



Treverbyn Parish Council

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Parish Offices, Rockhill Business Park
Higher Bugle, St Austell
Cornwall, PL26 8RA
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22nd May 2024

To all Members of Treverbyn Parish Council

Dear Councillor,

You are hereby summoned to attend an **Ordinary Full Council Meeting** of Treverbyn Parish Council to be held at the Parish Offices, Rockhill Business Park, Higher Bugle on **Tuesday 28th May 2024 (upon the completion of the Planning Meeting)** for the purpose of transacting the business stated in the agenda below.

Any member of the public wishing to attend this meeting should notify the Clerks no later than 11.00am on the day of the meeting

Yours faithfully,

D. R. Hawken

Mr Darren R. Hawken
(Deputy Clerk)

Note: Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.

Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), the Council is unable to make any decision on matters not listed within the agenda.

Under the Local Government Act (LGA) 1972 s101, supported by Regina V Secretary of State for the Environment ex parte London Borough of Hillingdon 1986 case law, no one councillor can make a decision on behalf of the Council.

1	<p>Apologies for Absence To receive apologies for absence and note apologies not received</p>
2	<p>Declarations of Interest</p> <ul style="list-style-type: none"> a) <i>Pecuniary Interests</i>: To receive Declarations of Pecuniary Interests as declared on the Register of Interests. b) <i>Non-registerable Interests</i>: To receive Declarations of Non-registerable Interests. c) <i>Dispensations</i>: The Clerk will consider and report on any requests for dispensation in line with the Council's Code of Conduct. d) <i>Gifts & Hospitality</i>: To declare any gifts or hospitality in line with the Council's Code of Conduct.
3	<p>Public Participation To hear from members of the public who wish to make representations, answer questions and give evidence in respect of the business on the agenda. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given</p>
4	<p>Full Council Meeting Minutes To receive and resolve to adopt the minutes of the meeting held on April 30th to allow the presiding Chairman to duly sign</p>
5	<p>Matters arising from the minutes of the previous meeting For information only</p>
6	<p>Annual Council Meeting Minutes To ratify the minutes of the Annual Council Meeting that was held on 14th May 2024</p>
7	<p>County Councillors Reports To receive and note written reports from Cornwall Cllrs Peter Guest and Matt Luke and ask questions on the content.</p>
8	<p>Matters arising within the Parish Councillors to raise matters within the Parish that have arisen since the previous meeting</p>
9a	<p>Financial Matters To approve expenditure payments. To note income. To approve any transfers of funds.</p>

9b	<p>To note account balances.</p> <ul style="list-style-type: none"> To receive, discuss and resolve any Section 137 Grant Applications
10	<p>Correspondence To receive details of, and consider, correspondence including invitations, received up to the time of the meeting.</p>
11	<p>Staffing / Finance and General Purposes Meeting To receive and note minutes of the recent Staffing / Finance and General Purposes Meeting. To resolve to adopt any recommendations presented to Full Council</p>
12	<p>Neighbourhood Development Plan To receive an update on the NDP and resolve any action required</p>
13	<p>Emergency Items Any Councillor wishing to raise an emergency item must do so, in writing, prior to the commencement of the meeting</p>
14	<p>Confidential Matter(s) To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting, and that the live streaming and any recording cease, during the consideration of the following item(s) of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted</p> <p>END</p>