

Treverbyn Parish Council

Ordinary Full Council Meeting

Tuesday 27th January 2026, 7.00pm

Parish Offices, Rockhill Business Park, Higher Bugle

Short presentation

A short presentation was given by Mr Nat Parsons - Arcadis and Mr Graham Sansom - Mei Loci. They talked through the proposals for the area of land off Carluddon roundabout (A391) as part of the West Carclaze Gardens Project (2022). The Pocket Park makes use of a left-over patch of land to serve as a green refuge or stop-off point for informal recreation, serving local residents, employees and visitors to nearby attractions. Once complete and after 12 months, this will become the responsibility of Treverbyn Parish Council to maintain.

**The aforementioned speakers, then left the room.*

Present: Councillors – Cllr Mrs. A Double (Chair), Cllr M Shand (Vice-Chair), Cllr L Allen, Cllr B Hollis, Cllr Mrs. J Killacky, Cllr M Luke, Cllr K Pollard, Cllr P Quilter, Cllr Mrs. M Rance-Matthews, Cllr Mrs. M Thomas and Cllr G Tregidga.

Also in attendance: The Clerk, Mr D Hawken, Administrator, Mrs B Bassett and prospective new Councillor Anthony Townsend.

Min FPC01/26 - Apologies: Cllr O Kimber and Cllr P Highland.

It was noted that no apologies were received from Cllr A Rose.

It was **RESOLVED** to accept the apologies received and the reasons provided, as well as note the non-apologies from Cllr A Rose.

Proposed: Cllr L Allen, Seconded: Cllr M Shand. All in Favour

Min FPC02/26 – Declarations of Interest

Cllr M Shand declared an interest in agenda item 8, Financial Matters.

Min FPC03/26 – Public Participation

There were no members of the public present.

Min FPC04/26 - Minutes of the Full Council meeting held on 9th December 2025

The minutes of the Full Council meeting held on 9th December 2025 had been circulated in advance of the meeting. Cllr Mrs. J Killacky raised a spelling mistake with surname - once amended, these will be signed by the Chair and approved as a true and accurate record.

Proposed: Cllr L Allen, Seconded: Cllr P Quilter. All in Favour.

Min FPC05/26 – Co-option of a Parish Councillor

The Chairman invited the new prospective Councillor to address members.

Two applications were received for the vacant Councillor position and following interviews by the HR Committee, Mr Anthony Townsend was the successful candidate.

It was **RESOLVED** to co-opt Mr A Townsend to Treverbyn Parish Council.

Proposed: Cllr P Quilter, Seconded: Cllr M Shand. All in Favour.

Cllr Mr A Townsend duly signed the declaration of acceptance of office in the presence of the Clerk and all members.

Min FPC06/26 - Matters arising from the previous Full Council minutes

There were a few matters arising that were not included in agenda items.

- Min FPC161/25 – The Clerk met on Teams with Merriman Property Management Company and they are not responsible for the trees at Cookworthy Close. Clerk advised that it could be owned by the developer of the site. **Action: Not owned by**

developer and now looking like Cornwall Council responsibility – contacted R Tatlow.

- Min FPC161/25 – The situation with the vandalised ‘stop’ sign at Ruddlemoor is ongoing. **Action: No further update at this stage.**
- Min FPC161/25 – Still co-ordinating a meeting regarding the StARR Project in relation to the broken footbridge at Molinnis Moor. **Action: Clerk has been advised that the site meeting will be in the Spring.**
- Min FPC161/25 – Two further police surgery dates have been diarised with PCSO S Tibbles for the month of October. 30th October has been cancelled. **Action: Surgery went ahead on the 11th December with cover, currently no PCSO in the area.**
- Min FPC161/25 – Concerns of anti-social behaviour in Penwithick/Bugle, it was agreed to invite a representative from Young People Cornwall and the work in St Austell of The House to a future meeting. **Action: Administrator following up.**
- Min FPC161/25 – Newly-erected sign at the entrance of land managed by Treverbyn Hall. **Action: Awaiting further details re deeds.**
- Min FPC161/25 – Speed visor unit to be deployed on Roche Road and Rosevear. **Action: Clerk has meeting with R Tatlow 28th January to discuss.**
- Min FPC161/25 - Grants available to improve Public Rights of Way. **Action: Discussed and in PROW minutes.**
- Min FPC161/25 - Cllr K Pollard raised about the installation of a physical pavement on Roche Road. **Action: Clerk to chase.**
- Min FPC161/25 - Feedback and complaints have been received since the A391 had been cut from Scredda to Carludon roundabouts. **Action: Clerk written to Cornwall Council to make complaint – acknowledged and comments taken on board.**
- Min FPC161/25 - The new noticeboards have all been fitted, albeit for the last few, by Cornwall Signs and location for West Carclaze has been agreed. **Action: Boards now erected at West Carclaze and the Parish Offices, Ruddlemoor location to be agreed.**

- Min FPC161/25 - The new front door has been fitted and the Parish Council will pay 50%, as previously agreed. Additional works still needed prior to invoice being received. **Action: Dave Philp dealing.**
- Min FPC161/25 – The Clerk advised that going forward he feels it would be more beneficial to attend the Larger Council meeting due to the size of Treverbyn. **Action: Clerk attending meeting in February.**
- Min FPC161/25 – A member of the public has contacted via the website to advise that he is now self-employed following working for the Local Authority, Serco and Cormac carrying out playground inspections and repair works. If the Council require any help or guidance to get in touch. **Action: Clerk arranging meeting.**
- Min FPC 161/25 – Cllr P Quilter advised that the old road from Roche to Stenalees is still causing issues due to width of road and allowing cars through. Traffic Regulation Order not sorted. **Update later in the meeting.**
- Min FPC 161/25 – Sunken drains on Fore Street still to be resolved – is there an update? **Action: Clerk meeting R Tatlow 28th January.**
- Min FPC 161/25 - Cllr L Allen advised that there has been fly tipping along from Telephone Lane to Caudledown Lane. The erected fence at Ruddlemoor which has been reported to Imerys is not in keeping with the surroundings and possibly encroaching on Imerys land. The Clerk has reported this potential breach to Imerys and is awaiting an update. It was agreed to circulate any updates to Councillors, accordingly. **Update later in the meeting.**
- FPC 161/25 - Trethurgy Car Park Rental License
Action: Clerk spoken to Mrs Rowett and license being drawn up.
- FPC 161/25 - Stenalees Bus Shelter Maintenance
Action: Mrs Oxenham does not wish to enter into a signed agreement.
- FPC161/25 – Knotweed treatment – land at Hallaze, growth has been greatly reduced and so recommended annual visit for 2026 and 2027 to ensure two years where there is no growth. These visits would be charged at £145.00 + VAT.
Action: Visits to be charged - pay as you go so confirmed £145 + VAT per visit.
- FPC162/25 – Clerk to contact Griffiths to look at supplying a salt bin. **Action: Clerk emailed Griffiths.**

- FCP164/25 – The precept requirement of £210,000 to be requested for next financial year. **Action: Clerk submitted to Cornwall Council.**
- FPC165/25 - It was RESOLVED that two members from the Finance Committee are added as signatories to the bank account. **Action: Cllr B Hollis and Cllr P Highland added as signatories.**
- FPC 165/25 – Purchase of Wi-Fi Access Point. **Purchased.**
- FPC165/25 - Aalgaard Renshaw to be appointed as internal auditors with immediate effect. **Action: Meeting at Parish Offices and contract now to be signed.**
- FPC 165/25 – Clerk’s SLCC Membership. **Confirmation was provided that this membership had commenced.**
- FPCF 165/25 – Treverbyn Community Trust Remembrance Day Donation of £125. **Payment has been made.**
- FPC165/25 Two new reserve accounts to transfer funds from NatWest over to Lloyds. **Action: Clerk dealing.**
- FPC165/25 – Contact Julie Rowan at Rowan Sproull Solicitors regarding trusteeship of Molinnis Park. **Formal agenda item in meeting.**
- FPC165/25 – Payroll to continue until the end of financial year and then look into other packages/organisations. **Action: Clerk confirmed with R Sandey until end of March.**
- FPC 166/25 – Drainpipe onto the Highway in Ruddlemoor. **Now RESOLVED**
- FPC166/25 - Cllr P Highland advised there have been issues at Lower Molinnis, Bugle with flooding and who is responsible for the lane? **Action: Clerk to liaise with Countryside Access Team**
- FPC166/25 - The Clerk advised that a quote was being obtained from Habitat for the trees overhanging Railway Cottages from Trethowel park. Would Full Council be happy that the works are undertaken before next meeting at the end of January. It was RESOLVED that the Clerk can proceed with a quote and works. **Action: Clerk contacted CCC and they will pay for the works – Habitat to carry out work.**
- FPC166/25 - A resident from Pentillie Gardens wished to find out ownership of land. **Action: Clerk to contact Wainhomes – still awaiting update from P Crawford.**

- FPC166/25 - Email received from Network Rail regarding Molinnis Level Crossing and concerns around vehicular parking on the approach. **Action: Clerk to contact R Tatlow, Highways to discuss – no update as yet.**
- FPC166/25 - Cllr P Highland has reported the dog waste bin lid at Lower car park Carloggas hinge has rusted away and needs replacing. **Action: Habitat dealing.**
- FPC166/25 - The Clerk had received information regarding the temporary closure of the footpath in Ruddlemoor. J Elvins, Imerys has advised works are not due to take place until 12th January. **Action: Ongoing, Clerk raised concerns and alternatives being looked at.**
- FPC172/25 - The new notice board has been agreed and will be positioned at Bluebarrow Close (West Carclaze Garden Village) and a new dog waste bin to be placed at the end of the trail on Carbis Road. **Still awaiting dog bin.**

Min FPC07/26 – Cornwall Councillor Reports

A written report had been received from Cornwall Councillor J Hanlon and circulated to Councillors.

Councillors discussed the report relating to Councillor J Hanlon and noted he would no longer be attending meetings. It was considered that reference to the code of conduct complaint against Cllr Mrs. A Double and further personal remarks, should not have been included in the report. Cllr P Highland wrote to the Clerk in advance of the meeting, and proposed a formal response is sent.

It was **RESOLVED** that the Clerk would send a formal response on behalf of Treverbyn Parish Council to Councillor J Hanlon.

Proposed: Cllr L Allen, Seconded: Cllr M Shand. Vote: 9 in favour, 2 against (PQ/BH) and 1 abstention (AD).

It was further **RESOLVED** that Cllr J Hanlon is invited to meet with Parish Councillors to discuss matters.

Proposed: Cllr Mrs. M Thomas, Seconded: Cllr G Tregidga. Vote: 11 in favour and 1 abstention (AD).

An email update had been received from Cornwall Councillor S Trevelyan. The Clerk wished to advise that there had been no complaints received regarding skate park bin or the broken glass in the bus shelter which is owned by Cornwall Council.

It was **RESOLVED** that the Clerk would send a formal response on behalf of Treverbyn Parish Council to Councillor S Trevelyan following his update.

Proposed: Cllr Mrs. M Thomas, Seconded: Cllr M Luke. All in Favour.

It was **RESOLVED** to note both reports.

Proposed: Cllr L Allen, Seconded: Cllr P Quilter. All in Favour.

Min FPC08/26 – Financial Matters

Cllr M Shand left the room.

Councillors were presented with a list of Income & Expenditure Accounts for the periods December '25 and January '26. It was **RESOLVED** to approve both sets of monthly accounts.

December '25 - Proposed: Cllr M Luke, Seconded: Cllr L Allen. All in Favour.

January '26 – Proposed: Cllr M Luke, Seconded: Cllr L Allen. All in Favour.

Cllr M Shand re-enters the room.

In order to protect the safety of staff, the office should look to have a door entry system/panic button. It was **RESOLVED** that the Clerk make enquiries and obtain three quotes.

Proposed: Cllr M Shand, Seconded: Cllr Mrs. M Thomas. All in Favour.

With the addition of the administrator and only one printer for staff to use, it would be more cost effective to have a photocopier/scanner in the office. This would be on a 12-month contract costing just under £60 a month and an initial delivery/set up charge of

£75 + VAT from BAYtek who are based in Devon. They currently provide services to several schools and companies in Cornwall.

It was **RESOLVED** to go ahead and obtain a photocopier for the office under a monthly contract.

Proposed: Cllr P Quilter, Seconded: Cllr Mrs. J Killacky. All in Favour.

Bus Shelter – Stannary Road, to be discussed at a further meeting on who will maintain.

Treverbyn Recreation Group almost complete and account to be settled with Charles French.

Assertion 10 is a compliance requirement for Parish and Town Councils that has been introduced in the 25/26 financial year as part of the Annual Governance and Accountability Return (AGAR). Currently Western Web who maintain the website have carried out the test on the 18th March 2025 and the website is running at 9.7/10. At this stage, no further test is needed, however Western Web can do this for £45 + VAT.

It was **RESOLVED** to thank Western Web, however as the test is not required yet then the Council will decline at this stage.

Proposed: Cllr Mrs. A Double, Seconded: Cllr Mrs. M Thomas. All in Favour.

The Clerk advised that Cornwall Council had acknowledged the required precept figure sent in by the Parish Council.

With a full complement of Councillors and staff, the Administrator will look to obtain ID Cards and Lanyards for everyone. In addition, a group photo will be organised.

It was **RESOLVED** to design and purchase ID Cards/lanyards and book a photographer.

Proposed: Cllr Mrs. M Thomas, Seconded: Cllr M Shand. All in Favour.

Following a meeting with Carolyn & Jackie from Aalgaard Renshaw, the contract document had been received for signature by the Chair and Vice-Chairman. It was **RESOLVED** to note the contract and to duly sign.

Proposed: Cllr Mrs. A Double, Seconded: Cllr L Allen. All in Favour.

Min FPC09/26 - Matters arising within the Parish

- Cllr Mrs. M Thomas reported that the Carthew sign is damaged and has buckled and that the speed humps are in a poor condition on the road at Ruddlemoor. **Action: Clerk**
- Cllr M Luke wished to thank for the village car park sign in Trethurgy.
- Cllr G Tregidga would like it reported that not all bus drivers are stopping at the bus stops. The one opposite Caudledown Lane is being missed and can this be reported.
- Cllr Mrs. M Rance-Matthews reported that the speed bumps through Ruddlemoor are in need of repair. **Action: Clerk to raise with R Tatlow.**
- Cllr A Townsend is concerned about the parking on New Street and Crescent Road especially if the emergency services need to get vehicles through. **Action: Clerk to raise with R Tatlow.**
- Cllr Mrs. J Killacky also expressed concern with parking in Bugle in general and the need for double yellow lines. Cllr Mrs. A Double suggested photographs be sent to the office so can be raised.
- Cllr K Pollard also concerned about the parked cars on New Street and Crescent Road that Cllr A Townsend raised.
- Cllr M Shand wished to raise the issues with drainage to the Highway outside Contec. The Clerk confirmed that he had undertaken a site visit. **Action: Ongoing**
- Cllr Mrs. A Double reported the water coming down from the fields on to the roundabout on the A391 opposite Larcombe Road estate. Clerk confirmed he had forwarded on this correspondence to Highways.
- The Clerk advised that a bench slat was broken on the A391. **Action: Clerk reported to Habitat.**

- Report of broken link chain at Ruddlemoor Green. **Action:** Clerk already reported to Habitat Restoration.
- New noticeboard to be fitted at Bowling Green. Discussed where it should be placed and Councillors **RESOLVED** to site it on the junction by the benches. Proposed: Cllr L Allen, Seconded: Cllr G Tregidga. All in Favour.
- The Clerk informed Councillors of a Consultation event for tree planting in mid-January at Hallaze Play area in Penwithick and a plan was projected on the screen of the area involved.
- A baby deer had passed away in Trethowel. **Action:** Clerk arranged removal.
- Following a request on the Parish Facebook page, salt bins were topped up and there is a new bin in Trethurgy. **Action:** Clerk to send thank you letter to Eden Geothermal who donated the salt.
- Clerk had reported and followed up a faulty street light in Trethowel to Cornwall Council.
- The Clerk had met with Sam Furse from Contec regarding reports from residents of flooding in the area. **Action:** Clerk to raise with R Tatlow on 28 January.
- Safety issue on pedestrian/cycle route off Stannary Road Stenalees (Singlerose roundabout). **Action:** Clerk reported to Cornwall Council and works will be undertaken.
- A resident had reported flooding issues on the A391 off Turnpike Drive/Red Lane Bugle. **Action:** Clerk to raise with R Tatlow on 28 January.
- A resident had emailed to ask if a new salt bin could be put on the new road off Stannary and connecting to Roche Road. Clerk advised that there are new salt bins in storage. It was **RESOLVED** that a new bin is fitted on Roche Road, Stenalees. Proposed: Cllr K Pollard, Seconded: Cllr A Townsend. All in Favour.
- Streetlights x2 had been reported not working in Carthew. **Action:** Clerk reported to Imerys.
- Tree reported down at Carclaze Road. **Action:** Clerk reported to Cornwall Council.
- Two trees reported down on Clay Trail at Trethowel. **Action:** Clerk reported to Imerys.

- Cllr P Highland reported a large branch down on a tree at Lower Molinnis Park, Bugle. **Action:** Clerk reported to Habitat.
- Clerk had been advised of a loose manhole in Trethewel causing noise disturbance. **Action:** Clerk reported to Cornwall Council.
- Cllr M Shand reported the glass smashed on the bus shelter between Carclaze and ESAM roundabout over the Christmas period. **Action:** Clerk reported to Cornwall Council.
- An email had been received regarding cars parked on double yellow lines in Penwithick. **Action:** R Gates dealing at Cornwall Council.
- Drainage works have started at Hallaze by Aquarod. **Action:** Parish Council will receive a report.
- Overhanging trees from Trethewel park to Railway Cottages. **Action:** Quote from Habitat and Cornwall Council to pay as the issues were prevalent prior to devolution.
- Footway vegetation from Bodmin Road to Trethewel. **Action:** Clerk followed up with R Tatlow at Cornwall Council – since actioned.
- Tree down in Treverbyn Cemetary. **Action:** Reported to Cornwall Council and actioned.
- Resident reported Ash dieback on private land at Trenance Downs. **Action:** Clerk signposted to Cornwall Council.
- Traffic Calming measures in Trethewel and Ruddlemoor. Mobile speed activation sign is now at the Parish office; however, the wrong posts have been installed and will need to be replaced. **Action:** Clerk to wait to hear form R Tatlow when new posts installed.
- Bugle sign on Rosevear Road still not installed. Action: Clerk contacted R Tatlow to chase.
- Plantation of trees at Ruddlemoor on the Highway with seemingly, no permission. Action: Clerk reported to Highways to investigate.
- Road Closure on Fore Street, Bugle from Saturday 13th February to 14th February (19.00 to 7.00am)

- Road Closure on Fore Street, Bugle to carry out South West Water Works from Saturday 14th February to Sunday 22nd February.
- Flooding issues at Lower Molinnis, Bugle. **Action:** Clerk to arrange multi-agency site meeting.
- After some investigatory works, it was confirmed that an area of land at Ruddlemoor has been purchased from Imerys, adjacent to the Clay Trail
- A resident has reported the dog waste bin in Century Close, St Austell is not being emptied. **Action:** Clerk contacted Wainhomes to arrange to be emptied and to confirm who owns the land.
- Email from Charles French Solicitors to update on Devolution of Treverbyn Park Recreation Ground.
- Overgrown trees at Cookworthy Close, Penwithick. **Action:** Clerk still chasing and could be Cornwall Council ownership.
- Resident reported flooding at top of Netley Lane, Bugle. **Action:** Clerk contacted D Philp and J Elvins from Imerys.
- Possible clay trail closure at Ruddlemoor with regard to works for wind turbines. **Action:** Imerys now looking at alternative option and will update Clerk.
- Cllr G Tregidga reporting overhanging trees from Ocean Property on to Shirborne Gardens, off Hallaze Road. **Action:** Administrator to deal.

Min FPC10/26 – Committee Meeting Minutes

It was **RESOLVED** to adopt the following minutes of recent Committee Meetings and approve the recommendations therein:

1. Planning Committee Meeting held on the 9th December 2025

Proposed: Cllr L Allen, Seconded: Cllr B Hollis. All in Favour.

2. Planning Committee Meeting held on the 13th January 2026.

Proposed: Cllr L Allen, Seconded: Cllr M Luke. All in Favour.

3. Heritage Committee Meeting held on the 14th January 2026.

Proposed: Cllr G Tregidga, Seconded: Cllr P Quilter. All in Favour.

4. Public Rights of Way Committee held on the 13th January 2026.

Proposed: Cllr B Hollis, Seconded: Cllr L Allen. All in Favour.

5. Human Resources Committee Meeting held on the 20th January 2026.

Proposed: Cllr Mrs. A Double, Seconded Cllr M Shand. All in Favour.

Min FPC 11/26 – Committee Appointments

There are vacancies on the Heritage and Communications Committee. The Clerk invited Councillors to express their interest.

Councillors M Luke and Mrs. M Thomas expressed their interest in being co-opted onto the Heritage Committee.

It was **RESOLVED** that both councillors join the Heritage Committee.

Proposed: Cllr G Tregidga, Seconded: Cllr Mrs J Killacky. All in Favour.

Heritage Committee are also looking for members of the public to assist and Mr J Callingham was suggested following his interest in the Parish and community involvement. It was **RESOLVED** that Cllr G Tregidga will approach Mr Callingham and ask if he would be interested in joining.

Proposed: Cllr L Allen, Seconded: Cllr P Quilter. All in Favour.

Cllr Mrs J Killacky would in like to be co-opted the Communications Committee. It was **RESOLVED** that Cllr Mrs J Killacky join the Communications Committee.

Proposed: Cllr Mrs. A Double, Seconded: Cllr B Hollis. All in Favour.

Cllr A Rose who is not present, verbally expressed an interest to the Clerk in joining the Communications Committee in December. It was agreed to proceed with co-opting him onto this committee at the February meeting, if he still wishes to be considered.

Min FPC12/26 – Community Highways Improvement Programme (CHIP)

Councillors discussed various projects to be put forward for CHIP, however with a small amount for the CAP area, it would be difficult which to prioritise due to costs. It was **RESOLVED** that request be made for New Street/Crescent Road, Bugle and a highway study be carried out regarding weight restrictions/access through the village.

Proposed: Cllr M Shand, Seconded: Cllr Mrs. M Thomas. All in Favour.

The question was asked why the amount was so small for the size of the Parish? **Action:** Clerk to contact R Tatlow at Cornwall Council.

Min FPC13/26 – Molinnis Park, Bugle

Rowan Sproulls Solicitors have sent over documentation regarding the transfer of trusteeship of Molinnis Park from the two remaining trustees at the stated quote. It was **RESOLVED** that Rowan Sproulls are appointed to carry out this legal transfer and the Chair sign the document, alongside the Vice-Chairman and Clerk.

It was further **RESOLVED** that the Clerk write to the Solicitors confirming the Parish Council's willingness to assume trusteeship and to cover the legal fees.

Proposed: Cllr Mrs. A Double, Seconded: Cllr K Pollard. All in Favour.

Min FPC14/26 – Mid-Cornwall Metro Project

Councillors discussed the best option that has been presented and were concerned regarding traffic especially around drop off and pick up times at the school. It was **RESOLVED** that a request for a trial is undertaken to look at the data rather than a permanent installation from the outset.

Proposed: Cllr Mrs. J Killacky, Seconded: Mrs. M Thomas. All in Favour.

Min FPC15/26 – Correspondence

The Clerk provided an update on the following:

- Email received from the manager of Biscovey Football Club Ladies Team who would like to install a building at Starrick Moor to run his business. It was **RESOLVED** that permission is not granted and that a suitable reply is sent by the Clerk.

Proposed: Cllr L Allen, Seconded: Cllr Mrs. M Rance-Matthews. All in Favour.

- Cornwall Council Local Plan Event – 21st January 2026. Clerk and Administrator attended and took part in the various table exercises and feedback.

- The Clerk had shared the December and January CALC Training and News Bulletin by email.
- The Community Area Partnership Meeting has been postponed from Monday 2nd February to 9th February and will be held at the Parish Offices at 7pm.
- The Clerk attended the SLCC AGM event which was excellent.
- Clerk had shared the Cornwall Council Affordable housing and Town and Parish Newsletters.
- Email of thanks had been received from Treverbyn Community Trust for our support towards the refreshments for Remembrance Sunday.
- Cornwall Council are providing online training on National Planning Changes via Teams on Tuesday 24th February for Councillors.
- Treverbyn Academy are looking for funding to support improvements to the school. Clerk to direct them to the Treverbyn Community Fund.
- Email received from a company in Holsworthy who print Parish magazines.
- An email has been received from Resilient Orchards Cornwall inviting councillors to the tree planting event at Penwithick Park on Thursday 29th January from 10.30 -12.30 following the consultation event.
- The Clerk updated Councillors on police staffing in the area following an email from the Inspector.

Min FPC 16/26 – Any Other Business

The Clerk raised with members, a Community Infrastructure Levy (CIL) expressions of interest document for a potential application. J Elvins has been in touch, requesting that the Parish Council consider a footpath proposal adjacent to the A391. It was agreed to discuss at the February Full Council Meeting.

Min FPC17/26 – Confidential Matters

There were no confidential matters to be discussed.

With no further business to transact, the Chairman closed the meeting at 9.20pm and thanked Councillors for their attendance.

..... (Chairman)

..... (Date)