



Treverbyn Parish Council

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Parish Offices
Rockhill Business Park
Higher Bugle, St Austell
Cornwall, PL26 8RA
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24th June 2026

To all Members of Treverbyn Parish Council

Dear Councillor,

You are hereby summoned to attend an **Ordinary Full Council Meeting** of Treverbyn Parish Council to be held at the Parish Offices, Rockhill Business Park, Higher Bugle on **Tuesday 30th June commencing at 7:00pm** for the purpose of transacting the business stated in the agenda below.

Given under my hand,

D. R. Hawken

Mr Darren R. Hawken
(Clerk and Responsible Finance Officer)

Note: Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.

Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), the Council is unable to make any decision on matters not listed within the agenda.

Under the Local Government Act (LGA) 1972 s101, supported by Regina V Secretary of State for the Environment ex parte London Borough of Hillingdon 1986 case law, no one councillor can make a decision on behalf of the Council.

1. Apologies for Absence

To receive apologies for absence and note any apologies not received.

2. Declarations of Interest

a) Pecuniary Interests

To receive Declarations of Pecuniary Interests as recorded in the Register of Interests.

b) Non-Registerable Interests

To receive Declarations of Non-Registerable Interests.

c) Dispensations

To receive and consider any requests for dispensation, as reported by the Clerk in accordance with the Council's Code of Conduct.

d) Gifts and Hospitality

To receive declarations of any gifts or hospitality in accordance with the Council's Code of Conduct.

3. Public Participation

To hear from members of the public who wish to make representations, answer questions, or give evidence in respect of the business on the agenda. A question shall not require a response at the meeting nor initiate debate. The Chairman may direct that a written or oral response be provided.

4. Minutes of the Ordinary Full Council Meeting

To receive and resolve to adopt the minutes of the meeting held on 26th May 2026 and authorise the presiding Chairman to sign them as a true and accurate record.

5. Matters Arising from the Previous Meeting

For information only.

6. Cornwall Councillor Reports

To receive and note written reports from Cornwall Councillors Jamie Hanlon and Steve Trevelyan, and to ask questions on the content thereof.

7. Financial Matters

- To approve expenditure payments.
- To note income received.
- To approve any transfers of funds (if applicable).
- To note account balances.
- To consider and resolve upon the following matters:

- i) Donation to Treverbyn Community Hall (Annual Parish Meeting)

8. Maintenance Position

To formally consider and receive a recommendation regarding the appointment of a new maintenance / odd-job contractor, together with an individual to undertake play equipment inspections, minor repairs, and all matters relating to the upkeep and maintenance of play equipment within the parish.

9. Matters Arising within the Parish

Councillors to raise matters within the Parish that have arisen since the previous meeting.

10. Clerk's Items

To receive updates from the Clerk on matters relating to the parish, including any ongoing issues, emerging concerns and items requiring the Council's consideration or direction.

11. Committee Meeting Minutes

To receive the minutes of the following committee meetings and approve any recommendations contained therein:

- Planning Committee – 26th May 2026
- Planning Committee – 9th June 2026
- Heritage Committee – 5th May 2026
- Communications Committee – 19th May 2026

12. China Clay Area and Luxulyan CAP Clerk's Meeting

To receive an oral update from the Clerk regarding the recent Clerk's Meeting that took place on Monday 22nd June.

13. RoSPA Play Safety Inspections

Councillors to review the recent RoSPA play safety inspection reports and consider the findings, with a view to resolving any actions or recommendations arising therefrom.

14. Correspondence

To receive details of and consider correspondence, including invitations, received up to the time of the meeting.

15. Any Other Business

Any Councillor wishing to raise an item under Any Other Business must do so in writing prior to the commencement of the meeting.

16. Confidential Matter(s)

To resolve that, under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting, and that any live streaming or recording cease during consideration of the following item(s), on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

END