

## TREVERBYN PARISH COUNCIL

### COUNCIL MEETING held on June 27<sup>th</sup> 2023 at Rockhill Business Park.

Present: Councillors – Mrs. A Roberts (Chairman), L Allen, Mrs. J Burnhill, M Luke, M Shand, K Stephens, G Tregidga, County Councillor P Guest, the Parish Clerk D Stevens and the Deputy Clerk D Hawken.

Apologies: Apologies were received from Cllr P Highland, Cllr Mrs. A Wills, Cllr Mrs. M Rance-Matthews and Cllr G Hooper

Declarations of Interest: None were forthcoming

There was one member of the public present. Prospective new Parish Councillor Mr K Pollard was also in attendance.

Police representation: S Tibbles and F Medhurst

#### **Min 47/23 Minutes of meeting held on May 30<sup>th</sup> 2023.**

The minutes of the meeting held on May 30<sup>th</sup> 2023 had been circulated and were approved. Proposed by Cllr M Shand, seconded by Cllr L Allen All in favour.

#### **Min 48/23 Matters arising from the minutes.**

There were a few matters arising that would not be included in agenda items

- **Min 40/23 (iii)** – A1 Groundworks notified of numerous footpaths that were in need of maintenance.
- **Min 40/23(iv)** – Ownership of the land at Lower Molinnis had been established and Enforcement Department were looking into the matters raised
- **Min 40/23 (vii)** – Clay Community Network Officer Roger Gates was arranging with various stakeholders, a meeting re, excess speed on the White River Valley
- **Min 40/23 (xiv)** – It was reported that a meeting with those involved regarding the old Stenalees Band Room would be arranged in the very near future.

#### **Min 49/23 County Councillor's Report**

- County Councillor M Luke informed the Parish Council that he had recently attended the opening of the Geothermal site near the Eden Project. In addition, he has been in dialogue with a Planning Office at Cornwall County Council regarding various planning applications within the Parish. Cllr Luke has met with Rachael Tatlow regarding matters concerning Trethurgy, notably to discuss the Feasibility Study that has been internally published. Cllr Luke also met with Rachael Tatlow at Treverbyn Cemetery for her to witness

the ongoing issues there. Lastly, Cllr Luke attended a recent meeting at Trethurgy Village Hall. He reported that the Village Hall are looking to erect a new Car-park sign. The Clerk informed Councillors that the Parish Council will assist with this. **Action Point: Dialogue with Trethurgy Village Hall.**

- County Councillor Mr P Guest had circulated a comprehensive written report. (See attached).

### **Min 50/23 Matters within the Parish**

- (i) The Clerk informed Councillors that communication had yet to be forthcoming from Cornwall County Council regarding the enquiry received about the placement of a memorial plaque / bench in memory of a female family member in the Carn Grey area.
- (ii) The Clerk reported to Council that he had received an email regarding a rodent issue at Hillside Court, Higher Bugle. It was agreed that County Councillor P Guest to speak to Imerys (Wes Pascoe)
- (iii) Following on from a complaint regarding Treverbyn Cemetery, County Councillor M Luke met on location with Rachael Tatlow following their planned meeting at Trethurgy. The meeting was fruitful and a report was then circulated. The various paths and low-hanging trees will now be addressed to bring the standard of the cemetery up to a more acceptable level.
- (iv) Correspondence had been received regarding an overgrown footpath at the top of Butts Lane.
- (v) Further correspondence has been received from a resident living on Larcombe Road reporting that the grass is in severe need of cutting.
- (vi) The Countryside Information Officer had contacted the Parish Council regarding the reporting of an overgrown footpath – Footpath 35. The matter has since been passed on to A1 Grounds
- (vii) Communication had been received from a resident living at Trenarren View regarding weeds and the potential to be a serious trip hazard. The issue has now been passed on to County Councillor M Luke
- (viii) Further correspondence has been received concerning the overgrown footpath adjacent to Bojea Industrial Estate at Trethowel. A1 Grounds have now been contacted informing them of the matter.
- (ix) The following road closures have been received from the Streetworks Team: Treverbyn Road (18<sup>th</sup> – 20<sup>th</sup> September from 09:30-16:00) and the road from Kerrow Lane to Rescorla (20<sup>th</sup> – 26<sup>th</sup> June)
- (x) Cllr Mrs A. Roberts asked if there had been any recent correspondence regarding the StARR Project. Nothing had been received, however, County Councillor P Guest informed Council that he could provide the Clerk with a new contact name and number to seek communication.
- (xi) Cllr Mrs. A Roberts informed Council that regretfully, all of St Austell's Tourist Information Centres have closed or will be closed in the near future.
- (xii) Cllr Mrs. J Burnhill enquired about the ownership of the allotments at Penwithick. A brief explanation on the history of the site was explained to her that they were now in the ownership (again) of Cornwall County Council.
- (xiii) Cllr K Stephens raised concerns regarding the main road drainage at the junction of Charles Street, Bugle. The main issue raised was that of the height of the drains since resurfacing took place which was simply not capable of taking away the surface water. County Councillor P Guest stated that he would speak to the appropriate authorities.

- (xiv) Cllr K Stephens expressed his dissatisfaction on the condition of road verges, notably weeds which now seems not to be a priority matter.
- (xv) Cllr G Tregidga informed Council that he has recently met with Cllr L Allen regarding heritage matters in the Parish, notably to collate photos and information of important and historical landmarks.
- (xvi) County Councillor P Guest reminded Councillors that there is a defibrillator training course at Bugle Working Men's Club on Saturday 1<sup>st</sup> July from 1-3pm.
- (xvii) Cllr M Shand reported that the condition of the pavement outside of the old Post Office in Stenalees was in a very poor condition.

### **Min 51/23 Finance**

Councillors were presented with a list of Income & Expenditure Accounts for the period ending June 27th 2023. A detailed breakdown of transactions was provided by the Clerk and it was agreed that the accounts be approved, proposed by Cllr M Shand, seconded by Cllr L Allen. All in favour.

### **Min 52/23 Correspondence**

The Clerk has continued to keep Councillors informed by forwarding matters of interest and importance.

- Councillors were reminded that an invitation had been circulated from Sky Academy for Councillors to attend their Summer Garden Party on Wednesday 12<sup>th</sup> July at 2pm.
- The Clerk informed Council that the Clerk of St Austell Town Council had been in touch regarding issues (notably accidents relating to excess speed) surrounding the distributor road near to Carclaze (A391). Mr David Pooley had constructed a letter to be sent to Kate Kennally, the Chief Executive of Cornwall County Council. He wished to ask the Parish Council for their unwavering support in this matter which was duly granted.
- The Clerk informed Councillors of a recent meeting of the Treverbyn Parish Community Fund to which various grants were awarded to organisations within the Parish.

### **Min 53/23 Deputy Clerk Feedback on 'New Clerks Finance and 'Code of Conduct' Training**

The Deputy Clerk informed Councillors that two recently attended training courses were both fruitful and informative. New Clerks Finance covered budgets, reserves, VAT, internal and external audit, financial risks, internal controls, bank reconciliation and public rights.

The Code of Conduct training was extremely insightful and detailed. Areas covered were: When does it apply?, general obligations, sensitive interests, disclosable pecuniary interests, non-registerable interests, membership of outside bodies, sanctions, dispensations and bias / pre-determination. Elaborating on a few matters raised, Councillors were reminded that all declarations of interests must be declared at the start of the meeting or as soon as they become apparent (by law). In addition, anyone declaring an interest must leave the room, a Councillor has no choice in the matter.

Regarding part 5a of the Code of Conduct, the disclosure of pecuniary interests must be made as soon as a Councillor is voted onto the Council. Any amendments of this information during a Councillors tenure as a Councillor must be made with 28 days on a new form. It is a criminal offence to breach this part of the code. This also includes spouse information.

The Clerk informed Council that following a Small Council Clerk's meeting earlier this week, it was duly noted that Councillors should receive a Code of Conduct refresher course every two years. This was endorsed by the Chairman and with this in mind, a training session for all Councillors with Sarah Mason from CALC will be arranged in the near future. Furthermore, the Clerk informed Councillors that one other matter that arose from the Small Council's meeting was that of rising election fees. Recent by-election fees have doubled, even tripled in some Parish's. The Clerk advised Council that this would need to be considered and taken into account when looking at future precepts.

**Min 54/23 Neighbourhood Plan**

The Clerk informed Council that Mr Paul Webber was on holiday and that communication with him shall be sought upon his return.

**Min 55/23 Feedback on Bugle Skateboard Park and Molinnis Institute**

Issues surround Bugle Skateboard Park were covered in the Public Participation session prior to the Planning Meeting (see Planning Minutes 27.06.23)

The Clerk informed Council that general clearing work has already been started to tidy up the Molinnis Institute land. Opinions from the surrounding local residents will be sought as to future plans for its usage.

**Min 56/23 Emergency Items**

There were no emergency items raised

Meeting declared closed at 9.26 pm.

..... (Chairman)

..... (Date).