

Treverbyn Parish Council

Ordinary Full Council Meeting

Tuesday 28th April 2026, 7.00pm

Parish Offices, Rockhill Business Park, Higher Bugle

Present: Councillors – Cllr Mrs. A Double (Chair), Cllr M Shand (Vice-Chair), Cllr L Allen, Cllr P Highland, Cllr B Hollis, Cllr Mrs. J Killacky, Cllr O Kimber, Cllr M Luke, Cllr K Pollard, Cllr P Quilter, Cllr A Rose and Cllr Mrs. M Thomas.

Also in attendance: The Clerk, Mr D Hawken and Administrator, Mrs B Bassett.

Two members of the public – arrived in meeting at 7.27pm.

Min FPC51/26 - Apologies: Cllr Mrs M Rance-Matthews, Cllr A Townsend and Cllr G Tregidga.

It was **RESOLVED** to accept the apologies received from Cllr Mrs M Rance-Matthews, Cllr A Townsend and Cllr G Tregidga.

Proposed: Cllr M Shand, Seconded: Cllr M Luke. All in Favour.

No apologies were submitted by either Cornwall Councillor.

IT was **RESOLVED** to note the non-apologies from either Cornwall Councillor.

Proposed: Cllr O Kimber, Seconded: Cllr M Luke. All in Favour.

Min FPC51/26 – **Declarations of Interest**

Cllr M Shand under Finance agenda item - a) Pecuniary interest owing to his business services rendered and, c) Dispensation as a family member undertakes the cleaning service.

Min FPC52/26 – **Public Participation**

None. At the time of this agenda item, no public had arrived.

Min FPC53/26 - Minutes of the Full Council meeting held on 31st March 2026

The minutes of the Full Council meeting held on the 31st March 2026 had been circulated in advance of the meeting and were duly approved as a true and accurate record. The minutes were duly signed by the Chairman.

Proposed: Cllr L Allen, Seconded: Cllr O Kimber. All in Favour.

Min FPC54/26 - Matters arising from the previous Full Council minutes

There were a few matters arising that were not included in agenda items.

- Min FPC39/26 - The new noticeboards have all been fitted, albeit for the last few, by Cornwall Signs and location for West Carclaze has been agreed. **RESOLVED and COMPLETED.**
- Min FPC39/26 – The Clerk advised that going forward he feels it would be more beneficial to attend the Larger Council meeting due to the geographical size of Treverbyn. **Action: Clerk attended and will report at May meeting.**
- Min FPC39/26 - The Clerk advised that a quote was being obtained from Habitat for the trees overhanging Railway Cottages from Trethowel park. Would Full Council be happy that the works are undertaken before next meeting at the end of January. It was **RESOLVED** that the Clerk can proceed with a quote and works. **COMPLETED.**
- Min FPC39/26 - A resident from Pentillie Gardens wished to find out ownership of land. **Action: Spoken to Wainhomes and further Email sent.**
- Min FPC39/26 - Cllr P Highland has reported the dog waste bin hinge lid at Lower Carloggas has rusted away and needs replacing. **Action: It was agreed to carry out this work ourselves, rather than wait for Imerys/Cornwall Council.**
- Min FPC39/26 - The Clerk had received information regarding the temporary closure of the footpath in Ruddlemoor. J Elvins, Imerys has advised works are not due to take place until 12th January. **Action: Works to start 5th May, main road will not be closed.**
- Min FPC39/26 - The new notice board has been agreed and will be positioned at Bluebarrow Close (West Carclaze Garden Village) and a new dog waste bin to be

placed at the end of the trail on Carbis Road. **Action: Noticeboard fitted and paid by EcoBos, dog waste bin to be provided as per schedule.**

- Min FPC39/26 - In order to protect the safety of staff, the office should look to have a door entry system/panic button. It was **RESOLVED** that the Clerk make enquiries and obtain three quotes. **Action: Two quotes received and a further two awaited (additional one acquired as per Finance & General Purposes committee). To be discussed later in meeting.**
- Min FPC39/26 - It was **RESOLVED** to design and purchase ID Cards/lanyards and book a photographer. **Action: All received.**
- Min FPC39/26 - Following a meeting with Aalgaard Renshaw, the contract document had been received for signature by the Chair and Vice-Chairman. It was **RESOLVED** to note the contract and to duly sign. **Action: Aalgaard Renshaw to visit office on 20th April – documents provided and further appointment made.**
- Min FPC39/26 - Traffic Calming measures in Trethewel, Carthew and Ruddlemoor. Mobile speed activation sign is now at the Parish office; however, the wrong posts have been installed by Highways and will need to be replaced before sign installation. **Action: Posts now fitted and awaiting visit for demo on equipment.**
- Min FPC39/26 - Cornwall Council have agreed to pay £300 for the overhanging trees at Railway Cottages, Trethewel. Further works have been requested and a quote has been received from Habitat. Due to the increased work and cost, it was **RESOLVED** that further quotes are obtained. Proposed: Cllr P Highland, Seconded Cllr M Shand. All in Favour. **Action: Finance & General Purposes Committee approved quote to proceed, actioned and completed.**
- Min FPC39/26 - Cllr Mrs. M Rance-Matthews advised that the ivy/brambles are still to be cleared at a residence in Ruddlemoor. Speed bumps are in poor condition. Still concerned about drainage from shop house. Still a van in layby with no MOT and parking offence notifications on it, it is impacting visibility exiting the museum. Would be nice in the future to have some play equipment on the village green. **Action: Resident written to and area cleared. Police dealing with van in layby, now gone. RESOLVED.**
- Min FPC39/26 - Century Close dog waste bin emptied by Wainhomes as a one off. **Action: To ascertain who owns the land and is responsible – ongoing.**

- Min FPC39/26 Broken wheel on the roundabout at Treverbyn Park prior to devolution. Cornwall Council may be able to contribute a small payment. **Action: Awaiting quote for replacement - discuss under Finance.**
- Min FPC39/26 Requested dog waste bin on the clay trail, off Bodmin Road which is Imerys and leased to Cornwall Council. **Action: To install**
- Min FPC 39/26 - Fence down between Pochin House and Lovering Road, St Austell. **Action: Emailed Wainhomes as it's not First Port, followed up again.**
- Min FPC39/26 – The Clerk orally updated Councillors on the proposal for the CIL application following discussions and work with Roger Gates, and Jeremy Elvins, Imerys. It is proposed that sections of the permissive paths running adjacent to the A391 are improved and new footpaths created to provide residents with the opportunity to walk from Carclaze, St Austell to the Goss Moor. Imerys will be in a position to help with the work on the application. It was **RESOLVED** that Treverbyn apply for funding. Proposed: Cllr M Shand, Seconded: Cllr M Luke. All in Favour. **Action: Clerk submitted and through to next round, work to now take place on the full application until submission in late July.**
- Min FPC39/26 -A local Clerks quarterly catch up has been proposed to give support and guidance with neighbouring Parishes. The Clerk has offered Treverbyn offices for a future meeting and a date is awaited. **Action: Next meeting is 22nd June at the Parish Council Offices.**
- Min FPC41/26 - The Clerk discussed the Business rates bill received for Bugle car park to which Treverbyn Parish Council are responsible. It has now increased to £563 and Clerk has been in touch with Cornwall Council regarding an exemption. Awaiting to hear back from department. **Update: No exemption.**
- Min FPC41/26 - With the Parish Council taking over Treverbyn Recreation area, the litter/dog waste bin will need to be emptied and residents have already been in touch. A local business in Stenalees will offer this service and has already emptied the bin and additional near the offices. This matter had been discussed and a recommendation to proceed was resolved at a recent Finance & General Purposes Committee. It was then **RESOLVED** by Full Council that a contract is drawn up with Proscop. Proposed: Cllr M Luke, Seconded: Cllr Mrs. M Thomas. All in Favour. **Contract up and running.**

- Min FPC41/26 The Cleansing contract has been received for 2026/27 for Bugle Car-Park, adjacent to the Bugle Inn. It was **RESOLVED** to go ahead with the contract for the year - £280.50 + VAT. **Action: Supplied PO number, invoice awaited.**
- Proposed: Cllr B Hollis, Seconded: Cllr M Shand. All in Favour.
- Min FPC41/26 Having recently qualified as a tree inspector, Charlie from Habitat would now be in a position to offer a full service to carry out an audit of the trees in the Parish. At this stage Councillors would like to receive costs of the service should they wish to consider. **Action: Clerk to email Habitat – details provided on screen of works covered and costs.**
- Min FPC41/26 Charles French would be happy to combine the costs for devolution of Larcombe, Hallane Road and New Molinnis play areas if Cornwall Council cover under one title deed – cost is £950 + VAT. **Action: Proceed.**
- Min FPC41/26 The Annual Renewal membership of CALC/NALC has come through for the year ahead. The cost is £2789.75. It was **RESOLVED** to go ahead with the renewal. Proposed: Cllr M Shand, Seconded: Cllr M Luke. All in Favour. **PAID.**
- Min FPC41/26 The renewal agreement for the LMP 2026 for Treverbyn Cemetery and Churchyard has been received. It was **RESOLVED** to continue with the current arrangement with Habitat continuing the work on the Council’s behalf. Proposed: Cllr Mrs J Killacky, Seconded: Cllr L Allen. All in Favour. **PAPERWORK SIGNED.**
- Min FPC 41/26 At the last Finance & General Purposes meeting, the committee discussed a new company to provide payroll for staff. Phillips & Frith can provide this service for £40 + VAT per month. Aalgaard Renshaw advised that this is the going rate. It was **RESOLVED** to proceed with Philips & Frith with effect from April 2026. Proposed; Cllr K Pollard, Seconded: Cllr P Quilter. All in Favour. **ACTIONED.**
- Min FPC 41/26 Cllr A Double advised that a meeting had been held with a gentleman who is available to carry out ROSPA trained inspections to the play areas and would also be in a position to provide a handyman service to the Parish which the F & GP Committee resolved to recommend. Further discussions took place, and it was **RESOLVED** to proceed with a further meeting to discuss the finer details of taking on the person to undertake the aforementioned services. Proposed: Cllr Mrs A Double, Seconded: Cllr M Shand. All in Favour. **UPDATE RECEIVED & INFOMRATION RELAYED TO ADVERTISE THE ROLE.**

- Min FPC 42/26 Cllr O Kimber asked if Cornwall Council could be chased with the condition of the ESAM roundabout. In addition, the road from the Business Park to the Carclaze roundabout had a lot of rubble on the road and tyres were being damaged. The bushes by Pochin House were in need of cutting due to visibility on the road – Cormac dealing. **Action: ESAM roundabout reported to R Tatlow and update on bushes.**
- Min FPC 42/26 Cllr M Shand wished to report that the tarmacking works carried out in the cemetery had been done to a poor standard with residents complaining. Weeds already coming through the tarmac. Flooding in Stenalees is ongoing. Stenalees Park signs have been damaged and ripped off. **Action: Office to contact Burials– reported and awaiting response from different department.**
- Min FPC42/26 Cllr P Quilter reported that the pavement alongside Nos 13,15,17 Roche Road was in poor condition and difficult for residents to pass. He will send in photograph evidence. The pedestrian main gate to the park had a spring missing and the main gate was not locked. In addition, there was no lock on the gate into Barry’s field. **Action: Pavement reported and it had been thought Barry would attend meeting.**
- Min FPC42/26 Cllr Mrs M Thomas is still concerned with the highways surface water at Carbean. The Clerk has reported this to R Tatlow and for a gully to be unblocked. **CLERK INFORMED MEMBERS THAT THIS WORK WILL TAKE PLACE ON TH 5TH BY HIGHWAYS.**
- Min FPC42/26 Cllr G Tregidga has received reports from residents who are concerned regarding planning on Roche Road and what is happening. New Molinnis – small grass area where playing equipment was removed – do we know if anything is happening? The fence down between Churchill Way and Montgomery Road, Penwithick is encouraging fly tipping. The Clerk has reported this to Cornwall Council. **Action: No current breach at this stage on Roche Road, Harris fencing gone up at Churchill Way/Montgomery Road.**
- Min FPC42/26 The Chair also discussed the condition of the ESAM roundabout and that the Parish Council could possibly sponsor the roundabout once the works had been completed. Potential agenda item for the next meeting. **ACTION: awaiting further info – May agenda item.**

- Min FPC42/26 The Clerk had contacted the owner of Lantern Pit regarding the condition of the path. **Action: Clerk to contact owner.**
- Min FPC42/256 Correspondence received from Stenalees Bowling Club regarding the removal and damage to their sponsorship boards. The committee are now looking into installing CCTV and asking if the Parish Council would support and be in a position to make a financial contribution. It was resolved to support the Bowls club to install CCTV giving permission and this could be part funded by the Parish Council. Could the Bowls club look to gain another funder and also mention applying to the Treverbyn Community Fund. Proposed: Cllr M Luke, Seconded: Cllr B Hollis. Twelve in Favour. Two abstentions (Cllr A Rose & Cllr Mrs A Double) owing to having an interest. **Action: Clerk written to K Sturtridge.**
- Min FPC49/26 Cornwall Council have sent over a new template for a community emergency plan as well as a guidance document. **Action: Important an emergency committee is set up. Councillors invited to express their interest. It was RESOLVED that Cllr Mrs. A Double, Cllr M Shand, Cllr O Kimber and Cllr A Rose in addition to the Clerk be part of this committee. Proposed: Cllr Mrs. A Double, Seconded: Cllr M Luke. All in Favour.**
- Min FPC49/26 An email has been received from Mr K Rowden the secretary for the Clays Veterans FC. They are seeking a recreation ground to continue providing football for local residents. **Action: Clerk will advise to contact various potential outlets in the Parish and letter sent to Mr Rowden.**
- Min FPC49/26 The Clerk for Carn Brea Parish Council is looking to set up a collaborative development day between the Parish Councils. **Action: Clerk will contact and look at organising a half day. To be held 22nd July, clerk to circulate.**
- Min FPC50/26 Cllr P Highland suggested litter picking equipment for use in the Parish and setting up a group. Could we purchase the necessary equipment. Joy Sweet in the Parish has set groups up previously. It was **RESOLVED** to purchase the equipment. Proposed: Cllr P Highland, Seconded: Cllr M Luke. All in Favour. **Action: Contact Biffa – Resolved. Cllr G Tregidga to arrange meeting with Joy Sweet.**
Clerk will update later in the meeting.

- Min FPC50/26 Cllr P Quilter is concerned there are still ongoing ASB issues in Carnsmerry, Bugle and could this be followed up. **Action: Clerk to contact Police – fully aware of the situation.**

Min FPC55/26 – Cornwall Councillor Reports

Cllr Mrs. A Double advised members that although Cornwall Councillor J Hanlon report had been received, she does not wish to accept it in its current format due to the points raised regarding accessibility arrangements at the Annual Parish Meeting, held at Treverbyn Community Hall. It was commented on, that this was not relevant for the purposes of a Cornwall Councillor report. It was **RESOLVED** that the report would not be accepted.

Proposed: Cllr O Kimber, Seconded: Cllr M Luke. All in Favour.

Cllr Mrs. M Thomas wished to note that the Clerk had made every effort to provide a portable hearing loop at Treverbyn Community Hall for the Annual Parish Meeting to meet his desired requirements, however, the device that was arranged, was deemed unsatisfactory by Cornwall Councillor J Hanlon.

Min FPC56/26 – Financial Matters

**Cllr M Shand left the room owing to an interest*

Councillors were presented with a list of Income & Expenditure Accounts for April 2026. (see attached report as an appendix)

It was **RESOLVED** to approve the monthly accounts.

Proposed: Cllr A Rose, Seconded: Cllr P Quilter. All in Favour.

**Cllr M Shand comes back into the room.*

Two members of the public arrive for the meeting at 7.27pm. It was **RESOLVED** to return to agenda item 3 – Public Participation.

Proposed: Cllr Mrs. J Killacky, Seconded: Cllr L Allen. All in Favour.

Min FPC57/26 – Public Participation

Two residents wish to express their concerns regarding the recreation area and skate park in Bugle due to bikes. Netley Meadow residents can access the recreation area and so are bikes causing damage to the grass. There were concerns that it would still need to be accessible for pushchairs/mobility scooters. Is there any possibility of contact Imerys to put boulders down.

In addition, a fence is down in Barry's field this side of the woods and can this be looked at. The Clerk offered to meet Barry at 10am on Wednesday 29th April for a site visit.

There are also several overhanging trees on Beam Lane and could Imerys cut them back.

Action: Clerk to contact Jeremy Elvins.

Is it also possible to raise concerns with the parking on Charles Street/Roche Road. Previously there were yellow lines, however, cars now parked on the junction and it is very difficult to see when leaving. Action: Clerk to raise with Cormac, possible reinstatement of the double yellow lines.

Concerned that Japanese knotweed in the skate park – Parish Council aware.

No lid on the dog waste bin – this will be replaced.

The members of the public left the meeting.

Min FPC56/26 – Financial Matters (continued)

Trethowel Park – There are now a large number of trees overhanging the swings at Trethowel so quotes will be needed to undertake the work. However, aware it is bird nesting season so will need to check when it will be possible. It was **RESOLVED** that the Clerk obtain three quotes.

Proposed: Cllr Mrs M Thomas, Seconded: Cllr K Pollard. All in Favour.

Bugle Band Contest – Discussed the tree in the field for the band contest and if they can be cut back, however again concern that bird nesting season. **Action:** Clerk to obtain access and arrange with Habitat to look at the situation.

Audit of trees in Parish- Habitat have provided a quote to look at the trees in the Parish to give a full audit of what is required/condition etc.

It was **RESOLVED** that further quotes are obtained to audit the trees.

Proposed: Cllr Mrs. M Thomas, Seconded: Cllr K Pollard. All in Favour.

Treverbyn Park roundabout – there is a broken wheel on roundabout at Treverbyn Park following devolution. The Clerk has obtained a quote for £225.00. It was **RESOLVED** to go ahead with the quote to replace the wheel.

Proposed: Cllr Mrs. A Double, Seconded: Cllr M Shand. All in Favour.

Cornwall Council have offered to contribute £200 towards the replacement.

The Annual Japanese Knotweed treatment is due in August at Hallaze at the agreed cost of £145.00 + VAT per ad-hoc visit.

The renewal of the Council insurance is due in June; the Clerk will bring back to full Council in May with updated details and figures.

A new tab is being organised on the website to allow for the Annual Parish Meeting agenda and minutes at a cost of £15.00 + VAT.

The pro-scoop contract has been signed and is up and running with the dog waste bins being collected on a regular basis.

**Cllr O Kimber leaves the room due to having an interest in the subject matter.*

An email has been received from a resident who is organising a Charity Day in Penwithick for three larger charities. Having looked at the request, Cllr Mrs. A Double would like further information. Action: Clerk to ask for further information and to help local charities.

**Cllr O Kimber returns to the room.*

A PO number has been sent for the cleansing contract for Bugle car park; however, no invoice has been received as yet.

The licence for the dog waste bin at Stoney Lane has been waived and the signed agreement to go back to Jeffreys.

**Cllr P Highland leaves the room due to interest in subject matter.*

The Clerk informed member that four quotes had been received to install a security system at the Parish offices following recommendations from the National Association of Local Councils (NALC).

Quote 1	£1510 + VAT
Quote 2	£1651 + VAT & Annual Maintenance £140 + VAT
Quote 3	£1641 + VAT
Quote 4	£2998 + VAT

All Councillors agreed that the safety of the staff in the office was paramount, especially when they are working on their own.

It was **RESOLVED** to go ahead with Quote 1 and the annual maintenance is incorporated within the quote.

Proposed: Cllr L Allen, Seconded: Cllr B Hollis. All in Favour.

**Cllr P Highland returns to the room.*

Min FPC 58/26 – Draft Financial Report 2025/26

The Clerk talked through the draft internal financial report pending the Audit for 25/26, highlighting the key points of income and expenditure.

Cllr L Allen wished to thank the Clerk for all his efforts and how the report is well laid out and extremely easy to understand. Cllr M Shand completely agreed.

The Budget is all set and this financial year will be coded for each budget area.

Aalgaard Renshaw will undertake a full audit of the financial situation as well as the policies in place and the full asset register.

The Clerk confirmed that all accounts are now in Lloyds and everything closed with NatWest. The two reserve accounts are split with 50% general reserves and 50% restricted reserves.

It was **RESOLVED** to note the draft report.

Proposed: Cllr M Shand, Seconded: Cllr A Rose. All in Favour.

The Chair wished to thank the Clerk for all his efforts on putting everything together.

Min FPC59/26 - Matters arising within the Parish

- Cllr M Shand reported the ongoing issues with the motorbikes up and down Stannary Road. This has been reported to the police. He also wished to make members aware of Helston Parish Council who have installed some great signs and how good the roundabouts look. It is hoped Treverbyn can do the same in due course.
- Cllr P Highland advised that the toddler swing is now broken in Molinnis and will need to be replaced.
- Cllr A Rose would be willing to store any littler picking equipment should the Parish Council need storage. If we look to refurbish any of the park furniture, could exercise equipment be considered?
- Cllr K Pollard advised the car had finally gone in the layby on Roche Road. He also enquired as to any update regarding the CHIP application for Crescent & New Road.
- Cllr P Quilter also expressed the possibility of adult gym equipment in the parks.
- Cllr Mrs M A Thomas advised that the parking has improved at Wheal Martyn following the last classic car meet.
- Cllr O Kimber doesn't agree about the gym equipment and advised that St Austell Town Council recently removed it due to vandalism in their parks. Treverbyn Road is in poor condition from the mini roundabout past the chapel. **Action: Clerk to**

report. The condition of Penwithick Road is also poor. What has happened with regard to the markings on the main road at Stenalees. **Action: Clerk to chase R Tatlow.** Bushes along Treverbyn Road opposite Pochin House are in need of cutting back. **Action: Clerk to report.**

- Cllr L Allen raised the road traffic survey in Trethowel/Ruddlemoor that had been carried out. **Action: Clerk to contact I Findler to arrange a virtual meeting to discuss.**
- Cllr M Luke is concerned about the bollards being removed at Trethurgy. The three slow signs physically on the road have gone and will these be remarked? **Action: Clerk to contact Highways.**
- The Clerk advised that a report of graffiti had been received on the private properties in the lane behind Carnsmerry estate. It is down to the private owner to report this to the police.
- Road closure from Hensbarrow Hill to Greensplat Road, St Austell from 27th April to 15th May 2026 (24 hours).
- The Ruddlemoor sign K013 light bulbs are not working. **Action: Reported.**
- New sign being organised for Trethowel Park. **Action: Clerk contacted Cornwall Signs.**
- Overgrown trees reported at Penwithick Park. **Action: Cornwall Council to inspect.**
- Resident reported condition of overgrown pavement at Higher Bugle and safety of walkers. **Action: Clerk reported.**
- Jeremy Elvins has emailed with dates for walking the potential new footpath at Carthew.
- The hand rail from Treverbyn Park leading to Bank House Lane is in need of replacing. **Action: Clerk reported to Nicola Willcocks.**
- Cllr P Highland reported the sign off the wall on Roche Road. **Action: Clerk to report.**
- Century Close Park and dog waste bin land ownership. **Action: Still trying to ascertain who is responsible.**
- Email received from Cllr A Townsend with regard to the broken swing at Charles Street. **Action: Reported to Cornwall Council.**

Min FPC60/26 – Committee Meeting Minutes

It was **RESOLVED** to adopt the following minutes of recent Committee Meetings and approve the recommendations therein:

1. Planning Committee Meeting held on the 31st March 2026.

Proposed: Cllr L Allen, Seconded: Cllr M Luke. All in Favour.

2. Public Rights of Way Committee Meeting held on the 1st April 2026.

Amendment to page 3, input St ahead of Stephen. Once corrected, Chair to sign.

Proposed: Cllr B Hollis, Seconded: Cllr Mrs. M Thomas. All in Favour.

Min FPC61/26 – Chairman’s Announcements

No announcements, will discuss the Annual Parish meeting under the agenda item.

Min FPC62/26 – Annual Parish Meeting

The Chair was delighted with the attendance Annual Parish meeting and how many attended. Great to see so many community groups and positive feedback within the community. It is a legal requirement to hold the meeting every year and the minutes will now be added to the new tab on the website. Cllr Mrs. M Thomas commented how positive it was and Cllr A Rose thanked for the refreshments.

Min FPC63/26 – Annual Council Meeting

The Annual Council meeting will be held on Tuesday 12th May at the Parish Offices. The Clerk reminded everyone that expressions of interest forms need to be returned by Tuesday 4th May. Everyone needs to re-apply for positions on the committees. A reminder will be sent out for those not present at the meeting. At the meeting, standing orders, policies and a number of other documents will need to be re-adopted for the coming year.

Min FPC64/26 – Correspondence

An email has been received from Clean Cornwall providing litter pick information.

Action: Email to be circulated and agenda item for May Full Council meeting.

Email received from Cllr J Yelland with regard to late expressions of interest for the Highways Improvement Scheme in regard to speed alterations between St Austell and Trethewel. Unable to support as Treverbyn had already submitted an application for New Street/Crescent Road, Bugle and only one is permitted from each Parish. Cllr J Yelland had been misinformed by Cllr J Hanlon.

A reminder that the Code of Conduct Training is being held on 19th May 2026 for Cllr Mrs J Killacky, Cllr O Kimber and Cllr A Townsend.

Clerk Essentials training course is being held on Thursday 11th June and the Parish office will be the venue with the administrator attending the course.

NALC bulletin has been circulated to all Councillors.

Email received from the Bugle Band contest committee accepting any help from Treverbyn Parish Council for the 20th June, grateful for the support and generosity shown from the Parish Community Fund. **Action: Clerk to send email to Councillors who would like to volunteer.**

The Clerk had been advised that Cllr D Simpson from St Stephen-in-Brannel Parish Council had passed away. **Action: Clerk will send condolences on behalf of everyone at Treverbyn Parish Council and attend the funeral on the Council's behalf.**

An email has been circulated to all Councillors on future CALC training if anyone is interested then email the office.

An invitation to the Public Rights of Way Open Day at Wheal Martyn on Tuesday 5th May between 10am and 7pm.

An invitation has been received from the West Carclaze Partnership Board for a site visit to the garden village on Tuesday 12th May. **Action: Cllr Mrs. A Double, Cllr L Allen and the Clerk to attend.**

The next Communications committee will be held on Tuesday 19th May at 6.30pm if everyone can attend.

Habitat have emailed advising of a recent wildlife pond they completed for a Parish Council in Bath and has sent photos. This could be an idea for the Hallaze Road site or on a small scale the old institute on Red Lane. **Action: Clerk to circulate to everyone.**

An email had been received from a resident who attended the Annual Parish meeting and wished for further clarity around the publishing of minutes and timescales. The Clerk had responded to the resident and verbally read out at the meeting which was noted by Councillors.

Min FPC65/26 – Any Other Business

The Clerk attended the Large Council Committee meeting last Thursday. **Action: Clerk will feedback at May Full Council meeting.**

Ian Findler from Cornwall Council has emailed a summary of data collected on traffic along the B3274. **Action: Clerk to arrange a Teams call to discuss.**

Cap meeting held on Monday 27th April at Roche Victory Hall. **Action: To be tabled for feedback at May Full Council meeting.**

Due to financial restraints, the mid Cornwall metro works will need to be installed permanently rather than installing a temporary solution. Adrian Roper would be happy to discuss with Councillors and carry out site a visit. **Action: Clerk to arrange visit for Councillors asap.**

The CIL Annual Report is due for 2025/26. Action: Clerk to complete.

Correspondence has been received for a possible local maintenance partnership agreement with Cornwall Council for hedges and verges for the 2027/28 financial year.

Re-introduction of week management – paused currently by Cornwall Council so Treverbyn will wait due to concerns and feedback from members of the public.

Cllr O Kimber advised on the imminent works to be carried out on Trinity Street to replace the cladding on the flats and the subsequent road closure.

The Clerk discussed a summer get together for Councillors in July. **Action:**
Administrator to circulate dates and a venue.

Min FPC66/26 – Confidential Matters

There were no confidential matters to be discussed.

With no further business to transact, the Chairman closed the meeting at 9.14pm and thanked Councillors for their attendance.

..... (Chairman)

..... (Date)