



Treverbyn Parish Council

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Parish Offices
Rockhill Business Park
Higher Bugle, St Austell
Cornwall, PL26 8RA
Tel: 01726 851001

24th September 2025

To all Members of Treverbyn Parish Council

Dear Councillor,

You are hereby summoned to attend an **Ordinary Full Council Meeting** of Treverbyn Parish Council to be held at the Parish Offices, Rockhill Business Park, Higher Bugle on **Tuesday 30th September 2025 commencing at 7:00pm** for the purpose of transacting the business stated in the agenda below.

Given under my hand,

D. R. Hawken

Mr Darren R. Hawken
(Clerk and Responsible Finance Officer)

Note: Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.

Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), the Council is unable to make any decision on matters not listed within the agenda.

Under the Local Government Act (LGA) 1972 s101, supported by Regina V Secretary of State for the Environment ex parte London Borough of Hillingdon 1986 case law, no one councillor can make a decision on behalf of the Council.

	<i>*A short presentation will take place prior to the commencement of the meeting from Clean Earth*</i>
1	Apologies for Absence To receive apologies for absence in addition to noting any apologies not received
2	Declarations of Interest a) <i>Pecuniary Interests</i>: To receive Declarations of Pecuniary Interests as declared on the Register of Interests. b) <i>Non-registerable Interests</i>: To receive Declarations of Non-registerable Interests. c) <i>Dispensations</i>: The Clerk will consider and report on any requests for dispensation in line with the Council's Code of Conduct. d) <i>Gifts & Hospitality</i>: To declare any gifts or hospitality in line with the Council's Code of Conduct.
3	Public Participation To hear from members of the public who wish to make representations, answer questions and give evidence in respect of the business on the agenda. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given
4	Full Council Meeting Minutes To receive and resolve to adopt the minutes of the meeting held on 26th August 2025 to allow the presiding Chairman to duly sign
5	Matters arising from the minutes of the previous meeting For information only.
6	Cornwall Councillor Reports To receive and note written reports from Cornwall Cllrs Jamie Hanlon and Steve Trevelyan and ask questions on the content.
7	Matters arising within the Parish Councillors to verbally raise matters within the Parish that have arisen since the previous meeting.
8	Financial Matters To approve expenditure payments. To note income.

	To approve any transfers of funds (if applicable). To note account balances. Other financial matters to resolve to include: • SLCC Pay Award 2025/2026
9	Committee Meeting Minutes To receive the minutes of the following committee meetings and approve any recommendations therein: • Planning Meeting – 26th August 2025 • Planning Meeting – 9th September 2025 • Heritage Meeting – 11th September 2025 • PRoW Meeting – 16th September 2025 • Finance & GP Meeting – 23rd September 2025
10	Chairman’s announcements To receive an oral report from the Chairman on matters of note since the previous meeting held on the 26th August.
11	Clerks to Smaller Councils The Clerk to provide a verbal report of the Clerks to Smaller Councils meeting he attended on Monday 29th September.
12	Committee Co-option To receive a recommendation from the Chairman of the PRoW Committee to co-opt a member of the public onto the aforementioned committee.
13	Wainhomes Land – Bugle To debate and discuss the proposals tabled and to seek a formal resolution
14	Land at Montgomery Road, Penwithick To debate and discuss the proposals tabled by Cornwall Council and to seek a formal resolution
15	Correspondence To receive details of, and consider, correspondence including invitations, received up to the time of the meeting.
16	Full Council Meeting – December To discuss and review the Full Council meeting date in December 2025

17	Any Other Business Any Councillor wishing to raise any other item of business, must do so, in writing, prior to the commencement of the meeting
18	Confidential Matter(s) To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting, and that the live streaming and any recording cease, during the consideration of the following item(s) of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted END