

Treverbyn Parish Council

Ordinary Full Council Meeting

Tuesday 31st March 2026, 7.00pm

Parish Offices, Rockhill Business Park, Higher Bugle

Present: Councillors – Cllr Mrs. A Double (Chair), Cllr M Shand (Vice-Chair), Cllr L Allen, Cllr P Highland, Cllr B Hollis, Cllr Mrs. J Killacky, Cllr O Kimber, Cllr M Luke, Cllr K Pollard, Cllr P Quilter, Cllr A Rose, Cllr Mrs. M Thomas, Cllr A Townsend and Cllr G Tregidga.

Also in attendance: The Clerk, Mr D Hawken and Administrator, Mrs B Bassett.

Min FPC35/26 - Apologies: Mrs M Rance-Matthews. No apologies were submitted by either Cornwall Councillor.

It was **RESOLVED** to accept the apology received from Cllr Mrs M Rance-Matthews.

Proposed: Cllr M Shand, Seconded: Cllr M Luke. All in Favour.

IT was **RESOLVED** to note the non-apologies from either Cornwall Councillor.

Proposed: Cllr M Luke, Seconded: Cllr Mrs. M Thomas. 13 in Favour and 1 Abstention
Cllr P Quilter.

Min FPC36/26 – Declarations of Interest

None Declared.

Min FPC37/26 – Public Participation

There were no members of the public present.

Min FPC38/26 - Minutes of the Full Council meeting held on 24th February 2026

The minutes of the Full Council meeting held on 24th February 2026 had been circulated in advance of the meeting and were duly approved as a true and accurate record. The minutes were duly signed by the Chairman.

Proposed: Cllr L Allen, Seconded: Cllr O Kimber. All in Favour.

Min FPC39/26 - Matters arising from the previous Full Council minutes

There were a few matters arising that were not included in agenda items.

- Min FPC22/26 – The Clerk met on Teams with Merriman Property Management Company and they are not responsible for the trees at Cookworthy Close. Clerk advised that it could be owned by the developer of the site. **Action: RESOLVED.**
- Min FPC22/26 – The situation with the vandalised ‘stop’ sign at Ruddlemoor is ongoing. The Clerk advised that a replacement, yet again, will have to be undertaken by the Parish Council. It was **RESOLVED** to replace the sign at Ruddlemoor.

Proposed: Cllr M Shand, Seconded: Cllr Mrs M Thomas. All in Favour. **ACTIONED.**

- Min FPC22/26 – Still co-ordinating a meeting regarding the StARR Project in relation to the broken footbridge at Molinnis Moor. **Action: Clerk still awaiting date.**
- Min FPC22/26 – Newly-erected sign at the entrance of land managed by Treverbyn Hall. **Action: Awaiting further details re deeds, ongoing and requested again.**
- Min FPC22/26 - The new noticeboards have all been fitted, albeit for the last few, by Cornwall Signs and location for West Carclaze has been agreed. **Action: Agreed that the board goes on the green at Ruddlemoor.**
- Min FPC22/26 - The new front door has been fitted and the Parish Council will pay 50%, as previously agreed. Additional works still needed prior to invoice being received. **Action: To be confirmed if the charge will be waived.**
- Min FPC22/26 – The Clerk advised that going forward he feels it would be more beneficial to attend the Larger Council meeting due to the geographical size of Treverbyn. **Action: Clerk attended larger Council meeting and will continue with smaller clerk’s meeting going forward.**
- Min FPC22/26 – A member of the public has contacted via the website to advise that he is now self-employed following working for the Local Authority, Serco and Cormac carrying out playground inspections and repair works. If the Council require any help or guidance to get in touch. **Action: Update later in the meeting.**
- Min FPC22/26 - Trethurgy Car Park Rental License

Action: Resolved and signed.

- Min FPC22/26 - Two new reserve accounts created to transfer funds from NatWest over to Lloyds. **Action: RESOLVED.**
- Min FPC22/26 – Payroll to continue until the end of financial year and then look into other packages/organisations. **Action: To discuss under Finance.**
- Min FPC22/26 - Cllr P Highland advised there have been issues at Lower Molinnis, Bugle with flooding and who is responsible for the lane? **Action: Cornwall Council now dealing following meeting with Countryside Access team.**
- Min FPC22/26 - The Clerk advised that a quote was being obtained from Habitat for the trees overhanging Railway Cottages from Trethowel park. Would Full Council be happy that the works are undertaken before next meeting at the end of January. It was **RESOLVED** that the Clerk can proceed with a quote and works. **Action: Quote agreed at Finance & General Purposes Meeting.**
- Min FPC22/26 - A resident from Pentillie Gardens wished to find out ownership of land. **Action: Spoken to Wainhomes and further Email sent.**
- Min FPC22/26 - Cllr P Highland has reported the dog waste bin hinge lid at Lower Carloggas has rusted away and needs replacing. **Action: Cornwall Council dealing.**
- Min FPC22/26 - The Clerk had received information regarding the temporary closure of the footpath in Ruddlemoor. J Elvins, Imerys has advised works are not due to take place until 12th January. **Action: Revised diversion will now incorporate the main road in Ruddlemoor.**
- Min FPC22/26 - The new notice board has been agreed and will be positioned at Bluebarrow Close (West Carclaze Garden Village) and a new dog waste bin to be placed at the end of the trail on Carbis Road. **Action: Noticeboard now fitted and dog waste bin to be provided as per schedule.**
- Min FPC22/26 - In order to protect the safety of staff, the office should look to have a door entry system/panic button. It was **RESOLVED** that the Clerk make enquiries and obtain three quotes. **Action: Two quotes received and a further two awaited (additional one acquired as per Finance & General Purposes committee).**

- Min FPC22/26 - It was **RESOLVED** to design and purchase ID Cards/lanyards and book a photographer. **Action: ID cards and lanyards all ordered for Councillors and Staff.**
- Min FPC22/26 - Following a meeting with Aalgaard Renshaw, the contract document had been received for signature by the Chair and Vice-Chairman. It was **RESOLVED** to note the contract and to duly sign. **Action: Aalgaard Renshaw to visit office on 20th April.**
- Min FPC22/26 - The Clerk advised that a bench slat was broken on the A391. **Action: Works actioned.**
- Min FPC22/26 - Report of broken link chain at Ruddlemoor Green. **Action: No further works needed at present.**
- Min FPC22/26 - A resident had emailed to ask if a new salt bin could be put on the new road off Stannary and connecting to Roche Road. Clerk advised that there are new salt bins in storage. It was **RESOLVED** that a new bin is fitted on Roche Road, Stenalees. **Action: On list to be actioned.**
- Min FPC22/26 - Clerk had been advised of a loose manhole in Trethewel causing noise disturbance. **Action: Completed.**
- Min FPC22/26 - Drainage works have started at Hallaze by Aquarod. **Action: Invoice authorised for 5 days, in discussion re additional day.**
- Min FPC22/26 - Traffic Calming measures in Trethewel, Carthew and Ruddlemoor. Mobile speed activation sign is now at the Parish office; however, the wrong posts have been installed by Highways and will need to be replaced before sign installation. **Action: Posts now fitted and Parish Council to meet on site to understand speed activation installation.**
- Min FPC22/26 - Email from Charles French Solicitors to update on Devolution of Treverbyn Park Recreation Ground. **Action: To be discussed later in meeting.**
- Min FPC22/26 - Heritage Committee are also looking for members of the public to assist and Mr J Callingham was suggested as a co-opted public following his interest in the Parish and community involvement. It was **RESOLVED** that Cllr G Tregidga will approach Mr Callingham and ask if he would be interested in joining. **Action: Agenda item later in meeting.**

- Min FPC22/26 - Councillors discussed various projects to be put forward for CHIP, however with a small amount for the CAP area, it would be difficult which to prioritise due to costs. It was **RESOLVED** that request be made for New Street/Crescent Road, Bugle and a highway study be carried out regarding weight restrictions/access through the village. **Action: RESOLVED and submitted.**
- Min FPC23/26 - Cornwall Council have agreed to pay £300 for the overhanging trees at Railway Cottages, Trethewel. Further works have been requested and a quote has been received from Habitat. Due to the increased work and cost, it was **RESOLVED** that further quotes are obtained. Proposed: Cllr P Highland, Seconded Cllr M Shand. All in Favour. **Action: Finance & General Purposes Committee approved quote to proceed.**
- MinFPC23/26 - A trustee from Treverbyn Community Hall has been in touch regarding a large tree leaning and could it be looked at. Habitat have provided a quote and after further discussion and the cost involved, it was **RESOLVED** that further quotes are again obtained. Proposed: Cllr M Luke, Seconded Cllr P Highland. All in Favour. **Action: Ongoing, Habitat advised no immediate risk.**
- Min FPC 25/26 - Cllr B Hollis reported that several cars are parking on double yellow lines on Stannary Road, Stenalees. **Action: Reported to Highways.**
- Min FP25/26 - Cllr G Tregidga concerned about the parking in Rosevear Road as there has been a recent accident. Several residents concerned on Bugle Locale. Cllr A Townsend does have photos and will send to the Clerk. **Action: Reported to Highways.**
- Min FPC 5/26 - Cllr Mrs. M Rance-Matthews advised that the ivy/brambles are still to be cleared at a residence in Ruddlemoor. Speed bumps are in poor condition. Still concerned about drainage from shop house. Still a van in layby with no MOT and parking offence notifications on it, it is impacting visibility exiting the museum. Would be nice in the future to have some play equipment on the village green. **Action: Resident written to and area cleared. Police dealing with van in layby.**
- Min FPC25/26 - Cllr P Quilter reported pavement issues outside 57 Roche Road. **Action: Reported to Highways.**
- Min FPC25/26 - Cllr A Rose concerned about number of young people using electric bikes around Bugle/Penwithick. Speeding between Innis Downs/Lockengate, not

actually in our Parish but on the approach. **Action: Clerk contacted Police and they are aware and contacted neighbouring Clerks.**

- Min FPC25/26 - Cllr M Shand concerned about the water on the Highway at Carbean and a blocked drain between 28 and 30 Stannary Road. Clerk to report to Highways. Concerned about motorbikes in the area, noise and speed, however police are aware. **Action: It was deemed that no works necessary at Stannary Road and R Tatlow and Clerk dealing with issues at Carbean. Police aware of motorbikes in area.**
- Min FPC25/26 - Century Close dog waste bin emptied by Wainhomes as a one off. **Action: To ascertain who owns the land and is responsible – ongoing.**
- Min FPC25/26 - Damaged tree in Treverbyn Churchyard reported by school. **Action: Reported to Cornwall Council – no action necessary.**
- Min FPC25/26 Broken wheel on the roundabout at Treverbyn Park prior to devolution. Cornwall Council may be able to contribute a small payment. **Action: Awaiting quote for replacement**
- Min FPC25/26 Bugle resident reported kerb stones raised off Rosevear Road leading into small housing estate/industrial estate. **ACTIONED.**
- Min FPC25/26 Missing road sign for Molinnis. **Action: R Tatlow has confirmed this will be replaced – still awaited.**
- Min FPC25/26 Requested dog waste bin on the clay trail, off Bodmin Road which is Imerys and leased to Cornwall Council. **ACTIONED.**
- Min FPC25/26 Meeting to be arranged to discuss remedial works at Bugle Car Park. **ACTIONED.**
- Min FPC25/26 Dog waste bin of the lower car park at Carloggas has been broken, possibly those who flailed the branches. All looking quite a mess as trees have been butchered. **Action: Clerk reported and to be actioned.**
- Min FPC25/26 New gate sign to be installed at Bugle skateboard park. **Action: Cornwall Signs dealing.**
- Min FPC25/26 Footway subsided over the bridge on entrance to Springfields, Bugle. **Action: Clerk Reported.**

- Min FPC 25/26 Manhole cover in Trethewel is not fitted correctly and very noisy, although reported issue has not been rectified. **Action: Reported to R Tatlow and complaint made. RESOLVED.**
- Min FPC 25/26 - Large branch down on footpath 424/25/1 Penwithick. **Action: Authorised and to be actioned asap.**
- Min FPC 25/26 - Resident reported landslide at Lantern Pit which is dangerous. **Action: Landowner now aware, to be temporarily cordoned off by Habitat.**
- Min FPC 25/26 - Fence down between Pochin House and Lovering Road, St Austell. **Action: Emailed Wainhomes as not First Port.**
- Min FPC30/26 – The Local Maintenance Partnership 2026-27 renewal has been received from Cornwall Council offering Treverbyn Parish Council the chance to continue undertaking footpath and cemetery grass cutting as part of the Local Maintenance Partnership scheme. It was **RESOLVED** to renew the contract with Cornwall Council for the forthcoming year. Proposed: Cllr Mrs. A Double, Seconded: Cllr A Rose. All in Favour. **SUBMITTED.**
- Min FPC31/26 – The Clerk orally updated Councillors on the proposal for the CIL application following discussions and work with Roger Gates, and Jeremy Elvins, Imerys. It is proposed that sections of the permissive paths running adjacent to the A391 are improved and new footpaths created to provide residents with the opportunity to walk from Carclaze, St Austell to the Goss Moor. Imerys will be in a position to help with the work on the application. It was **RESOLVED** that Treverbyn apply for funding. Proposed: Cllr M Shand, Seconded: Cllr M Luke. All in Favour. **Action: Clerk submitted and through to next round.**
- Min FPC 32/36 - The Clerk discussed the Annual Parish Meeting which should be held independent to the Annual Council Meeting and between the 1st March and 1st June at a location suitable for members of the public to attend. Tuesday 21st April has been proposed and potentially at Treverbyn Community Hall if it is available. **Agenda item later in meeting.**
- Min FPC 32/26 -A local Clerks quarterly catch up has been proposed to give support and guidance with neighbouring Parishes. The Clerk has offered Treverbyn offices for a future meeting and a date is awaited. **Agenda item later in meeting.**

Min FPC40/26 – Cornwall Councillor Reports

Councillor J Hanlon had provided his report which had been distributed to Councillors.

It was **RESOLVED** to note the report received from Councillor J Hanlon and non-report from Councillor S Trevelyan.

Proposed: Cllr O Kimber, Seconded: Cllr P Quilter. All in Favour.

Min FPC41/26 – Financial Matters

Councillors were presented with a list of Income & Expenditure Accounts for March 2026.

It was **RESOLVED** to approve the monthly accounts.

Proposed: Cllr O Kimber, Seconded: Cllr M Shand. All in Favour.

The Clerk discussed the Business rates bill received for Bugle car park to which Treverbyn Parish Council are responsible. It has now increased to £563 and Clerk has been in touch with Cornwall Council regarding an exemption. Awaiting to hear back from department.

The report concerning the end of year accounts (2025/26) will be completed for the April meeting. The Clerk wished to thank Cllr B Hollis for taking the time to do the bank reconciliation. Cllr B Hollis advised that everything was in order and wished to thank the Clerk for his excellent work.

With the Parish Council taking over Treverbyn Recreation area, the litter/dog waste bin will need to be emptied and residents have already been in touch. A local business in Stenalees will offer this service and has already emptied the bin and additional near the offices. This matter had been discussed and a recommendation to proceed was resolved at a recent Finance & General Purposes Committee. It was then **RESOLVED** by Full Council that a contract is drawn up with Proscop.

Proposed: Cllr M Luke, Seconded: Cllr Mrs. M Thomas. All in Favour.

The Cleansing contract has been received for 2026/27 for Bugle Park. It was **RESOLVED** to go ahead with the quote for the year - £280.50 + VAT.

Proposed: Cllr B Hollis, Seconded: Cllr M Shand. All in Favour.

Having recently qualified as a tree inspector, Charlie from Habitat would now be in a position to offer a full service to carry out an audit of the trees in the Parish. At this stage Councillors would like to receive costs of the service should they wish to consider.

Action: Clerk to email Habitat.

Jefferys will be doing the licence for the dog bin at Stoney Lane.

Aalgaard Renshaw contract and paperwork all agreed.

Charles French would be happy to combine the costs for devolution of Larcombe, Hallane Road and New Molinnis if Cornwall Council cover under one title deed – cost is £950 + VAT.

The Annual Renewal membership of CALC/NALC has come through for the year ahead. The cost is £2789.75. It was **RESOLVED** to go ahead with the renewal.

Proposed: Cllr M Shand, Seconded: Cllr M Luke. All in Favour.

The renewal agreement for the LMP 2026 for Treverbyn Cemetery and Churchyard has been received. It was **RESOLVED** to continue with the current arrangement with Habitat continuing the work on the Council's behalf.

Proposed: Cllr Mrs J Killacky, Seconded: Cllr L Allen. All in Favour.

At the last Finance & General Purposes meeting, the committee discussed a new company to provide payroll for staff. Phillips & Frith can provide this service for £40 + VAT per month. Aalgaard Renshaw advised that this is the going rate. It was **RESOLVED** to proceed with Philips & Frith with effect from April 2026.

Proposed; Cllr K Pollard, Seconded: Cllr P Quilter. All in Favour.

Cllr A Double advised that a meeting had been held with Mr A Inglefield who is available to carry out ROSPA trained inspections to the play areas and would also be in a position

to provide a handyman service to the Parish which the F & GP Committee resolved to recommend. Further discussions took place, and it was **RESOLVED** to proceed with a further meeting to discuss the finer details of taking Mr Inglefield on to undertake the aforementioned services.

Proposed: Cllr Mrs A Double, Seconded: Cllr M Shand. All in Favour

The Council resolved to accept the recommendations resolved by the F&GP Committee. Proposed: Cllr M Shand, Seconded: Cllr M Luke. Thirteen in favour with 1 abstention (Cllr O Kimber) owing to an interest.

Min FPC42/26 - Matters arising within the Parish

- Cllr O Kimber asked if Cornwall Council could be chased with the condition of the ESAM roundabout. In addition, the road from the Business Park to the Carclaze roundabout had a lot of rubble on the road and tyres were being damaged. The bushes by Pochin House were in need of cutting due to visibility on the road – Cormac dealing. **Action: Office**
- Cllr P Highland advised that several vehicles were coming into Lower Molinnis at night and could this be reported to the police again. **Action: Office**
- Cllr A Townsend reported that parking on Crescent Road had improved, however there was still parking on the pavements. Enforcement Officer to be contacted in order for tickets to be issued. **Action: Office**
- Cllr M Shand wished to report that the tarmacking works carried out in the cemetery had been done to a poor standard with residents complaining. Weeds already coming through the tarmac. Flooding in Stenalees is ongoing. Stenalees Park signs have been damaged and ripped off. **Action: Office to contact Burials Department**
- Cllr L Allen reported there had been two serious accidents in Ruddle Moor over the last week.
- Cllr P Quilter reported that the pavement alongside Nos 13,15,17 Roche Road was in poor condition and difficult for residents to pass. He will send in photograph evidence. The pedestrian main gate to the park had a spring missing and the main

gate was not locked. In addition, there was no lock on the gate into Barry's field.

Action: Clerk to investigate

- Cllr Mrs M Thomas is still concerned with the highways surface water at Carbean. The Clerk has reported this to R Tatlow and for a gully to be unblocked.
- Cllr G Tregidga has received reports from residents who are concerned regarding planning on Roche Road and what is happening. New Molinnis – small grass area where playing equipment was removed – do we know if anything is happening? The fence down between Churchill Way and Montgomery Road, Penwithick is encouraging fly tipping. The Clerk has reported this to Cornwall Council. **Action: Clerk to report potential planning breach**
- Cllr Mrs J Killacky asked if there was any chance of double yellow lines being requested toward the traffic lights down to Bugle square. **Action: Log with Highways**
- Cllr B Hollis reported the condition of the weeds in Stannary Road, Stenalees.
- Cllr M Luke advised that the virtual pathways had been completed at Trethurgy, however the slow sign had not been replaced.
- The Chair also discussed the condition of the ESAM roundabout and that the Parish Council could possibly sponsor the roundabout once the works had been completed. Potential agenda item for the next meeting.
- The Clerk had contacted the owner of Lantern Pit regarding the condition of the path. **Action: Ongoing**
- The full Bugle Skate park bin had been reported to Cornwall Council.
- The potholes in Red Lane and Molinnis Road have been reported and actioned.
- The three panels missing from Carnsmerry bus shelter have been reported to Cornwall Council.
- Concerns regarding Anti-Social Behaviour in Penwithick have been reported to the police.
- The parked van outside Wheal Martyn is being dealt with by the police.
- Abandoned land rover opposite Bugle practice and in the layby has been reported to the police.

- A resident from 33 Stannary Road, Stenalees had been into the office with regard to the adoption of Caudledown Lane and advised that two ladies had been dealing back in 2021 and she believed an agreement had been in 2021.
- There will be a temporary closure of the clay trails near Wheal Martyn to allow for cables to be installed. This will be done following the end of the Easter holidays.
- Road Closures from Henbarrow Hill to Greensplat Road, Greensplat, St Austell 23rd March to 24th April 2026 (24 hours).
- Rough sleepers on the clay trail adjacent to Ruddle Pit, Scredda have been reported to H Toms.
- Correspondence received from Stenalees Bowling Club regarding the removal and damage to their sponsorship boards. The committee are now looking into installing CCTV and asking if the Parish Council would support and be in a position to make a financial contribution.

It was resolved to support the Bowls club to install CCTV giving permission and this could be part funded by the Parish Council. Could the Bowls club look to gain another funder and also mention applying to the Treverbyn Community Fund.

Proposed: Cllr M Luke, Seconded: Cllr B Hollis. Twelve in Favour. Two abstentions (Cllr A Rose & Cllr Mrs A Double) owing to having an interest.

Min FPC43/26 – Committee Meeting Minutes

It was **RESOLVED** to adopt the following minutes of recent Committee Meetings and approve the recommendations therein:

1. Planning Committee Meeting held on the 24th February 2026.

Proposed: Cllr L Allen, Seconded: Cllr M Luke. All in Favour.

2. Planning Committee Meeting held on the 10th March 2026.

Proposed: Cllr L Allen, Seconded: Cllr M Luke. All in Favour.

3. Heritage Committee Meeting held on the 18th March 2026.

Proposed: Cllr G Tregidga, Seconded: Cllr P Quilter. All in Favour.

4. Finance & General Purposes Committee Meeting held on 24th March 2026.

Proposed: Cllr Mrs A Double, Seconded: Cllr M Shand. All in Favour.

Min FPC44/26 – Committee Appointments

Following the last Heritage meeting, Mr J Callingham has been invited to join the committee as a member of the public. It was **RESOLVED** that Mr Callingham is co-opted to join the committee.

Proposed: Cllr G Tregidga, Seconded: Cllr Mrs. M Thomas. All in Favour.

It was further **RESOLVED** that Mr Callingham does have voting rights however, under strict protocols, Mr Callingham will not be permitted to vote on any financial matters.

Proposed: Cllr G Tregidga, Seconded: Cllr L Allen. All in Favour.

Min FPC45/26 – Chairman’s Announcements

The Chair and the Clerk instigated a meeting, regarding Remembrance Sunday held in the Parish. The meeting was a most positive and productive meeting, with several community groups and individuals in attendance. An agreement was reached on the way forward, with a substantial change to the parade and service. More details will follow; however, the main outcome was that a combined service would now take place in the Parish Church and the enlisting of a brass band to lead the parade, was agreed.

Cllr M Shand is hoping that the war memorial can be cleaned up and the stonework pointed ahead of the event.

Min FPC46/26 – CAP Clerks’ Meeting Update

The Clerk advised that this was hosted by St Stephen in Brannel Parish Council and attended by all but one Clerk in the CAP area.

Very similar issues discussed that all Clerks are dealing with.

Other Parishes are holding Councillor Surgeries/Meet & Greet/Newsletters/Annual Reports. Audits for Playground inspections.

The next meeting will be held at Treverbyn Parish Council on 22nd June 2026 in the meeting room.

Min FPC47/26 – Annual Parish Meeting

The Annual Parish Meeting will be held on Tuesday 21st April 7.30pm at Treverbyn Community Hall. The Clerk alongside the Chair will put together the agenda with local organisations and groups having the opportunity to speak and represent their group. Residents can only vote if they appear on the electoral role. The meeting has been advertised on social media and in all community groups as well as posters in all Parish noticeboards.

Cllr O Kimber leaves the meeting at 8.36pm.

Min FPC48/26 – Devolution

Treverbyn Park is now owned by the Parish Council and a payment of £4,000 is due. Cornwall Council have offered up to £200 to replace the wheel on the play equipment.

Hallane Road/Larcombe Road/New Molinnis will be dealt with as one transfer with Charles French and a grant of £7,500 to be paid. It is hoped to be completed within this financial year. The recreational ground at Charles Street Bugle will also hopefully come over within the year with a grant of £7,500 too.

The Council have agreed to pay £300 towards the trees by Railway Cottages, Trethewel.

Min FPC49/26 – Correspondence

CIL Fund application interest has been accepted and a full application can now be made – closing date is Friday 31st July.

An invitation has been received for the St Austell Town Council Mayor Making Ceremony. Cllr Mrs. A Double is unable to attend so Cllr M Shand will attend on the Chairs behalf.

Cornwall Council have sent over a new template for a community emergency plan as well as a guidance document. **Action: Important an emergency committee is set up.**

Email from CALC with regard to the importance of where Town and Parish Council can engage with the Cornwall Council Local Plan and have a voice. CALC currently in discussion with Head of Planning and Housing from CC.

CALC have sought advice from the NALC legal team with regard to Council employees undertaking playground safety inspections. Whilst qualified employees can carry out routine weekly/monthly inspections, it is advisable that annual inspections are carried out by ROSPA. Any issues then they advise seeking clarity from your insurer.

Ocean Housing are intending to sell 16 Tedder Road, Penwithick. It is 2-bed Cornish unit flat.

Councillors should have all received an email with regard to the current training opportunities offered by CALC. Should any wish to book then please let the office know.

An email has been received from Mr K Rowden the secretary for the Clays Veterans FC. They are seeking a recreation ground to continue providing football for local residents.
Action: Clerk will advise to contact various potential outlets in the Parish.

The Clerk for Carn Brea Parish Council is looking to set up a collaborative development day between the Parish Councils. **Action: Clerk will contact and look at organising a half day.**

Clerks to small Council in person meeting is being held on Wednesday 15th April at 10.30am.

The Communications Committee have discussed introducing Councillor surgeries in order to engage with the community across the Parish. Should anyone wish to be considered please let the Clerk know. In addition, an 'Open house with the Parish Council' could be considered as well as a newsletter.

A late email, received at 5:00pm, was submitted to the Clerk by Roger Gates regarding Cornwall Council's proposed programme of weed treatment across Cornwall. As the response deadline to Cornwall Council was stated to be the 20th April 2026 (prior to the date of the next scheduled Full Council meeting) the matter was indeed needed for urgent consideration at this meeting.

The programme is scheduled to commence at the beginning of May, with Parish Councils given the option to opt in or out by the stated deadline.

On initial consideration, and purely in principle pending further information, it was **RESOLVED** that the Parish Council will opt in to the programme for this year. If permitted, further in-depth discussions will take place once additional details have been obtained.

Proposed: Cllr K Pollard, Seconded: Cllr G Tregidga. All in favour.

Min FPC50/26 – Any Other Business

Cllr P Highland suggested litter picking equipment for use in the Parish and setting up a group. Could we purchase the necessary equipment. Joy Sweet in the Parish has set groups up previously.

It was **RESOLVED** to purchase the equipment. Proposed: Cllr P Highland, Seconded: Cllr M Luke. All in Favour. **Action: Contact Biffa**

Action: Cllr G Tregidga to arrange meeting with Joy Sweet.

Cllr P Quilter is concerned there are still ongoing ASB issues in Carnsmerry, Bugle and could this be followed up. **Action: Clerk to contact Police.**

Min FPC51/26 – Confidential Matters

There were no confidential matters to be discussed.

With no further business to transact, the Chairman closed the meeting at 8.56pm and thanked Councillors for their attendance.

..... (Chairman)

..... (Date)