Also in attendance: The Clerk, Mr D Hawken and Administrator, Mrs B Bassett.

Members of the public: There were no members of the public in attendance.

The Clerk opened the meeting in the absence of the Chair, Cllr Mrs. A Double. It was **RESOLVED** that the Vice-Chair, Cllr M Shand take the meeting as Chair in her absence. Proposed: Cllr O Kimber, Seconded: Cllr M Luke. All in Favour.

Min FPC67/26 – Apologies

Apologies received from Cllr Mrs. A Double (Chair), Cllr Mrs M Rance-Matthews and Cllr G Tregidga. Cllr B Hollis would be arriving a little late to the meeting.

It was **RESOLVED** to accept the apologies received from Cllr Mrs. A Double, Cllr Mrs M Rance-Matthews, and Cllr G Tregidga.

Proposed: Cllr Mrs. J Killacky, Seconded: Cllr Mrs. M Thomas. All in Favour.

No apologies were submitted by either Cornwall Councillor.

IT was **RESOLVED** to note the non-apologies from either Cornwall Councillor.

Proposed: Cllr O Kimber, Seconded: Cllr A Rose. All in Favour.

Min FPC68/26 – Declarations of Interest

Cllr O Kimber declared under a) Pecuniary Interests for item number 9) Finance and will leave the room accordingly.

Min FPC69/26 – Public Participation

None.

Min FPC70/26 - Minutes of the Full Council meeting held on 28th April 2026

The minutes of the Full Council meeting held on the 28th April 2026 had been circulated in advance of the meeting and were duly approved as a true and accurate record. The minutes were duly signed by the Chairman.

Proposed: Cllr O Kimber, Seconded: Cllr Mrs. M Thomes. All in Favour.

Min FPC71/26 - Matters arising from the previous Full Council minutes

Cllr B Hollis arrives for the meeting at 7.08pm.

There were a few matters arising that were not included in agenda items.

- Min FPC54/26 - Cllr P Highland has reported the dog waste bin hinge lid at Lower Carloggas has rusted away and needs replacing. **Action: It was agreed to carry out this work ourselves, rather than wait for Imerys/Cornwall Council. ACTIONED.**
- Min FPC54/26 - The new notice board has been agreed and will be positioned at Bluebarrow Close (West Carclaze Garden Village) and a new dog waste bin to be placed at the end of the trail on Carbis Road. **Action: Noticeboard fitted and paid by EcoBos, dog waste bin to be provided as per schedule. ACTIONED.**
- Min FPC54/26 - In order to protect the safety of staff, the office should look to have a door entry system/panic button. It was **RESOLVED** that the Clerk make enquiries and obtain three quotes. **Action: Two quotes received and a further two awaited (additional one acquired as per Finance & General Purposes committee). To be discussed later in meeting. Instructed and to be installed soon.**

- Min FPC54/26 - Traffic Calming measures in Trethowel, Carthew and Ruddlemoor. Mobile speed activation sign is now at the Parish office; however, the wrong posts have been installed by Highways and will need to be replaced before sign installation. **Action: Posts now fitted and awaiting visit for demo on equipment. Demo received and equipment insured.**
- Min FPC54/26 Broken wheel on the roundabout at Treverbyn Park prior to devolution. Cornwall Council may be able to contribute a small payment. **Action: Awaiting quote for replacement - discuss under Finance. ACTIONED.**
- Min FPC54/26 Requested dog waste bin on the clay trail, off Bodmin Road which is Imerys and leased to Cornwall Council. **Action: To install. ACTIONED.**
- Min FPC54/26 – The Clerk orally updated Councillors on the proposal for the CIL application following discussions and work with Roger Gates, and Jeremy Elvins, Imerys. It is proposed that sections of the permissive paths running adjacent to the A391 are improved and new footpaths created to provide residents with the opportunity to walk from Carclaze, St Austell to the Goss Moor. Imerys will be in a position to help with the work on the application. It was **RESOLVED** that Treverbyn apply for funding. Proposed: Cllr M Shand, Seconded: Cllr M Luke. All in Favour. **Action: Clerk submitted and through to next round, work to now take place on the full application until submission in late July. Started application with Jeremy Elvins.**
- Min FPC54/26 - The Clerk discussed the Business rates bill received for Bugle car park to which Treverbyn Parish Council are responsible. It has now increased to £563 and Clerk has been in touch with Cornwall Council regarding an exemption. Awaiting to hear back from department. **Update: No exemption. PAID**
- Min FPC54/26 The Cleansing contract has been received for 2026/27 for Bugle Car-Park, adjacent to the Bugle Inn. It was **RESOLVED** to go ahead with the contract for the year - £280.50 + VAT. **Action: Supplied PO number, invoice awaited. PAID.** Proposed: Cllr B Hollis, Seconded: Cllr M Shand. All in Favour.
- Min FPC54/26 Having recently qualified as a tree inspector, Charlie from Habitat would now be in a position to offer a full service to carry out an audit of the trees in the Parish. At this stage Councillors would like to receive costs of the service

should they wish to consider. **Action: Clerk to email Habitat – details provided on screen of works covered and costs. Ongoing – quotes required.**

- Min FPC54/26 Charles French would be happy to combine the costs for devolution of Larcombe, Hallane Road and New Molinnis play areas if Cornwall Council cover under one title deed – cost is £950 + VAT. **Action: Proceed and Charles French informed.**
- Min FPC54/26 Cllr O Kimber asked if Cornwall Council could be chased with the condition of the ESAM roundabout. In addition, the road from the Business Park to the Carclaze roundabout had a lot of rubble on the road and tyres were being damaged. The bushes by Pochin House were in need of cutting due to visibility on the road – Cormac dealing. **Action: ESAM roundabout reported to R Tatlow and update on bushes. Reported again as R Tatlow on leave.**
- Min FPC 54/26 Cllr M Shand wished to report that the tarmacking works carried out in the cemetery had been done to a poor standard with residents complaining. Weeds already coming through the tarmac. Flooding in Stenalees is ongoing. Stenalees Park signs have been damaged and ripped off. **Action: Office to contact Burials– reported and awaiting response from different department. Update: Advised that tarmacking had been checked and to a good standard.**
- Min FPC54/26 Cllr P Quilter reported that the pavement alongside Nos 13,15,17 Roche Road was in poor condition and difficult for residents to pass. He will send in photograph evidence. The pedestrian main gate to the park had a spring missing and the main gate was not locked. In addition, there was no lock on the gate into Barry's field. **Action: Pavement reported. Update: Site visit took place, and Clerk compiling a full report to present to F/C shortly.**
- Min FPC54/26 Cllr Mrs M Thomas is still concerned with the highways surface water at Carbean. The Clerk has reported this to R Tatlow and for a gully to be unblocked. **Clerk informed members that this work will take place on the 5th by Highways. COMPLETED.**
- Min FPC54/26 The Chair also discussed the condition of the ESAM roundabout and that the Parish Council could possibly sponsor the roundabout once the works had been completed. Potential agenda item for the next meeting. **ACTION: awaiting**

further info – May agenda item. Further details required, agenda for June/July meeting.

- Min FPC54/26 The Clerk had contacted the owner of Lantern Pit regarding the condition of the path. **Action: Clerk to contact owner. Update: Owner will discuss potential cost of works with a contractor.**
- Min FPC54/26 Cornwall Council have sent over a new template for a community emergency plan as well as a guidance document. **Action: Important an emergency committee is set up. Councillors invited to express their interest. It was RESOLVED that Cllr Mrs. A Double, Cllr M Shand, Cllr O Kimber and Cllr A Rose in addition to the Clerk be part of this committee. Proposed: Cllr Mrs. A Double, Seconded: Cllr M Luke. All in Favour. Clerk to diarise meeting.**
- Min FPC54/26 Cllr P Highland suggested litter picking equipment for use in the Parish and setting up a group. Could we purchase the necessary equipment? Joy Sweet in the Parish has set groups up previously. It was **RESOLVED** to purchase the equipment. Proposed: Cllr P Highland, Seconded: Cllr M Luke. All in Favour. **Action: Contact Biffa – Resolved. Cllr G Tregidga to arrange meeting with Joy Sweet. Update: Proceed with equipment purchase.**
- Min FPC57/26 Two residents wish to express their concerns regarding the recreation area and skate park in Bugle due to bikes. Netley Meadow residents can access the recreation area and so are bikes causing damage to the grass. There were concerns that it would still need to be accessible for pushchairs/mobility scooters. Is there any possibility of contacting Imerys to put boulders down. In addition, a fence is down in Barry's field this side of the woods and can this be looked at. The Clerk offered to meet Barry at 10am on Wednesday 29th April for a site visit. **Site visit with Cllr M Shand – Update: compiling report.**
- Min FPC56/26 Trethowel Park – There are now a large number of trees overhanging the swings at Trethowel so quotes will be needed to undertake the work. However, aware it is bird nesting season so will need to check when it will be possible. It was **RESOLVED** that the Clerk obtain three quotes. **Update: Unable to carry out at present due to bird nesting and dense vegetation.**
- Min FPC56/26 Bugle Band Contest – Discussed the tree in the field for the band contest and if they can be cut back, however again concern that bird nesting

season. **Action:** Clerk to obtain access and arrange with Habitat to look at the situation. Update: **Completed by WEBF Committee volunteers.**

- Min FPC56/26 **Treverbyn Park roundabout** – there is a broken wheel on roundabout at Treverbyn Park following devolution. The Clerk has obtained a quote for £225.00. It was **RESOLVED** to go ahead with the quote to replace the wheel.

ACTIONED

- Min FPC56/26 The Annual Japanese Knotweed treatment is due in August at Hallaze at the agreed cost of £145.00 + VAT per ad-hoc visit. **BOOKED.**
- Min FPC56/26 A new tab is being organised on the website to allow for the Annual Parish Meeting agenda and minutes at a cost of £15.00 + VAT. **RESOLVED.**
- Min FPC56/26 A PO number has been sent for the cleansing contract for Bugle car park; however, no invoice has been received as yet. **PAID.**
- Min FPC56/26 The licence for the dog waste bin at Stoney Lane has been waived and the signed agreement to go back to Jeffreys. **COMPLETED.**
- Min FPC56/26 The Clerk informed member that four quotes had been received to install a security system at the Parish offices following recommendations from the National Association of Local Councils (NALC). All Councillors agreed that the safety of the staff in the office was paramount, especially when they are working on their own. It was **RESOLVED** to go ahead with Quote and the annual maintenance is incorporated within the quote. **ACTIONED.**
- Min FPC59/26 Cllr P Highland advised that the toddler swing is now broken in Lower Molinnis play area and will need to be replaced. **Action: Clerk to instruct maintenance contractor.**
- Min FPC59/26 Cllr K Pollard advised the car had finally gone in the layby on Roche Road. He also enquired as to any update regarding the CHIP application for Crescent & New Road. **The Clerk informed members that it had been Completed and is now sitting with Cornwall Council.**
- Min FPC59/26 Cllr O Kimber reported Treverbyn Road is in poor condition from the mini roundabout past the chapel. **Action: Clerk to report.** The condition of Penwithick Road is also poor. What has happened with regard to the markings on the main road at Stenalees? **Action: Clerk to chase R Tatlow.** Bushes along

Treverbyn Road opposite Pochin House are in need of cutting back. Action: Clerk to report. **Reported to Highways again.**

- Min FPC59/26 Cllr L Allen raised the road traffic survey in Trethowel/Ruddlemoor that had been carried out. Action: Clerk to contact Mr I Findler to arrange a virtual meeting to discuss. **R Gates co-ordinating meeting.**
- Min FPC59/26 Overgrown trees reported at Penwithick Park. **Action: Cornwall Council to inspect.**
Charge from CC to cut trees.
- Min FPC59/26 Resident reported condition of overgrown pavement at Higher Bugle and safety of walkers. **Action: Clerk reported. Not actioned – report further to R Tatlow.**
- Min FPC59/26 The hand rail from Treverbyn Park leading to Bank House Lane is in need of replacing. **Action: Clerk reported to Nicola Willcocks. To chase again, no response.**
- Min FPC59/26 Cllr P Highland reported the sign off the wall on Roche Road. **Action: Clerk to report. Update: Highways aware.**
- Min FPC64/26 An invitation has been received from the West Carclaze Partnership Board for a site visit to the garden village on Tuesday 12th May. **Action: Cllr Mrs. A Double, Cllr L Allen and the Clerk to attend. Update: Attended.**
- Min FPC64/26 Habitat have emailed advising of a recent wildlife pond they completed for a Parish Council in Bath and has sent photos. This could be an idea for the Hallaze Road site or on a small scale the old institute on Red Lane. **Action: Clerk to circulate to everyone. Agenda later in the year for Budget 2027/2028.**
- Min FPC65/26 Ian Findler from Cornwall Council has emailed a summary of data collected on traffic along the B3274. **Action: Clerk to arrange a Teams call to discuss. R Gates arranging.**
- Min FPC 65/26 Due to financial restraints, the mid Cornwall metro works will need to be installed permanently rather than installing a temporary solution. Adrian Roper would be happy to discuss with Councillors and carry out site visit. **Action: Clerk to arrange visit for Councillors asap. Actioned.**

Min FPC72/26 – Cornwall Councillor Reports

Cornwall Councillor J Hanlon's report had been received and circulated.

It was **RESOLVED** to note the report.

Proposed: Cllr Mrs. J Killacky, Seconded: Cllr A Rose. All in Favour.

No report had been received from Cornwall Councillor S Trevelyan. Councillors would be keen to know exactly what he is doing in the Parish.

It **RESOLVED** to note the non-report.

Proposed: Cllr M Shand, Seconded: Cllr L Allend. All in Favour.

Min FPC73/26 – Annual Parish Meeting

It was **RESOLVED** to **ADOPT** the minutes of the Annual Parish Meeting held on 21st April 2026.

Proposed: Cllr M Luke, Seconded: Cllr Mrs. M Thomas. All in Favour.

Min FPC74/26 – Annual Council Meeting

It was **RESOLVED** to **ADOPT** the minutes of the Annual Council Meeting held on 12th May 2026.

Proposed: Cllr O Kimber, Seconded: Cllr B Hollis. All in Favour.

Min FPC75/26 – Financial Matters

**Cllr O Kimber leaves the room 7.23pm*

Councillors were presented with a list of Income & Expenditure Accounts for May 2026. The Clerk discusses the new financial report which is transparent and GDPR compliant.

It was **RESOLVED** to approve the monthly accounts.

Proposed: Cllr P Quilter, Seconded: Cllr P Highland. All in Favour.

Following the presenting of the accounts, Cllr M Shand discussed the current BT monthly bill and that the contract should be reviewed. **Action: Clerk and Cllr M Shand to discuss.**

Cllr P Highland felt the cleansing agreement seemed high and enquired as to what we are getting for the money. The Clerk will check agreement and then bring back under a future agenda item; however, the bin gets emptied fortnightly under the agreement.

The Clerk advised that the Licence agreement with Imerys for the Ruddlemoor greenspace is due for renewal on 31st May 2026 and costs us £1.00.

It was **RESOLVED** to sign and pay the license fee.

Proposed: Cllr M Luke, Seconded: Cllr A Rose. All in Favour.

A quote has been received from a Contractor, via Cllr Luke, to carry out works to clear the foliage encroaching the car park at Trethurgy village hall. Cllr P Highland asked why we should do this as the car-park is not owned by the Parish Council. Cllr M Luke advised that we are trustees of the Village Hall and to support in the maintenance. Members discussed a grant application being made to the Parish Council. **Action: Cllr M Luke to make the application.**

A Parish community application has been received from a Penwithick resident for a charity event in August raising monies for three charities – Scotty's, South Western Ambulance and Dementia UK.

**Cllr A Rose leaves the room due to having an interest in a Charity.*

The Chair proposed that a small donation be made for each charity.

It was **RESOLVED** to donate £100 each to the three charities resulting in £300 in total.

Proposed: Cllr M Shand, Seconded: Cllr B Hollis. All in Favour.

**Cllr A Rose returns to the room.*

A further application has been received from the West of England Bandsmen's Festival to help with decorating the village ahead of the centenary festival. The request has been received to contribute flowers/plants for the hanging baskets.

It was **RESOLVED** that £300 is donated for the festival.

Proposed: Cllr P Quilter, Seconded: Cllr P Highland. All in Favour.

As both members of staff currently use their personal mobile phones and the Clerk diverts any office calls to the mobile, it was discussed that two mobile phones and contracts are looked into to ensure office business is separate.

It was **RESOLVED** to obtain two mobile phone contracts for the Clerk and Administrator.

Proposed: Cllr M Shand, Seconded: Cllr M Luke. All in Favour.

The Chairman's Honorarium was discussed for 2026/27.

It was **RESOLVED** that the payment remain the same as last year (£1,100) and an accompanying thank you letter sent to the Chairman.

Proposed: Cllr M Shand, Seconded: Cllr M Luke. All in Favour.

The Annual Insurance for the Parish Council is up for renewal on the 1st June 2026. Since last year the Parish Council has taken over two recreation areas and the mobile speed activation sign. The renewal quote comes in just under £3000 as the cover moved into a higher bracket. The Chair, Vice-Chair and Clerk discussed the changes and additions fully with the provider.

It was **RESOLVED** to proceed with the cover and insurance to commence from the 1st June.

Proposed: Cllr Mrs J Killacky, Seconded: Cllr L Allen. All in Favour.

**Cllr O Kimber returns to the room.*

Min FPC76/26 – Annual Internal Audit Report 2025/26

The internal audit report had been circulated to all members. Cllr P Highland wished to thank the Clerk for all his hard work and praised him for the report. With the audit advising that the Council had not been previously compliant nor lawful, Cllr M Shand

wished to share his embarrassment as he had been given to understand everything was compliant, transparent and up-to date prior to Mr Hawken's appointment as Clerk.

Members acknowledged that the Clerk had gone above and beyond since his appointment in January 2025 and were eternally grateful for his efforts and that the Parish Council were now fully compliant and in a much better position.

The Clerk advised that the report will now be uploaded to the website and in the public domain.

It was **RESOLVED** to accept the annual internal report 2025/2026 and any actions arising therefrom.

Proposed: Cllr M Shand, Seconded: Cllr L Allen. All in Favour.

Min FPC77/26 – Annual Governance Statement

It was **RESOLVED** to approve the Annual Governance Statement for 2025/26 granting authorisation to both the Chairman and the Clerk/RFO to sign the Statement on behalf of the Council.

Cllr M Shand and The Clerk/RFO signed the statement. It was **RESOLVED** to adopt the Annual Governance Statement.

Proposed: Cllr M Luke, Seconded: Cllr P Quilter. All in Favour

Members witnessed the Chairman and Clerk/RFO sign and date the Statement.

Min FPC78/26 – Accounting Statements 2025/26

Members received and considered the Accounting Statements for 2025/26 that had been signed by the Responsible Finance Officer prior to circulation before the meeting.

It was **RESOLVED** to approve the Accounting Statements for 2025/26.

Proposed: Cllr O Kimber, Seconded: Cllr Mrs M Thomas. All in Favour.

Members witnessed the Chairman sign and date the Statement.

Min FPC79/26 – Public Right of Inspection

It was **RESOLVED** to formally note that the Public Right of Inspection period would run from Wednesday 3rd June 2026 until Tuesday 14th July 2026 inclusive with the notice being issued by the Clerk & Responsible Finance Officer on Wednesday 27th May 2026.

Proposed: Cllr M Shand, Seconded: Cllr O Kimber. All in Favour.

Action: Clerk

MinFPC80/26 – Matters arising within the Parish

Cllr A Rose wished to that the school sign at Treverbyn has been vandalised and the Treverbyn sign into the park was not clear. The slow signs and white triangles on the speed bumps going over the bridge all need refreshing. In addition, the 20mph sign was becoming overgrown and drivers unable to see it before the bridge. **Action: Clerk to report to R Tatlow.**

Cllr P Quilter asked about the broken bench on Rosevear Road, Bugle. **Action: Already Reported and Charlie will fix.**

Cllr O Kimber still would like to see double yellow lines from Carclaze Chapel down to the traffic lights on Treverbyn Road, St Austell. Will speak to Clerk St Austell Town Council. It is understood that a CHIP application may have been applied for this by Cllr J Hanlon. Concern over condition of the road from the Eden Project roundabout to Trethurgy and the ESAM building/roundabout and the graffiti on the bridge. **Action: Clerk to report to R Tatlow.**

Cllr P Highland reported that another the ladder was across the stream by the bridge that was, at Lower Molinnis Moor. **Action: Office to inform Charlie**

Cllr A Townsend is still concerned about the parking on Rosevear Road, Bugle and are parking wardens checking the area. **Action: Clerk to make request again.**

Cllr B Hollis wished to thank the Clerk and Highways for the works carried out on Carthew Road – everything was done and cleared up quickly.

The Clerk had received an email enquiring about allotments in the Treverbyn area as the allotment land in Rescorla was sold on many years ago. **Action: Clerk to direct to St Austell Town Council.**

Email received from resident in Trethurgy who had cleaned up the kerbs and enquiring about the telephone box on Knightor Road. **Action: Clerk to contact.**

Singlerose roundabout needs cutting back and the area off it towards the ESAM roundabout. **Action: Clerk to speak with R Tatlow.**

A report had been received of a splintered tree just down from Treverbyn Park, St Austell. The Clerk advised this is not owned by the Parish. **Action: Clerk has written to the owner.**

The White River Valley permanent vehicle activated signs at Trethowel and Ruddlemoor are being removed and replaced by the 3rd June 2026.

Email received with regard to the amount of Himalayan Balsam on the cycle path into Trethurgy. **Action: Clerk to contact Imerys.** Also thank you to the contractor who has tidied up the footpath up from Butts Lane, Trethurgy.

New dog waste bin to go up on the footpath off Chapel Lane. **Action: Clerk to make appointment to meet owner on site to discuss position.**

Footpath 424/34 will be closed from 25th May to 26th May 2026 due to vandalised footbridge at Molinnis Moor.

Following the completion of the virtual footway in Trethurgy, the slow markings will be renewed on the road prior to the Autumn.

Works will be carried out to the A391 footway from Singlerose to the ESAM building roundabout in mid-June to investigate the area of flooding and carry out any maintenance.

Members will all be aware that the waste bin at Bugle skate park was vandalised and had to be removed by Habitat. The Clerk would be happy to options with regard to replacement. It was **RESOLVED** that options and quotes are obtained by the Clerk.

Proposed: Cllr B Hollis, Seconded: Cllr P Quilter. All in Favour.

Email received from R Tatlow that the northern build out bollard has been moved from the virtual footway scheme in Trethurgy. Due to damage and ongoing maintenance, it will not be replaced and the virtual footway should now slow vehicles. Apologies that the project team had not notified the Parish Council of the decision.

Report of fallen trees and debris outside of Treverbyn Academy and the church from resident. **Action: Clerk had contacted Highways.**

Thanks to Cllr L Allen who had cleared the obstruction in the footpath at Railway Terrace (Footpath 424/1) and tidied up the park bench of dog waste.

The public bench opposite the working mens' club has a large number of weeds around it. **Action: Habitat dealing.**

Cllr P Highland had requested about a centenary sign to mark the band contest, specifically coming into Bugle from Lockengate, if possible, before the 20th June. Rachael Tatlow had advised that it would need to be funded by the Parish Council and become

the responsibility of the Parish. Traffic management will be needed to replace the sign along with taller posts. Councillors would like to the Clerk to obtain quotes and look at whether any businesses would sponsor the sign.

It was **RESOLVED** that three quotes are obtained by the Clerk.

Proposed: Cllr P Quilter, Seconded: Cllr O Kimber. All in Favour.

Email regarding drainage issues opposite Caudledown Lane. **Action: Imerys dealing.**

Overgrown vegetation on main road through Penwithick and damaged seat. **Action: Reported to Cornwall Council.**

Hedge overgrown on Treverbyn Road opposite Pochin House. **Action: Reported to Cornwall Council.**

Cllr P Highland had received an email regarding the footpath that runs alongside the cricket club and whether it can be improved in anyway. **Action: Clerk to check the LMP agreement and its terms.**

Cllr M Luke had noticed a large amount of foliage on the road from Butts Lane to Knightor Close, Trethurgy. **Action: Clerk to report to R Tatlow.**

Gateway Entry signage - Cllr P Highland feels the Parish would benefit from new signage in the Parish. Looking at the boundaries there would be 13 in total. Members think it's a great idea. The Clerk to look at budget setting in Autumn to consider for new financial year.

It was **RESOLVED** to look at designs and quotes to replace the 13 signs entering the Parish.

Proposed: Cllr M Shand, Seconded: Cllr Mrs M Thomas. All in Favour.

Action: Clerk to contact Tatlow re costs and designs.

The Clerk advised a full inspection of play areas will need to be discussed, details to be circulated. **Action: Details to be sent to Councillors and agenda item for June Full Council.**

Min FPC81/26 – Committee Meeting Minutes

It was **RESOLVED** to adopt the following minutes of the committee meeting and approve the recommendations therein:

1. Planning Committee Meeting held on the 12th May 2026.

Proposed: Cllr L Allen, Seconded: Cllr O Kimber. All in Favour.

Min FPC82/26 – Weed Management

The Clerk advised that he has been asked to join a working group with regard to weed management and the use of glyphosate weedkiller on roads and pavements.

With the band contest approaching, a big clear up is hoping to be done in Bugle by volunteers in the village.

The advert for the contractor/maintenance person is out and it is hoped that their role would help deal with the major issue of footway weeds in the Parish especially in Penwithick/Stenalees. Residents will want to see a visible difference with the increase in precept.

It was **RESOLVED** that once the contractor is employed then the maintenance budget allowed for can be used immediately to undertake urgent weed management so residents can start to see a real difference in the Parish.

Proposed: Cllr M Shand, Seconded: Cllr Mrs. M Thomas. All in Favour.

Min FPC83/26 – Maintenance/Odd Job Person

This position has been advertised on Facebook and Cllr B Hollis has given it a boost so more people can see the advert. Currently received 10 applications and so when the Chair is back, shortlisting will be completed and interviews arranged.

Min FPC84/26 – Community Area Partnership – Feedback

Cllr G Tregidgo had sent an email to the Clerk following his attendance at the CAP meeting on Monday 27th April. This was verbally relayed by the Clerk.

The police had reported that St Austell was the only station in Cornwall to have been successful in its application for an additional supervisor for the Neighbourhood policing team. There will also be an extra PCSO officer in the area when the current PCSO returns as he will be desk work only.

The housing/planning strategy for the Clay Country was discussed with an overall plan for Cornwall. This needs urgent community engagement over the next few months since the entire process needs to be completed within a short period of 30 months. It was discussed that the best way was to set up a sub-committee of CAP with a representative from each Parish and then reports will be shared with all CAP members.

Min FPC85/26 – Clerks to Larger Councils – Feedback

The Clerk had attended the Larger Councils meeting on Thursday 23rd April in Launceston. Two representatives attended from Cornwall Council to discuss the weed management and received a lot of questions and comments. The meeting focused mostly on Town Councils, however definitely worth going and good to have representation from Treverbyn. Next meeting is on the 16th July in Redruth.

Min FPC86/26 – Parish Inspection

The Administrator and Cllr P Quilter had carried out a Parish inspection at the end of April. In summary, assets looking good and all noticeboards have been fitted with relevant information. Treverbyn Road Bus Shelter has graffiti on so will be cleaned by the contractor. Some of the dog waste bins are looking rusty. The one on Beam Lane is due to be replaced. The pot holes on Red Lane were reported again.

There was a family at Trethurgy using the park and had walked over from Penwithick, they had not realised it was there and commented how nice it was kept. The non-highway signs in the Parish would all benefit from being cleaned and this will hopefully be completed once the maintenance contractor is appointed. Cllr P Quilter will remove the old sign on the entrance to Trethurgy park as not needed and unsightly.

The swing at Lower Molinnis had seemed to be ok, however Cllr P Highland advised that it is broken on the bottom and will send over photos to highlight the issue.

Action: Replace Swing.

Min FPC87/26 – Committee Appointments

Cllr Mrs. M Rance-Matthews would be interested join the Public Rights of Way and Heritage Committees as there are still spaces available.

It was **RESOLVED** to appoint Cllr Mrs. M Rance-Matthews to the Public Rights of Way Committee.

Proposed: Cllr M Luke, Seconded: Cllr M Shand: All in Favour.

It was **RESOLVED** to appoint Cllr Mrs. M Rance-Matthews to the Heritage Committee.

Proposed: Cllr O Kimber, Seconded: Cllr A Rose. All in Favour.

Action: Clerk to advise Cllr Mrs. M Rance-Matthews.

Cllr P Highland would like to join the Climate Change and Environmental Committee.

It was **RESOLVED** to appoint Cllr P Highland to the Climate Committee

Proposed: Cllr M Luke, Seconded Cllr M Shand. All in Favour.

Min FPC88/26 – Campaign against South West Water

The Clerk verbally read out the correspondence received from Dwr Glan regarding a campaign against South West Water and if this should be considered and indeed proceed as a substantive agenda item for Full Council in June.

Councillors discussed the current situation with many having differing views.

Cllr M Thomas proposed that it should be considered at the next full council meeting, seconded by Cllr P Quilter.

A vote was taken, and alongside Cllr Thomas and Cllr Quilter, Cllr M Luke and Cllr A Rose voted in support of the proposal, thus obtaining 4 votes.

Those objecting, yielded 7 votes – Cllr M Shand, Cllr B Hollis, Cllr P Highland, Cllr K Pollard, Cllr A Townsend, Cllr O Kimber and Cllr L Allen. (Cllr J Killacky abstained).

Therefore, it was voted, **NOT** to pursue this as a substantive agenda item in June.

Min FPC89/26 – Correspondence

The Clerk had sent around details of Cormac summer workshops for local Councillors.

CALC have a number of training sessions from June to October if anyone is interested in attending, they should contact the office.

The Annual General Meeting for the Mid Cornwall Scouts group is on Saturday 27th June at 5.00pm at Drummer Lodge, Scredda, should anyone wish to attend.

A resident from Rescorla had reported the triangle grass needs cutting. Habitat had delayed this due to the bluebells.

An email had been received from Jackie Bull regarding a film showing at Holy Trinity Church on Saturday 6th June on Climate and Nature Breakdown if anyone would like to attend.

Cllr M Shand had highlighted that a mother and daughter in Stenalees were out litter picking and with their permission a photo and the work they had done was posted on social media by the Clerk. Their neighbour also helps with keeping the village tidy. A letter of thanks has been sent to them from the Chair. In addition, Councillors felt as a gesture of good will that the litter equipment is paid for on behalf of Parish Council.

It was **RESOLVED** to pay for the equipment for the residents.

Proposed: Cllr M Shand, Seconded: Cllr Mrs. M Thomas. All in Favour.

The digital bus shelter display has been damaged again at Resugga Green, Penwithick and unfortunately Cornwall Council maybe unable to replace due to ongoing costs and the current budget.

Letter has been sent to Cllr D Rogerson on behalf of Treverbryn and St Austell Town Council with regard to safety at the Menacuddle Well junction.

Pentewan Parish Council will be holding an extraordinary meeting on Thursday 21st May at St Austell Rugby Club to consider the planning application for up to 325 residential units at Gewans Farm, Tregorrick. Invitation to Councillors and residents to attend from 7.00pm.

The 13th May CALC new bulletin has been circulated to Councillors.

Correspondence has been received from Clean Earth advising of abnormal load deliveries with regard to the Clay Country Wind Farm and are expected w/c 11th May. Residents will have received letters within 1.5km of the turbine locations.

Cornwall Council Town and Parish Council Newsletter has been circulated to all Councillors.

Treverbyn Community Trust will be holding a Big Lunch on Sunday 7th June at 12.30pm and Councillors are all invited to attend, booking is through a QR code.

Invitation received from L Dunkley from CALC for the Clerk to join a working group to discuss a better approach to weed management.

The Clerk, alongside Cllr L Allen and Cllr Mrs. A Double were invited to a site tour of the West Carclaze Garden Village on the 12th May which they attended.

The Enhanced LMP Grants has been re-opened for 2026-27 and will be a first come, first served basis.

Training has been received from Enervoe for the speed traffic sign at Trethowel. The Clerk and administrator will now install and monitor.

The landslide at Lantern Pit was cordoned off with tape, however is a concern due to safety. The Clerk has spoken to the owner who is looking to get a contractor to quote for the work.

Cornwall Council have sent out their notice to prepare for a new Cornwall Local Plan 2030.

The Clerk wished to thank Cllr P Quilter for removing the notice board at Trethurgy, it is much appreciated.

The next Japanese knotweed treatment at Hallaze is planned for the end of September. Prior to this Habitat will clear all pathways towards the end of August ahead of the treatment.

The Clerk wished to thank the Heritage Committee for the first workshop event at Rescorla and hopes the following two events planned in June are successful.

Min FPC90/26 – Any Other Business

The Administrator has sent out details of the summer event at the end of July, for those who had not responded could they let her know if they were able to attend.

The Clerk wished to thank the Administrator for organising the Parish community group contact list.

The Clerk asked Councillors who would be available to help with Bugle Band Contest? A volunteers meeting will be held on Friday 5th June at 7pm. If everyone could let the Office know what time they can spare during the day, they will pass on the details to the committee.

Cllr A Townsend wished to raise issues with youngsters on bikes and vandalism and how the Parish Council can tackle. Cllr P Highland and Cllr L Allen had advised that an area at West Carclaze village have been offered to the groups and this was refused. Ongoing issues should be reported to the police online so they have it evidenced.

Cllr P Highland thinks it would be good if the Parish Council Facebook page posted details of Pharmacy first points of contact and emergency numbers going forward. Good for residents to know especially at weekend.

Min FPC91/26 – Confidential Matters

There were no confidential matters to be discussed.

With no further business to transact, the Chairman closed the meeting at 9.27pm and thanked Councillors for their attendance.

..... (Chairman)

..... (Date)