

TREVERBYN PARISH COUNCIL

ORDINARY FULL COUNCIL MEETING

Tuesday 29th April, 2025 at the Parish Offices, Rockhill Business Park.

Present: Councillors – Cllr Mrs. A Roberts (Chairman), Cllr L Allen, Cllr Mrs. A Double, Cllr J Eyre, Cllr P Highland, Cllr B Hollis, Cllr G Hooper, Cllr M Luke, Cllr Ms L Marshall, Cllr K Pollard, Cllr Mrs. M Rance-Matthews, Cllr M Shand, Cllr Mrs. M Thomas and Cllr G Tregidga.

Also in attendance: Cornwall Councillor P Guest and The Clerk, Mr D Hawken

Members of the public present: There were no members of the public in attendance

Min FPC48/25 - Apologies: Cllr Mrs. J Killacky,

Min FPC49/25 - Declarations of Interest: Cllr M Shand, appertaining to agenda item 8 (Finance)

Min FPC50/25 - Public Participation

There was no requirement to hold this agenda item.

Min FPC51/25 - Minutes of the Full Council meeting held on March 25th 2025

The minutes of the Full Council meeting held on March 25th 2025 had been circulated and were duly approved as a true and accurate record with one amendment tabled by Cllr Mrs. M Thomas. That being, reference should have been made that *no* dog waste bin is in situ, rather than a *full* dog waste bin. The Clerk agreed to make the amendment and the amended minutes will therefore be signed by the Chairman when corrected

Proposed: Cllr M Luke, Seconded: Cllr Mrs. M Thomas. All in Favour.

Min FPC52/25 - Matters arising from the previous Full Council minutes

There were a few matters arising that would not be included in agenda items.

- FPC38/25 – Offer of a meeting to the Griffiths Public Liaison Officer – ACTIONED
- FPC38/25 – Proposed meeting with WainHomes and Mr P Crawford requested for June 2025 – ACTIONED
- FPC38/25 – Trethurgy Virtual Footway proposal – Highways letter to be read out under Correspondence.
- FPC40/25 – Grassed attenuation pond near to Singlerose Roundabout – Matter to be discussed with Griffiths once communication has been had. ONGOING
- FPC40/25 – Discoloured running water near to Carbean Lodge – REPORTED to Highways. Pothole in the same vicinity – REPORTED
- FPC40/25 – Drainage issues on Roche Road, Bugle – REPORTED
- FPC40/25 – Overflowing wheelie bins on Fore Street Bugle, ACTIONED
- FPC40/25 – Clerk still trying to ascertain who was responsible for pruning overhanging trees on Sandy Lane footpath, Bugle
- FPC40/25 – Blocked drains on Station Rd, Bugle. Highways deemed the reported issue not needing attention. Clerk actioned further by appealing the decision.
- FPC40/25 – Clerk confirmed remedial pruning works had taken place on Carthew Triangle, parameter of Trethurgy Playing Field, hedging around the Bugle Skateboard Park.
- FPC41/25 – Clerk confirmed further maintenance work as agreed at the last meeting. These include: Filling in of sink hole at Carthew Triangle, ordering of a new 'Stop' Sign at Ruddlemoor, clear fallen tree at Trethurgy Playing Field. Clerk to enquire if the boulder/stone at Lower Molinnis play area has been actioned. **Action: Clerk**
- FPC41/25 – Clerk actioned agreement to undertake a tree survey at Lower Molinnis play area
- FPC42/25 – Freedom of Information request that was made, has now been dropped by the Parishioner. Informed to the Clerk in writing
- FPC44/25 – Letter of Parish Council support for a physical pavement to be considered for Roche Road, Bugle, sent to Highways
- Min47/25 – Neighbourhood Development Plan meeting request to be held in May to Mr P Webber. **Action: Clerk/Cllr M Shand**

- FPC48/25 – Request submitted to EcoBos to attend a closed meeting with the Parish Council on the 8th April AT 6:30pm - ACTIONED

Min FPC53/25 – Cornwall Councillor Reports

Cornwall Councillor P Guest submitted a comprehensive written report prior to the commencement of the meeting which was duly circulated to all Councillors in advance (see attached). There were no questions asked on its content.

Cllr M Luke did not submit a written report in advance of the meeting. He did though, verbally inform Councillors that the period since the last Full Council meeting had been particularly busy. He had attended Full Council at Cornwall Council, undertaken further work with the Countryside Access team, attended the Wheal Martyn 50th Anniversary event, spoken to Cornwall Council Highways on a number of issues and tied up various loose ends with the forthcoming Cornwall Council election taking place in just a few days' time.

Min FPC54/25 - Matters of interest within the Parish

- Cllr G Tregidga informed the Parish Council that whilst campaigning, he felt that there was a real ignorance regarding the role of the Parish Council and subsequently, Cornwall Council. He went on to stress that with a new Council term imminent, it may be prudent to focus on this area of the Council through its communications. Attending and having a presence at community events, holding an Annual Parish Meeting and Councillor surgeries were all mooted as possible areas to focus on post-May.
- Cllr M Luke reported that the footpath from Brays Shop (Penwithick) to Treverbryn requires attention. Action: Clerk to notify Maintenance Team.
- Cllr M Luke enquired about the recently purchased dog/waste bins, salt bins, noticeboards and signs. The Clerk reiterated that all matters were in hand and was subsequently awaiting permissions from land-owners and Cornwall Council to site the various items

- Cllr M Rance-Matthews informed Council that the traffic calming measures through Ruddlemoor had been actions, however, the job was deemed unsatisfactory. **Action: Clerk to write a letter to Highways.** Proposed: Cllr Mrs M Rance-Matthews, Seconded: Cllr Mrs M Thomas. All in Favour
- The Clerk relayed to Council, matters appertaining to the forthcoming A391 distributor road closure and subsequently, reference made to the proposed 'clearway' zones.
- The Clerk read correspondence from a resident regarding why temporary traffic lights are in situ near to the Sawles Arms. A suitably worded reply was sent. **Clerk has actioned**
- The Clerk has duly reported various sunk manhole covers on the B3274 to Cornwall Council. **Clerk has actioned**
- A resident has reported inappropriate motor bike usage at rather inconvenient hours near to Carnsmerry. **Clerk has reported to the PCSO**
- A Request has been made by a member of the public to request the grass is cut at Hallane Road park. **Clerk has duly actioned**
- Clerk has actioned a request that overgrown vegetation is cut on Rosevear Road. **Clerk has actioned**
- Overgrown verges on Penwithick Road have been duly reported, near to Meadow Rise. Highways have informed the Clerk that no action is required at this present time.
- Correspondence has been received from a resident regarding the condition of the steps leading up to a footpath at Tregarth, Penwithick. **Clerk to undertake a site visit**
- Streetlight not working in Trethewel – **Clerk has reported**
- No stopping order:
 - 28th April to 24th May, 07:30 to 18:00, Treverbyn Road, Tregonissey Road and Slades Road
- Road Closure extension:
 - 26th April to 16th May, (24 hours), Roche Road, Stenalees

Min FPC55/25 – Finance

**Cllr M Shand left the room*

Councillors were presented with a list of Income & Expenditure Accounts for the period end April 2025. A detailed breakdown of transactions was provided by the Clerk and it was agreed that the accounts be approved.

It was therefore **RESOLVED** to approve the monthly accounts. Proposed: Cllr M Luke, Seconded: Cllr L Allen. All in Favour (those present).

**Cllr M Shand returned to the meeting*

Other financial matters

The Clerk requested the following items be purchased:

1. Safe to install in the Office

Proposed: Cllr Mrs A Double, Seconded: Cllr M Luke. All in Favour

2. Hoover

Proposed: Cllr Mrs A Double, Seconded: Cllr J Eyre. All in Favour

Insurance

The Clerk informed Council that he was in receipt of the insurance renewal notification. He informed members that he will peruse the renewal documentation with a fine-tooth comb and look at any gaps that need immediate attention. Once the right cover for all aspects of the Parish Council is signed off, the necessary quote with The Clear Group will be obtained. **Action: Clerk**

Intermediate Audit

The Clerk informed Council that he has been in receipt of an intermediate audit notification from BDO. **Action: Clerk**

Min FPC56/25 - Correspondence

The Clerk informed Councillors of the following correspondence that has been circulated to all Councillors via email (for information only):

- Drummers Lodge Scoup Campsite – Site Visit date/time
- Ocean Housing – Intention to sell 2 Edgcumbe Rd, Roche notification
- Cornish Lithium – Leadership announcement
- St Austell Town Council – Mayor Making Ceremony Invitation
- Trethurgy Virtual Footway Proposals – Outcome notification
- Confirmation that the Clerk attended CALC Election Training Pt 2
- Next diarised CAP meeting: Monday 23rd June, 7:00pm
- Cornwall Association of Local Council – Staffing Changes
- Treverbyn Cemetery Chapel – Notice on non-sale

Min FPC57/25 – Annual Council Meeting – 13.05.25

The Clerk ran through various bits of housekeeping in anticipation of the Annual Council Meeting, diarised for the 13th May

These included:

- New Council term commencement date
- Declaration of Acceptance of Office forms – Timescale of signing and submission
- Election Expenses Forms to Cornwall Council – Deadline date
- Register of Interest Forms
- Email accounts
- Nomination forms for Chair and Vice-Chairman
- Expression of Interest form for the various Parish Council Committees
- Calendar of Meeting for the remainder of 2025

Min FPC58/25 - Emergency Items

There were no emergency items raised

Min FPC59/25 - Confidential Items

There were no confidential items raised.

With no further business to transact, the Chairman closed the meeting at 8:09pm and thanked Councillors for their attendance.

..... (Chairman)

..... (Date)

TREVERBYN P.C.
MONTHLY REPORT – Cllr P Guest
APRIL 2025.

“And now, the end is near, and so I face, my final curtain.”!

You are going to have to put up with me for another 2 days I’m afraid before I hand over the chains of office to my successor.

Over the last 4 years, I have kept you updated on what I and we have achieved, because of that there is no need to go into any great detail and I am proud to stand by my and our record. The bulk of my work has [quite rightly] been of a confidential nature, supporting, advising and advocating for residents. That is what I signed up to do and I feel that I have delivered. Of course, I haven’t achieved as much as I would have liked to and, on many occasions, I have had to ‘manage expectations’, some requests haven’t been possible to fulfil and rather than building peoples hopes up, I have either signposted them to the right agency or given them a pragmatic answer.

Like you, I have followed the election campaign with interest. In general, it has been fought in a civilised manner, but a couple of the claims and manifesto promises have raised my eyebrows. They may well have been made in good faith, however, there are certain limits as to what Cornwall Council can actually achieve and what actually sits within their remit.

In the interests of fair play, I won’t address them in this report, but I have put my thoughts into a Facebook post which you may find interesting, and I’m happy to elaborate if questioned.

I will still be around, kept busy with various projects and always contactable.

Peter.