

# TREVERBYN PARISH COUNCIL

## ORDINARY FULL COUNCIL MEETING

**Tuesday 25<sup>th</sup> March 2025 at Parish Offices, Rockhill Business Park.**

**Present:** Councillors – Cllr Mrs. A Roberts (Chairman), Cllr Mrs. A Double, Cllr J Eyre, Cllr P Highland, Cllr B Hollis, Cllr G Hooper, Cllr M Luke, Cllr Ms L Marshall, Cllr K Pollard, Cllr Mrs. M Rance-Matthews, Cllr M Shand, Cllr Mrs. M Thomas and Cornwall Councillor P Guest.

**Also in attendance:** The Clerk, Mr D Hawken

**Members of the public present:** Three members of the public were in attendance, including two Cornwall Council candidates standing for election and one prospective Parish Council nominee.

**Min FPC34/25 - Apologies:** Cllr L Allen, Cllr Mrs. J Killacky, Cllr G Tregidga and the Deputy Clerk D Stevens.

**Min FPC35/25 - Declarations of Interest:** None recorded

**Min FPC36/25 - Public Participation**

One member of the public, spoke regarding Molinnis Park and the Skateboard Park. Various questions were asked, many of which were verbally relayed to the attendee.

**Min FPC37/25 - Minutes of the Full Council meeting held on February 25<sup>th</sup> 2025**

The minutes of the Full Council meeting held on February 25<sup>th</sup> 2025 had been circulated and were duly approved as a true and accurate record.

Proposed: Cllr Mrs A Double, Seconded: Cllr M Shand. All in Favour.

**Min FPC38/25 - Matters arising from the previous Full Council minutes**

There were a few matters arising that would not be included in agenda items.

- Min FPC22/25 – Disintegrated Tarmac around a drain, opposite No 8 at Ruddlemoor – REPORTED
- Min FPC22/25 – Meet the Leader event hosted by Cllr L Taylor, held at Penwithick Community Hall, has now taken place. The Clerk has duly circulated the report.
- Min FPC22/25 – Cllr Ms L Marshall confirmed that the recent litter pick took place and was a success. There are more diarised in the near future.
- Min FPC22/25 – The condition of the road surface, appertaining to the traffic calming throughout the 20mph zone at Ruddlemoor has been reported. The Clerk will read the response later in the meeting.
- Min FPC22/25 – The Clerk confirmed that the missing footpath sign near to Bluebarrows has been reported.
- Min FPC22/25 – The Clerk reported to Council that he was still in the process of appertaining who the new Public Liaison Officer was at Griffiths. The matter is ongoing.
- Min FPC22/25 – The Clerk informed Councillors that he had received correspondence from Mr Peter Crawford, re woodland at Bugle. The subject matter would be discussed under the designated agenda item later in the meeting.
- Min FPC22/25 – Dog Fouling at Bugle Car-park – REPORTED
- Min FPC22/25 – New Salt Bin at Trethurgy – ACTIONED
- Min FPC22/25 – The proposal for a new Mobile Speed Activation Sign for Trethowel / Ruddlemoor has now been accepted. Awaiting next steps
- Min FPC22/25 – Removal of several black bin bag on the Sustrans Trail – REPORTED and ACTIONED
- Min FPC22/25 – A second dog waste bin was reported as overflowing at Carloggas Downs. REPORTED and ACTIONED.
- Min FPC22/25 – The Clerk confirmed to Council that on their behalf, he has submitted the formal Parish Council response to the consultation, appertaining to the Trethurgy Virtual Footway proposals.
- Min FPC25/25 – The Clerk confirmed that the various new policies adopted at a recent Full Council meeting, were now in the public domain, and duly published.

- Min FPC26/25 – The Clerk informed Council that as resolved, he has duly submitted the Parish Council’s response to the Government Consultation regarding the Strengthening of Standards and Conduct Framework for Local Authorities in England.
- Min FPC28/25 – The Clerk informed Council, that a written response had now been provided following the submission of the draft Neighbourhood Development Plan (NDP) to Cornwall Council. The next steps would be to convene a meeting with Mr P Webber and the Chairman of the NDP, Cllr M Shand.
- Min FPC30/25 – The Clerk provided an update to Councillors, regarding Devolution. The matter would be duly discussed later on in the meeting, however, Heads of Terms for the remaining five sites under the umbrella of ‘Phase One’ have now been received and will be submitted to Cornwall Council and the Solicitor in due course.

#### **Min FPC39/25 – Cornwall Councillor Reports**

Cornwall Councillor P Guest submitted a comprehensive written report prior to the commencement of the meeting which was duly circulated to all Councillors in advance (see attached). There were no questions asked on its content.

With this meeting being one of the last for Cllr P Guest, Cllr M Luke thanked him for all his dedication, hard work and commitment that Cllr P Guest had provided over the last four years before he stands down at the end of the current Council term. This was duly echoed by all Councillors and wished him nothing but the very best for the future.

Cllr M Luke did not submit a written report in advance of the meeting. He proceeded to state that he had not been that busy, owing mainly to illness. There were a few points of note to raise, that he would contribute later under the relevant agenda item.

#### **Min FPC40/25 - Matters of interest within the Parish**

- Cllr M Shand posed the question of having a grassed attenuation pond, near to the Stenalees roundabout. Once a new point of contact was ascertained, the matter would be duly raised. In addition, Cllr M Shand raised the issue of brown

discoloured water running on the Highway near to Carbean Lodge. Lastly, a large pothole was reported in the same vicinity. **ACTION: Clerk to report**

- Cllr K Pollard reported the issue of drainage on Roche Rd, near to the Car-Park. **ACTION: Clerk to report to Highways**
- Cllr K Pollard enquired as to an update on the emergency services undertaking a routine visit to New Street - Bugle. The Clerk confirmed that the matter was referred to the local PCSO who actioned the request but no report had been forthcoming.
- Cllr Mrs M Thomas reported a full dog waste bin near to the Lower Ninestones entrance, near to the trail. **ACTION: Clerk to report.**
- Cllr M Rance-Matthews reported that the damaged bollard, opposite No 1 Ruddlemoor, has now been replaced.
- The Clerk reported that he was now in receipt of correspondence from Network Rail, relating to the planned resurfacing around the Molinnis Crossing.
- Correspondence had been received from a resident of Bugle, raising the issue of an overflowing wheelie bin outside of the old Hair Studio on Fore Street. The Clerk confirmed that he has now reported the matter to the environment team at Cornwall Council
- The Clerk informed Council that he has received a request for the footpath and pump track at Trethurgy Playing Field to be sprayed to kill off the weeds. This request has been duly actioned.
- Cllr P Highland reported tree restrictions at Sandy Lane, Bugle. The Clerk duly reported this to the maintenance team, however, by the time they arrived on site within 48 hours, an unnamed person had already taken action. The Clerk will seek to ascertain who the individual was so an appropriate thank you can be relayed.
- The Clerk informed Council that he urgently made contact with Rachael Tatlow, the Highways Manager at Cormac, in order to get the roadworks suspended in the village of Bugle whilst the ongoing diversion was in place. The temporary traffic lights were causing havoc with long tailbacks being frequently reported.
- The Clerk informed Council that he has appealed a Highways decision that a blocked drain located on Station Road; Bugle does not require attention.

- Correspondence was relayed regarding the planned roadway repairs regarding various defects on the 20mph zone at Ruddlemoor. An instruction has been raised to carry out the works.
- A shipping container now in situ at Lower Molinnis, has now been reported to the Enforcement Department at Cornwall Council.
- Confirmation was relayed to Council regarding various maintenance improvements that have been actioned:
  - Carthew Triangle – Bushes and shrubs
  - Parameter of Trethurgy Playing Field
  - Lower Molinnis play area
  - Hedging around skateboard park at Bugle.
- Streetworks Notifications:
  - Road Closure at Menacuddle Hill, 7<sup>th</sup> April to the 21<sup>st</sup> April (24 hours)
  - Treverbyn Rd, Tregonissey Rd and Slades Rd, No Stopping Order. 28<sup>th</sup> April to the 24<sup>th</sup> May from 7:30am to 9:30am and 2:30pm to 6:00pm.

### **Min FPC41/25 – Finance**

Councillors were presented with a list of Income & Expenditure Accounts for the period end March 2025. A detailed breakdown of transactions was provided by the Clerk and it was agreed that the accounts be approved.

It was therefore **RESOLVED** to approve the monthly accounts. Proposed: Cllr Mrs. A Double, Seconded: Cllr M Luke. All in Favour.

### **Other financial matters**

The Clerk informed Council that he was now in receipt of the external audit instructions from BDO, in addition to all the relevant documentation on the extranet.

The Clerk confirmed to Council, the agreed website changes that have now taken place.

Further maintenance projects that have been sanctioned by the Finance and General Purposes Committee:

- Filling in of the sink hole at Carthew Triangle
- Install replacement 'stop' sign at Ruddlemoor – Ongoing
- Remove boulder/stone at Lower Molinnis play area
- Clear fallen tree at Trethurgy Playing Field.

#### CALC and NALC – 2025/2026 Membership renewal

It was RESOLVED to renew the Parish Council 25/26 membership subscription with CALC and NALC. Proposed: Cllr M Shand, Seconded: Cllr Mrs A Double. All in Favour

#### Tree Survey – Lower Molinnis

It was RESOLVED to proceed with a tree survey at Lower Molinnis for a cost of £520 + VAT. Proposed: Cllr P Highland, Seconded, Cllr Mrs M Thomas. All in Favour

#### Replacement 'Stop' Sign at Ruddlemoor.

It was agreed to proceed with a replacement metal post instead of a wooden post. **Action: Confirm decision with Habitat Restoration Co.**

#### Finance and General Purposes Meeting – Tuesday 18<sup>th</sup> March at 7:00pm

It was RESOLVED to adopt the minutes presented to the wider Council as a true and accurate record of the meeting and to subsequently action the recommendations tabled.

Proposed: Cllr M Luke, Seconded: Cllr Mrs. A Double. All in Favour

#### Min FPC42/25 - Correspondence

The Clerk informed Councillors of the following correspondence that has been circulated to all Councillors (for information only):

- Drummers Lodge Scout Campsite – Invitation for Councillors to visit the Scout site (email circulated). Councillors wishing to attend now confirmed.
- Farmers Movement correspondence from Stephen Foster, Cornwall Council
- CALC Training Bulletin, March to July 2025

- Wheal Martyn Museum – 50<sup>th</sup> Anniversary Event
- Local Election '25 – Appointments for submitting nomination papers
- Summary Report of the Leader of the Council's 'Listening to You' event held at Penwithick
- Ocean Housing – Intention to sell 18 Edgcumbe Road, Roche.
- Ramblers enquiry, appertaining to Carn Grey Rock near Trethurgy. Passed on to heritage officers, Cllr L Allen and Cllr G Tregidga.
- Confirmation to Council that the Election Notices were published on the 14<sup>th</sup> March in all Noticeboards, on the website and various social media forums.
- The Clerk informed Council that he was in receipt of a Freedom of Information request from a resident within the Parish. The FOI protocols would now be adhered to and the procedures for the supplying of such information would be followed in due course.

**Min FPC43/25 – Extraordinary Finance and General Purposes Committee Meeting held on 11<sup>th</sup> March 2025**

It was RESOLVED to accept the minutes presented to Council as a true and accurate record of the meeting. Furthermore, it was agreed to adopt the recommendations put forward by the Committee

Proposed: Cllr M Luke, Seconded: Cllr Mrs A Double. All in Favour

**Min FPC44/25 – Pavement proposal for Roche Road, Bugle**

Following a written request from a resident within the Parish for the Parish Council to support a written submission to Cornwall Council for a physical pavement in the vicinity of Roche Road, it was RESOLVED to support this proposal in principle. **Action: Clerk to write to Highways and Rachael Tatlow.**

Proposed: Cllr M Shand, Seconded: Cllr G Hooper. All in Favour

### **Min FPC45/25 – EcoBos Proposals (West Carclaze Garden Village)**

It was RESOLVED to defer this agenda item, and subsequently move it to agenda item 15, that being, 'Confidential Matters'.

Proposed: Cllr Mrs. M Thomas, Seconded: Cllr Mrs. A Roberts. All in Favour

### **Min FPC46/25 – Devolution**

The Chairman and Clerk relayed to Council, details of the site meetings that took place on Monday 24<sup>th</sup> March. Various points of note were commented on from around the six sites, as well as recent correspondence read from Nicola Willcocks and Roger Gates.

### **Min FPC47/25 - Emergency Items**

#### **Wainhomes Land - Bugle**

Recent correspondence from Peter Crawford, Senior Land Buyer at Wainhomes, was provided to Council. Various discussions and debate took place and it was subsequently agreed to defer discussions relating to the aforementioned land until the new Council was in place. It was therefore RESOLVED to invite Mr Crawford to a meeting in May/June to discuss ongoing matters regarding the possible devolvement of the land to the Parish Council. **Action: Clerk to write to Mr Crawford.**

Proposed: Cllr Mrs M Thomas, Seconded: Cllr M Shand. All in Favour

#### **Neighbourhood Development Plan**

The Clerk read detailed correspondence from a senior development officer from the Planning and Housing Department of Cornwall Council relating to the submission of the draft Neighbourhood Development Plan. It was agreed to convene a meeting between Cllr M Shand and Mr P Webber to ascertain next steps before taking it to the Neighbourhood Development Plan Committee.

*\*The three members of the public in attendance, duly left the meeting*



**Min FPC48/25 - Confidential Items**

- 1) It was RESOLVED to ‘agree in principle’ to support the reduction of affordable housing percentage from 30% to 25% with further discussions to be had on the financial contribution of the proposed replacement of a part of the Section 106 agreement, notably, the requirement to build a community centre on site.

Proposed: Cllr Mrs A Double, Seconded: Cllr J Eyre. All in Favour, with one abstention (Cllr M Luke)

Following the above discussions surrounding the EcoBos proposals, it was therefore agreed to invite representatives of EcoBos to a closed meeting at the next earliest convenience.

With no further business to transact, the Chairman closed the meeting at 9:13pm and thanked Councillors for their attendance.

..... (Chairman)                      ..... (Date)

TREVERBYN P.C.

Cllr P Guest MONTHLY REPORT for MARCH 2025

This may well be the last report that I submit as your Cornwall Councillor and by the time that you read it, the Election campaign will be in full swing, leaflets will have been posted through your letterboxes and I'm sure that you will have had a few knocks on the door from prospective candidates.

Between now and the election on the 1<sup>st</sup> of May, we are in a period of heightened political sensitivity. A phrase which doesn't exactly roll off the tongue, but what it means is that I, as the serving Divisional Member am restricted as to what I can and cannot say. For example, I am not allowed to use my position to endorse a particular candidate. I think you all know where my preferences lie, but, I will leave it there.

I would like to congratulate ALL of the candidates standing for actually throwing their hat into the ring and standing for public office.

It takes a certain amount of courage to stand in the first place and widens the choice for the voters on the day, so, once again well done and good luck to all the candidates.

What we did manage to prove at the last Cornwall Council election in this Division is that you can have a good lively campaign between the candidates while keeping it civil. And I'm looking forward to a good clean campaign where they can put forward their ideas and policies and be challenged on them in a civilised manner. You may or may not have heard of campaigns 'up country' that have descended into name calling, personal attacks and downright nastiness. This achieved absolutely nothing except alienating voters. I'm confident that we will keep it civilised as whoever is successful will hold a position of great responsibility advocating for and representing you, the residents. There will be times when they will have to manage expectations and they will be subject to criticism from some quarters. It comes with the territory. I'm not trying to put them off, just being realistic. It will be an honour and a privilege to represent Roche & Bugle, and I'm sure that they will find it both challenging and fulfilling.

Regardless of the result, I will be reaching out to your new Cornwall Councillor to offer any assistance they may need in order to serve and represent you the residents to the best of their ability.

Despite the election campaign, it is business as usual in New County Hall. The last couple of weeks have seen me being kept busy with various pieces of work. They include, but are not restricted to making a new 'Crustacean & Mollusc' by-law, participating in a housing conference supporting care leavers, attending the Regional Lego championships at R.N.A.S. Culdrose [and at 5 minutes notice having to stand up and make a speech to approximately 200 primary school children and adults!] sitting on both the Corporate Parenting Board and the Integrated Care Board and hosting 10 Primary schools [including Bugle & Whitemoor schools] at County Hall for their democracy lessons. Tomorrow [Wednesday] I'm off to Police H.Q. in Exeter for my quarterly meeting with the Police & Crime Commissioner.

That's all for this month apart from a reminder that I will be in post until the 31<sup>st</sup> April and contactable if you have any issues that I can assist with.

Peter.

[Cllr.peter.guest@cornwall.gov.uk](mailto:Cllr.peter.guest@cornwall.gov.uk)

07947 826627.