



Treverbyn Parish Council

E-mail: clerk@treverbynparishcouncil.gov.uk
www.treverbynparishcouncil.gov.uk

Parish Offices
Rockhill Business Park
Higher Bugle, St Austell
Cornwall, PL26 8RA
Tel: 01726 851001

20th May 2026

To all Members of Treverbyn Parish Council

Dear Councillor,

You are hereby summoned to attend an **Ordinary Full Council Meeting** of Treverbyn Parish Council to be held at the Parish Offices, Rockhill Business Park, Higher Bugle on **Tuesday 26th May 2026 commencing at 7:00pm** for the purpose of transacting the business stated in the agenda below.

Given under my hand,

D. R. Hawken

Mr Darren R. Hawken
(Clerk and Responsible Finance Officer)

Note: Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.

Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), the Council is unable to make any decision on matters not listed within the agenda.

Under the Local Government Act (LGA) 1972 s101, supported by Regina V Secretary of State for the Environment ex parte London Borough of Hillingdon 1986 case law, no one councillor can make a decision on behalf of the Council.

1. Apologies for Absence

To receive apologies for absence and note any apologies not received.

2. Declarations of Interest

a) Pecuniary Interests

To receive Declarations of Pecuniary Interests as recorded in the Register of Interests.

b) Non-Registerable Interests

To receive Declarations of Non-Registerable Interests.

c) Dispensations

To receive and consider any requests for dispensation, as reported by the Clerk in accordance with the Council's Code of Conduct.

d) Gifts and Hospitality

To receive declarations of any gifts or hospitality in accordance with the Council's Code of Conduct.

3. Public Participation

To hear from members of the public who wish to make representations, answer questions, or give evidence in respect of the business on the agenda. A question shall not require a response at the meeting nor initiate debate. The Chairman may direct that a written or oral response be provided.

4. Minutes of the Ordinary Full Council Meeting

To receive and resolve to adopt the minutes of the meeting held on 28th April 2026 and authorise the presiding Chairman to sign them as a true and accurate record.

5. Matters Arising from the Previous Meeting

For information only.

6. Cornwall Councillor Reports

To receive and note written reports from Cornwall Councillors Jamie Hanlon and Steve Trevelyan, and to ask questions on the content thereof.

7. Annual Parish Meeting

To resolve to accept the minutes of the Annual Parish Meeting as a true and accurate record.

8. Annual Council Meeting

To resolve to accept the minutes of the Annual Council Meeting as a true and accurate record.

9. Financial Matters

- To approve expenditure payments.
- To note income received.
- To approve any transfers of funds (if applicable).
- To note account balances.
- To consider and resolve upon the following matters:

Donation to Treverbyn Community Hall (Annual Parish Meeting)
Parish Offices – Duty Mobile Phone
Annual Insurance
Chairman’s Honorarium 2026/27
Grant Funding Requests (if any)

10. Annual Internal Audit Report 2025/26

To receive the Internal Auditor’s Report and resolve any actions arising therefrom.

11. Annual Governance Statement

To complete and resolve to adopt the Annual Governance Statement.

12. Accounting Statements 2025/26

- To consider the Accounting Statements for 2025/26.
- To resolve to approve the Accounting Statements.
- To witness the presiding Chairman sign and date the Accounting Statements.

13. Public Right of Inspection

To formally note that the Public Right of Inspection period will run from Wednesday 3rd June 2026 until Tuesday 14th July 2026 inclusive, with the notice to be issued by the Responsible Finance Officer on Wednesday 27th May 2026.

14. Matters Arising within the Parish

Councillors to raise matters within the Parish that have arisen since the previous meeting.

15. Committee Meeting Minutes

To receive the minutes of the following committee meetings and approve any recommendations contained therein:

- Planning Committee – 12th May 2026

16. Weed Management

To consider weed management options within the Parish for the remainder of 2026.

17. Maintenance / Odd Job Person

To receive an oral report from the Clerk regarding the advertised contractor position, for which the closing date has now passed.

18. Community Area Partnership – Feedback

To receive an oral report regarding the China Clay and Luxulyan Community Area Partnership meeting held on 27th April 2026.

19. Clerks to Larger Councils – Feedback

To receive an oral report from the Clerk regarding attendance at the Clerks to Larger Councils meeting held on 23rd April 2026.

20. Parish Inspection

To receive an oral report from the Administrator Mrs B Bassett and Councillor P. Quilter regarding the recent Parish inspection.

21. Committee Appointments

To resolve any appointments to committees where vacancies remain following the Annual Council Meeting.

22. Campaign against South West Water

To consider correspondence received from Dwr Glan regarding a campaign against South West Water, and to determine whether this matter should be included as a substantive agenda item for the Ordinary Full Council Meeting in June 2026.

23. Correspondence

To receive details of and consider correspondence, including invitations, received up to the time of the meeting.

24. Any Other Business

Any Councillor wishing to raise an item under Any Other Business must do so in writing prior to the commencement of the meeting.

25. Confidential Matter(s)

To resolve that, under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting, and that any live streaming or recording cease during consideration of the following item(s), on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

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