

## **TREVERBYN PARISH COUNCIL.**

**COUNCIL MEETING held on January 23<sup>rd</sup> 2018.**

**Rockhill Business Park**

Present : Councillors – Mrs A Roberts (Chairman) L Bazeley, P Clemo, D Doyle, J Hanlon, P Highland, G Hooper, Mrs S-A Saunders , M Shand and the Parish Clerk, D Stevens.

Apologies : Cllr Mrs S Potter, Mrs M Rance-Matthews and Mrs A Wills

Non-apologies : None.

Chairman Mrs A Roberts commenced the meeting by welcoming everyone.

There were no declarations of interest.

### **Min 1/18 Public Question Time**

There were no members of the public present.

### **Min 2/18 Minutes of Meeting held on December 12<sup>th</sup> 2017**

The minutes of the meeting held on December 12<sup>th</sup> 2017 had been circulated and it was proposed by Cllr L Bazeley, seconded by Cllr M Luke that they be accepted as a true and accurate record.

### **Min 3/18 Matters arising from the minutes.**

The Clerk stated most matters would be covered in agenda items and committee reports however he mentioned:

- (i) Min 146/17 The Clerk stated that councillors had been circulated with the draft of the Parish Council's representations on the wards for the boundary review.
- (ii) Min 144/17 (iii) Correspondence later would confirm that the Section 106 money delegated to the all weather pitch at Starrick Moor had been confirmed.
- (iii) Min 143/17 (iii) The Clerk confirmed that he had been in conversation with Western Power and the work at the Skateboard Park would be done when the weather improved.

Matters from the Planning meeting held on January 9<sup>th</sup> the Clerk confirmed that he had written to Network Rail and Imerys but was awaiting responses and added that following other enquiries he had been told that the bridge might belong to a local business man.

#### **Min 4/18 County Councillors Report**

County Cllr Mrs S-A Sanders reported that she had been involved in meetings about Trethewel Park and gave comprehensive details of the camera surveys on the drainage and culvert in the park. It was hoped that some progress would be made in taking the water away from the area. Consultation with the Open Space team, Environment Agency and Rachel Tatlow (Cormac) shows there is a keenness to sort out the issues.

She spoke in particular of one resident in Trethewel who was suffering major difficulties with the flooding.

County Cllr M Luke stated that he and the Clerk had attended meetings on the St Austell Garden Gateway Group and it was hoped that our Parish Council would get involved in providing features on the Stenalees and Eden roundabouts. The Clerk added that we had been offered advice and assistance of St Austell Town Council's head gardener on this work. Cllr Luke continued reporting that he was arranging meetings with representatives of Cornwall Council on the future of the old Carclaze Infant School. He had also been busy in talks with SITA about the rubbish strewn around the surrounds of the amenity centre at Menear Road and on the distributor road.

#### **Min 5/18 Matters of interest within the Parish.**

- (i) The Clerk reported that he had received correspondence from Ruddlemoor Village Green Association re the state of the land adjoining the village green area.
- (ii) Cllr Mrs A Roberts mentioned the overgrown footpath on Bugle railway bridge. The Clerk agreed to write to Network Rail and Mr Nelson Richards on the matter.
- (iii) Cllr M Shand enquired if anything was going to happen on moving the wrecked car in the hedge on the road from Bugle to Lockengate. It was agreed that the Clerk write to Roche Parish Council.
- (iv) Cllr P Highland spoke of the damage (with photographs) to signposts at the junction of Molinnis Road and Lower Molinnis. The Clerk then read a letter from a resident in the same area enquiring if the Parish Council could assist in repairing the lane and the flooding issue. Cllr P Highland stated that he had done a lot of remedial work on the lane at the weekend.

#### **Min 6/18 Correspondence**

- Letter of confirmation from Public Open Spaces confirming that the Section 106 money for Starrick Moor has been approved provided copies of invoices for works undertaken are provided.
- Latest CALC newsletters (circulated)
- Training on the new General Data Protection Regulation (May 2018) at Epiphany House, Truro on March 9<sup>th</sup> cost £45 + vat.
- Creative workshops for ClayTown Project led by St Austell Bay Economic Forum on Saturday Jan 27<sup>th</sup> 12-3pm or Sunday 28<sup>th</sup> 11-3pm at White River Place.
- Road closure Bodmin road, St Austell from February 5<sup>th</sup> – April 24<sup>th</sup>
- Road closure Junction with Eden access road to Trethurgy from January 22<sup>nd</sup> – February 11<sup>th</sup> .

- Aalgard Renshaw offering internal audit services.
- The Clerk reminded some councillors that they had been required to complete new Register of Interests forms.

### **Min 7/18 Finance**

Councillors were presented with a list of Income & Expenditure Accounts for the months of December and January and a brief explanation of the transactions was given by the Clerk. It was proposed by Cllr P Clemo, seconded by Cllr M Luke that the report be accepted and that the payments be made as per schedule. All in favour.

The Clerk mentioned that a new shredder was needed for the Parish Office and it was proposed by Cllr P Clemo, seconded by Cllr M Shand that a figure up to £200 be allocated for the purchase.

Also the Clerk stated an agenda item for the next meeting on February 27<sup>th</sup> that councillors should consider transferring some funds to the Reserve Account. Agreed.

### **Min 8 /18 Neighbourhood Plan**

There was considerable discussion on the way forward with the Neighbourhood Plan taking into consideration the imminent Boundary Review and proposed Garden Village (Ecotown). It was accepted that the apathy shown by the local community needed to be looked at and Cllr M Shand had seen a leaflet from another council that might be useful in addressing this matter. Cllr L Bazeley offered to collate the current information provided at various surveys. Cllr S-A Saunders also mentioned that consideration be given to the Lottery Funding that should be utilised in a specific time period or would have to be returned. It was agreed that this continues to be an agenda item at future meetings.

### **Min 9/18 Maintenance Report**

The Clerk thanked Cllr Mrs A Wills for preparing the maintenance report and quoted that she commended the work done by our maintenance man as in spite of the terrible storms we have recently experienced all our property was in excellent order.

### **Min 10/18 Treverbyn Parish Community Fund**

Cllr P Clemo stated that various correspondence with CleanEarth Energy had led to the funds now being transferred to the Funds account. The Clerk would be sorting out with the local press an article to promote that application forms were available for local organisations and an advert would be placed in local shops and Council notice boards.

**Min 11/18 Identity Lanyards**

Cllr M Shand reported on the progress of pricing of the lanyards and he asked if any Councillor had suggestions for a recognisable logo .

**Min 12/18 Emergency Plan**

The Chairman thanked Cllr J Hanlon for agreeing to look into the preparation of an Emergency Plan for the Council. Cllr Hanlon reported that he had started work with the Clerk by contacting CALC for a template. Contacts with Imerys, Cornwall Council and Newquay airport were to be the next step.

**Min 12/18 Emergency Items**

The Clerk stated that he had received no emergency items.

Forthcoming meetings: February 13<sup>th</sup> Planning and 27<sup>th</sup> Council at Rockhill Business Park.

There being no further business the meeting closed at 9.00 pm

.....(Chairman) ..... (Date).