

TREVERBYN PARISH COUNCIL

ORDINARY FULL COUNCIL MEETING

Tuesday 30th September, 2025 at the Meeting Room, Parish Offices,
Rockhill Business Park, Higher Bugle. Commencing at 7:00pm

Short presentations

A short presentation was given by Amber Trenberth and Dean Robson from Clean Earth on the proposed plans for a new wind turbine at Higher Biscovillack. A planning application will be submitted towards the end of the year following public consultation in November.

Dorian Beresford representing EcoBos then provided an update on developments at West Carclaze Garden Village. This included the possibility of NHS provision and the addition of a supermarket opposite the school. Feedback from residents moving into phase two has been overwhelmingly positive. However, there have been incidents of anti-social behaviour with young adults gaining access to unauthorised secure areas. Coast to Coast security is working alongside Imerys to monitor and safeguard the site.

**The aforementioned three speakers, then left the room.*

Present: Councillors – Cllr Mrs. A Double (Chair) Cllr M Shand (Vice-Chairman), Cllr L Allen, Cllr P Highland, Cllr B Hollis, Cllr O Kimber, Cllr M Luke, Cllr Ms. L Marshall, Cllr K Pollard, Cllr P Quilter, Cllr Mrs. M Rance-Matthews, Cllr Mrs. M Thomas and Cllr G Tregidga.

Also in attendance: Cornwall Councillor J Hanlon, The Clerk Mr D Hawken and the Administrator, Mrs B Bassett.

Members of the public present: There was one member of the public present; Gill Wilson, the Chair of Trustees of Treverbyn Community Trust,

Min FPC122/25 - Apologies: Cllr A Rose.

It was **RESOLVED** to accept the apology received and the reason provided.

Proposed Cllr O Kimber, Seconded: Cllr M Shand. All in Favour.

It was noted that no apologies were received from Cornwall Councillor S Trevelyan.

Min FPC123/25 – Declarations of Interest

None declared.

Min FPC 124/25 – Public Participation

Gill Wilson – Chair of Treverbyn Community Hall Trustees, wished to raise the grant funding opportunity available for CCTV equipment. This item was due to be discussed later in the meeting; however, it was agreed to move this item of business up the agenda owing to the Chair of trustees being present.

Proposed to move: Cllr B Hollis, Seconded: Cllr M Shand. All in Favour.

CCTV Grant

Gill Wilson had received notification of a maximum £10,000 grant available for those community groups wishing to apply for CCTV funding. Gill had already discussed the matter with Cllr B Hollis following damage at the hall. The Parish Council had also received details of the funding opportunity. Treverbyn Community Trust would very much benefit from the grant and would like to know if the Parish Council were going to apply themselves, or would they perhaps support an application by the hall. It was also worth considering that the Trust make an application to the Treverbyn Community Fund to assist with possible match-funding. Councillors discussed the wider parish and where CCTV would be of benefit. Bugle skate park was mooted; however, it was agreed that the area was not equipped with electricity to consider it further at this time. A maximum of £10,000 can be applied for, by Friday 24th October. Cllr O Kimber advised that the ongoing costs to run the cameras is expensive and there is a high risk that the equipment will be damaged adding to further expenditure. It was **RESOLVED** that the hall make an application in their name, with a letter of support from the Parish Council.

Proposed: Cllr O Kimber, Seconded: Cllr M Shand. All in Favour.

Action: Clerk to write letter of support for Treverbryn Community Trust as well as forward a Treverbryn Community Fund application form.

Min FPC 125/25 - Minutes of the Full Council meeting held on 26th August 2025

The minutes of the Full Council meeting held on 26th August 2025 had been circulated in advance and were duly approved as a true and accurate record. The minutes were duly signed by the Chairman.

Proposed: Cllr M Shand, Seconded: Cllr B Hollis. All in Favour.

Min FPC126/25 - Matters arising from the previous Full Council minutes

There were a few matters arising that were not included in agenda items.

- Min FPC111/25 – NDP: Cllr M Shand and The Clerk to diarise a meeting with Mr P Webber to ascertain next steps. **Action: No response as yet, again. Clerk to chase.**
- Min FPC111/25 – The Clerk is still awaiting communication from the Cornwall Council Countryside Access team regarding the inspection of the steps at Tregarth footpath, Penwithick. **Action: Chris Bond, new ranger to call Clerk.**
- Min FP111/25 – A point of contact regarding overhanging trees at Cookworthy Close has now been ascertained. The Clerk to progress this matter with the management company and the residents affected. **New update: Merriman Property Management Company Teams meeting arranged for Thursday 2nd October**
- Min FPC111/25 – The Clerk will raise the Stenalees gateway sign with Rachael Tatlow on the 5th August. **RESOLVED.**
- Min FPC111/25 – The Clerk informed members of updates regarding the vandalised 'stop' sign at Ruddlemoor. Much debate and discussion took place and it was subsequently agreed that the Clerk take matters further. All agreed. **Action: Ongoing, Clerk dealing.**
- Min FPC111/25 – The Clerk confirmed that he is to co-ordinate a meeting regarding the StARR Project, in relation to the broken footbridge at Molinnis Moor. **Action: date being arranged by the Countryside Access Team**

- Min FPC111/25 – The Clerk confirmed to members, that two further police surgery dates have been diarised with PCSO S Tibbles for the month of September following the success from those held in August. Further dates will be held on the 4th and 18th September. Evening dates arranged for 15th and 30th October.
- Min FPC111/25 – Regarding concerns of anti-social behaviour in Penwithick/Bugle, it was agreed to invite a representative from Young People Cornwall and the work in St Austell of The House to a future meeting. **Action: Emailed Young People Cornwall – awaiting response.**
- Min FPC111/25 - Footpath 424/18 has now been cut back and Highways to action 30mph sign facing the wrong way at New Molinnis. Network Rail contacted and automatic response receive to look at within 20 working days. Still awaiting response.
- Min FPC111/25 – Clerk contacted Imerys and if they can help with perimeter boulders to park area at Lower Molinnis park area. Imerys to supply free of charge.
- Min FPC111/25 - The Clerk has written a formal letter of complaint to Cornwall Council with regard to the Trethowel bin and £150 one off charge to purchase. No response at this stage. **RESOLVED**
- Min FPC111/25 – Condition of Bugle car park reported to Habitat Restoration Co to carry out general maintenance. **RESOLVED**
- Min FPC111/25 – Skate Park at Bugle reported to Habitat Restoration Co to cut back and weed. **RESOLVED**
- Min FPC111/25 – Cheque for Cornwall Air Ambulance still to be sent following monies transferred from the reserve account. **RESOLVED**
- Min FPC111/25 – Habitat Restoration Co will undertake the cutting back of pathways on land at Hallaze, in order for South West Knotweed to undertake a diarised treatment. **RESOLVED**
- Min FPC 111/25 – Jefferys to carry out valuation of the Old Institute land at Molinnis following various quotes received. **RESOLVED**
- Min FPC 111/25 – Clerk to make enquiries to the whereabouts of the vinegar stone. **Action: J Elvins – Imerys dealing.**

- Min FPC113/25 – Newly-erected sign at the entrance of land managed by Treverbryn Hall. **Action: Progress, not resolved.**
- Min FPC113/25 – Bushes overgrown at Stannary Road/Treverbryn Road. **RESOLVED**
- Min FPC113/25 – Overgrown hedgerow after Wheal Martyn towards the Sawles Arms. **Action: Reported to Highways.**
- Min FPC113/25 – Himalayan Balsam opposite turning for Menacuddle Well. **RESOLVED**
- Min FPC113/25 – Wooden bridge on the cycle trail is overgrown by Bojea Lane and hedgerows outside Wheal Martyn. **RESOLVED**
- Min FPC113/25 – Missing dog waste bin at car park near to Rocks works, Rosevear. **Action: Clerk to chase up with J Elvins.**
- Min FPC113/25 – Highways to remove 30mph sign near to Molinnis crossing. **RESOLVED**
- Min FPC113/25 – Hedges and verges overgrown from Singlerose roundabout towards the Sawles Arms. **Action: Reported to Imerys.**
- Min FPC113/25 – Speed visor unit to be deployed. **Action: R Tatlow to organise following leave.**
- Min FPC113/25 – Overgrow area from Hallaze Road to Penwithick Park. **Action: Reported to Cornwall Council.**
- Min FPC113/25 – Water leak on B3274 Bodmin Road, down from the Chapel Guesthouse. **RESOLVED**
- Min FPC113/25 – Outstanding works at Molinnis crossing. **Action: Chased and Network Rail still dealing.**
- Min FPC114/25 – Quotes for installing hearing loop in the meeting room. **Action: Ongoing as further quotes requested.**
- Min FPC114/25 – Replace swings at Lower Molinnis park following quote received. **ACTIONED**
- Min FPC114/25 – Contribution towards Life Educations workshops at Treverbryn School. **ACTIONED**
- Min FPC114/25 – Balance of Parish Plan account to be transferred to Current Account and closed. **ACTIONED**

- Min FPC114/25 – NAS Box to be fitted in the office. **INSTALLED**
- Min FPC114/25 – Transfer of funds from reserve account to current account. **ACTIONED**
- Min FPC114/25 - Grants available to improve Public Rights of Way. **ACTION: Clerk to arrange PROW meeting.**
- Min FPC120/25 – Renewal of projector/TV for meeting room. ACTION: Agenda items for next F & GP meeting.
- MinFPC120/25 – Habitat Restoration to attend future FC Meeting regard community project proposal. **ACTION: Clerk to arrange date.**
- Min FPC120/25 – Permission requested for advertising on Carthew Triangle by CLK Wood. **Action: Clerk to write to CLK Wood to refuse permission.**

Min FPC127/25 – Cornwall Councillor Reports

It was noted that a written report had been received from Cornwall Councillor J Hanlon and had been submitted in advance of the meeting. This had been duly circulated to all Parish Councillors (see attached reports on the website, adjacent to the agenda and minutes of the relevant meeting date).

It was noted that no report had been submitted by Cornwall Councillor S Trevelyan.

Min FPC128/25 - Matters of interest within the Parish

- Cllr Mrs. M Rance-Matthews raised the following issues in Ruddlemoor
 - The hinges off on the village green gate
 - The stop sign not visible due to vegetation
 - House number 7 has a large amount of ivy that is impacting the pavement
 - Cars parked on road at shop house
 - Branch down on the riverside of the green
 - Several residents unhappy with the change in position of the notice board, could it go by the post box on Wheal Martyn land
 - It was very busy with cars parked on Sunday due to the event at Wheal Martyn

Action: Clerk to speak with Colin Vallance, re future events.

- Cllr G Tregidga mentioned the concern from residents in Penwithick about the increase in traffic and speed. He raised about allotments which would be discussed later in the meeting.
- Cllr M Luke advised that Imerys had now cut back the vegetation from Carn Grey down to the village. Trethurgy Village Hall would be holding a quiz on Saturday in the village hall if anyone was interested.
- Cllr P Quilter asked if there was any progress with the pump track? This is a long-term project and will need public participation so nothing at present. Agenda item to discuss the Wain homes land later in the meeting.
- Cllr K Pollard advised that the bushes along Roche Road near number 50 to the bridge, and as you exit the GP surgery, were causing issues with residents. **Action: Clerk to contact Highways again as previously reported.**

Cllr K Pollard raised about the installation of a physical pavement on Roche Road. **Action: Clerk to make enquiries with R Tatlow, and look at Section 106 stipulations from previous developments in the area.**

Lastly, there is no shelter on the bus stop by the post box at Bowling Green. Is there going to be one in the future? **Action: Clerk to make enquires**

- Cllr O Kimber advised that on the A391, there is no signage for the temporary traffic lights. Lorries are pulling out of junction and there is no warning for traffic lights. **Action: Clerk to contact J Elvins – Imerys.**

The public are not using the dog waste bins due to steps not being maintained on A391 bridge at Carclaze.

Stretch on road from Penwithick Community Hall towards Treverbyn is not in a good condition. **Action: Clerk to report.**

- Cllr P Highland mentioned that there is a ladder across the river at Molinnis Moor. Is a new bridge planned, as surely there is a duty of care to the public?
- Erection of a new turning circle sign at Lower Molinnis to be discussed later in agenda.
- Concerns were raised regarding some activity on land, off of Red Lane. Clerk to report.
- Concerns about Sandy Lane Knotweed. The Clerk confirmed that Cornwall Council dealing with treatment programme.

- Cooper House has a mobile caravan on land – do they have permission?
Action: Clerk to investigate.
- Cllr B Hollis wished to give his full support to Treverbyn Community Hall for the CCTV application.
- Cllr Mrs. A Double was concerned about the amount of traffic and parking along Carclaze Road.
- Cornwall Councillor J Hanlon advised that a White Audi had been parked on Treverbyn Road for several days and has this been reported? Clerk confirmed that he has spoken to PSCO Tibbles about this.
- The Clerk advised Councillors that approval had been given to open a new pharmacy at Tregonissey.
- The water leak near to The Chapel Guest House at Carthew has been reported to South West Water and to R Tatlow at Cornwall Highways.
- The tree at Rescorla triangle with ash dieback was reported to Cornwall Council and the Clerk is pleased to report that Cornwall Council have agreed to action its removal.
- Overgrown Vegetation reported at Ruddlemoor has now been reported to Cornwall Council.
- The Clerk had reported an overgrown hedge at Carbean.
- The overgrown verge and grass around the bus shelter at Treverbyn Road have been reported.
- The verges from Penwithick Community Hall over to opposite the bus shelter have been reported, however Cornwall Council have responded by saying it does not require attention. The Clerk has since responded and complained for action to be taken.
- Footway works being carried out along the A391 from Stenalees started on the 8th September.
- StARR project at Treverbyn – a further site visit is being arranged to look at the most sustainable option to replace the bridge that have been vandalised.
- The Clerk had met with a trustee with regard to the Treverbyn Community Hall sign, this is ongoing.

- The bins at Menacuddle Well are overflowing and have been reported.
- Chris Bond, the new Countryside Ranger has advised that the green corridor trail at Ruddlemoor will be temporarily closed. Awaiting further details.
- The Clerk had spoken with Lansalson Farm regarding the 20mph stop sign – no further information has been gained with regard to the damage.
- An email had been received from Wendy Earl with regard to restoring the footway from Trenance along the well. The Clerk had written a letter of support on behalf of the Parish Council, as discussed at the recent PROW Committee meeting.
- Works are being undertaken in Trethurgy relating to the virtual footway scheme.
- A report of anti-social behaviour had been received for the area around Bugle Scout Hut. This has been resolved with the PCSO and J Elvins from Imerys.
- A resident from Crescent Road, Bugle, has been in touch regarding the one-way system. This has been reported to Highways.
- Jefferys have carried out a valuation at Red Lane, Bugle. The report has been submitted to Charles French Solicitors.
- Standing water has been reported from Hensbarrow Hill to Greensplat Road.
- The dog waste bin has not been emptied at Prengarth Close again having previously been reported. This has been sent to First Port to action and to ensure it is done on a regular basis.
- Feedback from residents had been received with regard to the Footpath Audit.
- Feedback and complaints have been received since the A391 had been cut from Scredda to Carluddon roundabouts. **Action: Clerk to make a complaint to Cornwall Highways.**
- Overhanging branches from Treverbyn Parish Church have been reported by a resident to Cllr G Tregidga. **Action: Clerk to report to Cornwall Council.**
- Habitat have collected several branches at the skate park that have fallen from the willow tree.
- The Clerk had contact R Tatlow regarding the flooding on the B3274 at Bojea between Trethowel and the junction to Drummers Hill.
- Follow up works at Molinnis by Network Rail had been chased, however still no further update.

- The following footpath and road closures have been approved:
Drummers Hill, St Austell 22nd September to 14th November 2025 (24 hours)
Rescorla to Bowling Green 8th October to 9th October 2025 (9.30 – 15.30).
- The new link-road speed limit of 30mph has been extended until the 31st October 2025. The Treverbyn Parish Council Facebook page has been updated.

Min FPC129/25 – Finance

**Cllr M Shand leaves the room. Cllr M Shand realised that he should have declared an interest on this agenda item at the commencement of the meeting.*

Councillors were presented with a list of Income & Expenditure Accounts for the period end September 2025.

It was **RESOLVED** to approve the monthly accounts.

Proposed: Cllr P Quilter Seconded: Cllr M Luke. All in Favour.

**Cllr M Shand returns to the meeting*

Other financial matters

The Clerk advised that Cornwall Council had given the additional sum of £500 to the devolution package for Trethowel to take into account, the purchase of the waste bins.

Devolution for Trethowel and Treverbyn is still progressing, and the Clerk and Chair had recently met with Roger Gates and Nicola Willcocks.

Extra tabs had now been made available on the website for the additional public meetings being held for Heritage, Public Rights of Way, Communications and Climate Change and Environment.

Although the Election had been uncontested for May 2025, there were still various charges and an invoice received from Cornwall Council.

The new noticeboards have all been fitted, albeit for the last few, by Cornwall Signs.

The NAS box has been fitted and now both the Clerk and Administrator can access files and save at the same time.

The new front door has been fitted and the Parish Council will pay 50%, as previously agreed.

The wreaths at Treverbyn memorial have all been removed and the area will be weeded and cleaned in due course, for Remembrance Sunday.

It was **RESOLVED** to approve the clean up the memorial at Treverbyn.

Proposed Cllr Mrs. A Double, Seconded: Cllr O Kimber. All in Favour.

**The Clerk and Administrator left the room*

SLCC Pay Award 2025/2026

Councillors discussed the proposed pay award from SLCC

It was **RESOLVED** to approve the salary increase from April 2025 to the Clerk and Administrator.

Proposed: Cllr Mrs. M Thomas, Seconded: Cllr M Luke. All in Favour

**The Clerk and Administrator returned to the room*

Min FPC 130/25 – Committee Meeting Minutes

It was **RESOLVED** to adopt the following minutes of recent Committee Meetings and approve the recommendations therein:

1. Planning Committee Meeting held on the 26th August 2025

Proposed: Cllr L Allen, Seconded: Cllr O Kimber. All in Favour.

2. Planning Committee Meeting held on the 9th September 2025

Proposed: Cllr L Allen, Seconded: Cllr Mrs M Thomas. All in Favour.

3. Heritage Committee Meeting held on the 11th September 2025

Proposed: Cllr G Tregidga, Seconded: Cllr P Quilter. All in Favour.

4. Public Rights of Way Committee Meeting held on 16th September 2025.

Proposed: Cllr B Hollis, Seconded: Cllr M Shand. All in Favour.

5. Finance & General Purposes Committee Meeting held on 23rd September 2025.

Proposed: Cllr M Shand, Seconded: Cllr M Luke. All in Favour.

Min FPC 131/25 – Chairman’s announcements

The Chair, alongside the Clerk and Administrator, attended the Sky Primary Official opening earlier in the day and it was a fantastic event. A great community asset and brilliant building in Treverbryn. Cllr Mrs. M Rance-Matthews was unable to attend opening and would like to have a look around. The Clerk advised that this can be arranged and to let him know.

The Chair also attending the open afternoon at Chi Trevail in St Austell. Another great asset for the town and good to see it happen having been a Cornwall Councillor. In addition, it will hopefully improve footfall to the town.

A reminder to all Councillors regarding the recent co-option of a Parish Councillor, that had been posted and advertised on a political party site. Parish Councillors are independent and do not represent any political views and act in the best interests of the whole community. The Parish Council is very much, non-political.

The Chair addressed the open-door policy in place at the offices and noted that the Clerk is available to assist any Councillors. However, moving forward, Councillors are encouraged to contact the Clerk in advance to schedule an appointment. This will help ensure that he is available and able to dedicate sufficient time to discuss any matters.

Min FPC 132/25 – Clerks to Small Councils

The Clerk gave an update on the Clerks to Smaller Councils meeting which he attended online on 30th September 2025.

Guidance given around Councils who have meeting rooms and who they are hiring them out and the content and reason for meetings. Reminder again that Parish Councils are independent with no political allegiance or views.

Several Councils are finding it hard to recruit Councillors with several having vacancies, however, Treverbryn is in a very positive position with one vacancy which is currently going through co-option process.

The Clerk advised that going forward he feels it would be more beneficial to attend the Larger Council meetings due to the size of Treverbryn.

Min FPC 133/25 – Committee Co-option

Public Rights of Way Committee had received interest from a member of the public – Mr Roger Fleet – to be co-opted as a member of the committee. Voting rights were discussed and it was agreed that they would be allowed to partake in all decisions and to vote (apart from any financial matters).

It was **RESOLVED** to agree to co-opt Roger Fleet, with voting rights (aside from financial matters).

Proposed Cllr B Hollis, Seconded: Cllr Mrs. M Thomas. All in Favour.

Min FPC 134/25 – Wain homes Land – Bugle

The Clerk had met with Peter Crawford, Land Manager for Wain homes. They are currently asset stripping and have asked the Parish Council if they would be interested in acquiring the land around the skate park in Bugle on the basis of all or nothing. The Parish Council would be asked to pay the legal fees to transfer.

Councillors discussed the area, with many having concerns around the land and future cost, as well as contamination. Could Wain homes be in a position to pay the legal fees if they want the Parish to take it on? Looking at the site, it was felt that one smaller section would be more manageable and could be used in the future for the benefit of the community.

Cllr P Highland proposed to walk away from the proposal, seconded by Cllr O Kimber

An amendment was made to the above, and it was proposed by Cllr M Shand, seconded by Cllr K Pollard, that a mere small section of the land, directly above Barry's field, be put forward to Wain homes to take on. This proposal yielded 9 votes, with 4 abstentions. The motion carried to a RESOLUTION.

Min FPC135/25 – Land at Montgomery Road, Penwithick

The land at Montgomery Road discussed and agreed that the land not be taken on by the Parish.

It was **RESOLVED** that the land at Montgomery Road be politely refused.

Proposed Cllr M Luke, Seconded: Cllr Mrs. A Double. All in Favour.

Min FPC136/25 – Correspondence

The Clerk provided an update on the following:

- The Clerk had circulated details of the Better Housing Better Health who work to help residents living in or at risk of living in fuel poverty to access advice and support.
- Sarah Mason from CALC had sent an email thanking everyone for their well wishes and gifts following her retirement.
- Thank you card received from Cornwall Air Ambulance for the donation to the charity.
- Email received that Ocean Housing intend to see a property in Montgomery Road, Penwithick on the open market.
- A thank you letter had been received from Life Education Wessex and Thames Valley for the donation towards the workshops for Treverbyn School.
- The next CAP Meeting will be on Monday 6th October at Indian Queens Victory Hall at 7.00pm. Cllr M Luke is unable to attend so please pass on apologies.
- St Austell Town Council invite to the Remembrance Day Services in St Austell on Sunday 9th November commencing at 14.15 from St John's Methodist Church.

- Andrew Inglefield has contacted via the website to advise that he is now working self-employed following working from the Local Authority, Serco and Cormac carrying out playground inspections and repair works. If the Council require any help or guidance to get in touch. **ACTION: Clerk to arrange meeting with Chair present.**
- Ennals Pool Conservation Initiative have emailed regarding their work to restore and enhance the former china clay landscape and would welcome meeting the Council to discuss the project.
- An email has been circulated with future CALC Training in October/November.
- Healthwatch Cornwall will be running three listening hubs during October, November and December.
- CALC will be holding the AGM at St Erme Community Centre on Tuesday 11th November if any Councillors wish to attend.

Min FPC137/25 – Full Council Meeting in December

Councillors discussed the date of the December meeting and bringing forward earlier.

It was **RESOLVED** to move the date from the 16th December to a week before on the 9th December.

Proposed: Cllr O Kimber, Seconded: Cllr Mrs. M Thomas. All in Favour.

Min FPC138/25 – Any other Business

Habitat Restoration have emailed for the Parish Council to give them a review/testimonial for their website.

It was **RESOLVED** that the Parish Council provide a review for Habitat.

Proposed: Cllr Mrs. A Double, Seconded: Cllr M Shand. All in Favour.

Members of the public had not contested the Councillor vacancy at Treverbryn Parish Council and so this will now be advertised to be filled by co-option. Once the position is filled, recruitment for the remaining vacancies on Council's committees will be completed.

Network Rail have been in touch with regard to Rockwork Level Crossing closure. All responses to be made by Monday 17th November.

It was **RESOLVED** to bring this item to the October meeting to discuss.

Proposed: Cllr Mrs. A Double, Seconded: Cllr O Kimber. All in Favour.

The Clerk advised that most of the noticeboards had been upgraded and that the new Penwithick board was situated outside the shop. The Ruddlemoor board needs to be repositioned. Two further notice boards are also needed, one for West Carclaze site following consultation with Eco-Bos and the other on the Parish Offices following permission from D Philp to remove the Business Park sign.

It was **RESOLVED** to purchase the additional two notice boards for the parish

Proposed: Cllr P Quilter, Seconded: Cllr Mrs. M Rance-Matthews. All in favour.

With no further business to transact, the Chairman closed the meeting at 9.03pm and thanked Councillors for their attendance.

..... (Chairman) (Date)